

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON APRIL 13, 2021**

CALL TO ORDER A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, April 13, 2021, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m., available to the public via teleconference.

ROLL CALL The Board of Directors of the San Gabriel County Water District convened a regular meeting on April 13, 2021.

Present at the District office were General Manager Jim Prior, Casey Feilen, Carmen Corona and Director Taylor. On the phone were Directors DeLaTorre, Cammarano, Chan, and Cici. Also, present, District Counsel O'Neill, and member of the public Cookie Cici.

AGENDA Upon motion by Director DeLaTorre and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on April 13, 2021; passed 5-0.

PUBLIC COMMENT Cookie Cici hoped that everyone had a nice Easter holiday.

MINUTES Upon motion by Director Chan (Director Chan noted two corrections to the minutes regarding AB 1195 and the Banking and Investment Report), and seconded by Director Cici, the Board voted unanimously to approve the amended minutes of the regular meeting of the Board of Directors held on March 23, 2021. Motion passed 5-0.

DEMANDS Director DeLaTorre motioned for authorization of check numbers 21279 to 21331 from the general account in the aggregate amount of \$1,337,861.10, and to authorize an electronic funds transfer in the amount of \$102,430.46 with check numbers 12384 to 12414 to the revolving account. The Motion was seconded by Chan and passed 5-0.

Director DeLaTorre had questions about construction costs and truck repairs and Director Chan had questions about check no. 12388 concerning a district credit card.

DISTRICT COUNSEL District counsel reported on status of Assembly Bill 1195, COVID related return to office policies, a recent Public Records Act request and discussions with Cal Am Water concerning well drilling.

ACTION None

**MISC
INFORMATION**

The Board received and filed the Water Well report.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported that 70% of the AMI meters are installed, and that office construction is near completion and is awaiting final inspection. The General Manager also reported on phishing emails and a meeting with Raymond Basin concerning water supply and conservation.

**FUTURE
AGENDA
ITEMS**

No future agenda items were requested by the Board.

**DIRECTOR
COMMENTS**


Director Cici requested a copy of the District's Personnel Manual.

Director Cammarano commented on the legal updates received from OMLO.

Director Chan inquired about the health of the employees and asked to be registered for the upcoming Spring ACWA conference.

ADJOURNMENT

Upon motion by Director Taylor and seconded by Director DeLaTorre, the Board voted unanimously to adjourn the meeting at 4:40 p.m.



President



Secretary

[SEAL]

Report Criteria:

Report type: Summary
 Check.Type = {<>} "Adjustment"
 Bank.Bank number = (=) 1

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/21	04/13/2021	21279	10177	ACC Business	102000	603.58
04/21	04/13/2021	21280	10077	ACWA/JPIA	102000	49,500.00
04/21	04/13/2021	21281	13751	ALSCO	102000	312.76
04/21	04/13/2021	21282	12481	Armorcast Products Co.	102000	6,844.57
04/21	04/13/2021	21283	10048	AT&T	102000	263.29
04/21	04/13/2021	21284	10148	AT&T Mobility	102000	303.28
04/21	04/13/2021	21285	13694	California American Water	102000	87.28
04/21	04/13/2021	21286	10170	California School Boards Association	102000	2,500.00
04/21	04/13/2021	21287	13750	CALPERS	102000	550,000.00
04/21	04/13/2021	21288	10061	Casella, Inc.	102000	1,570.00
04/21	04/13/2021	21289	11364	City of San Gabriel	102000	46,815.97
04/21	04/13/2021	21290	10168	Claris Strategy	102000	10,258.97
04/21	04/13/2021	21291	11770	Clinical Laboratory of San Bernardino	102000	1,476.00
04/21	04/13/2021	21292	13303	Core & Main	102000	398,652.55
04/21	04/13/2021	21293	13470	Coverall North America, Inc.	102000	255.00
04/21	04/13/2021	21294	13145	Cummins Sales & Service	102000	792.15
04/21	04/13/2021	21295	10060	CV Strategies	102000	681.25
04/21	04/13/2021	21296	11486	Doty Bros. Equipment Co.	102000	12,560.00
04/21	04/13/2021	21297	10253	Douglas Door Inc.	102000	626.75
04/21	04/13/2021	21298	10171	EldeBailly LLP	102000	788.75
04/21	04/13/2021	21299	13369	Fast Eddie's Trucking	102000	384.00
04/21	04/13/2021	21300	13434	Ferguson Enterprises, Inc.	102000	201.49
04/21	04/13/2021	21301	10239	Fewer Fires, LLC	102000	793.83
04/21	04/13/2021	21302	10120	Fraljo Brothers Inc.	102000	16,000.00
04/21	04/13/2021	21303	10132	Geolinks	102000	599.00
04/21	04/13/2021	21304	12494	Gordon Termite Control, Inc.	102000	50.00
04/21	04/13/2021	21305	13538	Highroad Information Technology	102000	3,110.00
04/21	04/13/2021	21306	12202	Home Depot Credit Services	102000	137.82
04/21	04/13/2021	21307	13524	Infosend	102000	2,392.04
04/21	04/13/2021	21308	13658	Landcare USA, LLC	102000	2,103.00
04/21	04/13/2021	21309	10013	Mission Super Hardware	102000	61.61
04/21	04/13/2021	21310	13459	Mutual of Omaha	102000	544.69
04/21	04/13/2021	21311	13386	Office Depot	102000	170.90
04/21	04/13/2021	21312	10081	Olivarez, Madruga, Lemieux & O'Neill, LL	102000	3,767.00
04/21	04/13/2021	21313	13319	Pitney Bowes	102000	88.41
04/21	04/13/2021	21314	10166	Public Water Agencies Group	102000	1,838.75
04/21	04/13/2021	21315	10025	Registrar-Recorder/County Clerk	102000	56,044.75
04/21	04/13/2021	21316	11820	Republic Services #902	102000	172.74
04/21	04/13/2021	21317	12478	SC Fuels (Fuelman)	102000	1,515.20
04/21	04/13/2021	21318	13629	Secure Site Solutions, Inc.	102000	405.00
04/21	04/13/2021	21319	13321	Signius Communications	102000	255.32
04/21	04/13/2021	21320	13432	Sky Blueprint & Supplies, Inc.	102000	24.48
04/21	04/13/2021	21321	10021	Southern California Edison Co.	102000	33,352.52
04/21	04/13/2021	21322	10020	Southern California Gas Co.	102000	242.46
04/21	04/13/2021	21323	13486	Star Maintenance Supply	102000	86.51
04/21	04/13/2021	21324	13183	Stetson Engineers, Inc.	102000	2,048.50
04/21	04/13/2021	21325	10153	The Orbit Printing Co	102000	838.15
04/21	04/13/2021	21326	10209	Trademark Construction	102000	41,500.00
04/21	04/13/2021	21327	13759	Tri County Pump Company	102000	64,524.43
04/21	04/13/2021	21328	12045	Underground Service Alert	102000	125.50
04/21	04/13/2021	21329	12727	Waterline Technologies, Inc.	102000	1,571.94
04/21	04/13/2021	21330	10022	Western Water Works Supply Co.	102000	17,876.42

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/21	04/13/2021	21331	10447	Xerox Corporation	102000	142.49
Grand Totals:						<u>1,337,861.10</u>

Report Criteria:

Report type: Summary
Check.Type = {<>} "Adjustment"
Bank.Bank number = {=} 1

Report Criteria:

Report type: Summary
 Check.Type = {<>} "Adjustment"
 Bank.Bank number = {=} 3

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/21	03/03/2021	12384	11940	Lincoln National Life Insurance Co.	102000	2,725.00
03/21	03/09/2021	12385	10086	Barsoum Dental	102000	139.00
03/21	03/09/2021	12386	10236	Daniel Hwang	102000	31.87
03/21	03/09/2021	12387	10019	Robert C. Lee DDS MS Inc.	102000	991.00
03/21	03/09/2021	12388	12674	U.S. Bank	102000	4,867.78
03/21	03/09/2021	12389	13529	Eric Chan	102000	92.35
03/21	03/16/2021	12390	10098	Petty Cash Reimbursement	102000	182.12
03/21	03/17/2021	12391	11940	Lincoln National Life Insurance Co.	102000	2,725.00
03/21	03/17/2021	12392	10238	Daniel Hwang	102000	48.09
03/21	03/17/2021	12393	13308	Dmitry Tubis, DDS	102000	1,580.00
03/21	03/17/2021	12394	13774	Great Smiles Dental	102000	155.00
03/21	03/17/2021	12395	10237	Hing Lan Cheung	102000	15.45
03/21	03/17/2021	12396	13350	L. Andrew Mutch, DDS	102000	719.00
03/21	03/19/2021	12397	10240	Aimee Taraporewalla	102000	200.00
03/21	03/19/2021	12398	13376	Martinez & Zermeno, APDC	102000	1,500.00
03/21	03/19/2021	12399	10019	Robert C. Lee DDS MS Inc.	102000	374.00
03/21	03/23/2021	12400	13529	Eric Chan	102000	92.35
03/21	03/23/2021	12401	10246	Aileen Matsuura	102000	144.84
03/21	03/23/2021	12402	10178	Brian Choi Dental Inc.	102000	327.00
03/21	03/23/2021	12403	10247	Cenco Auto Body Inc	102000	9,566.51
03/21	03/23/2021	12404	13477	The Hartford	102000	1,090.00
03/21	03/29/2021	12405	12435	George Atilano	102000	25.00
03/21	03/29/2021	12406	10241	Truman Trinh	102000	17.84
03/21	03/31/2021	12407	11940	Lincoln National Life Insurance Co.	102000	2,725.00
03/21	03/31/2021	12408	10244	Ellen Duong	102000	677.96
03/21	03/31/2021	12409	10249	Fidel Pinedo	102000	857.97
03/21	03/31/2021	12410	10251	Janice Kasai	102000	180.69
03/21	03/31/2021	12411	10248	Jian Wei Deng	102000	944.83
03/21	03/31/2021	12412	10250	Tiffany Vong	102000	293.00
03/21	03/31/2021	12413	10242	Yangling Jia	102000	844.73
03/21	03/31/2021	12414	10252	Jian Wang or Haiyan Zhou	102000	36.00
Grand Totals:						<u>34,169.38</u>