

SPECIAL NOTICE

Teleconference Accessibility

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak and as a precaution to protect both staff, our constituents, and elected officials, the San Gabriel County Water District will hold its meeting via teleconference or the most rapid means of communication available at the time. The public may participate in the teleconference by calling the number below and entering the passcode.

1(669)900-9128 US (San Jose)

Meeting ID: 865 5415 0115

Passcode: 619832

Public comments may be made through teleconference when prompted by the Chair during the public comment period. Public comments may also be provided by emailing: carmen@sgcwd.com in advance of or during the meeting. Please indicate "PUBLIC COMMENT" in the subject line.

If you have difficulty connecting to the teleconference line, please call (626) 287-0341, or email carmen@sgcwd.com

**San Gabriel County Water District
Regular Meeting of the Board of Directors**

May 25, 2021

4:00 P.M.

VIA TELECONFERENCE

**Or the most rapid means of communication available at the time
1(669)900-9128 US (San Jose) ID: 865 5415 0115 Passcode: 619832**

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|---------------------------|-------|
| Director Taylor | _____ |
| Director DeLaTorre | _____ |
| Director Cammarano | _____ |
| Director Cici | _____ |
| Director Chan | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:

Second:

Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held May 11, 2021

Motion:

Second:

Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:

Second:

Action:

7. District Counsel

8. Action Items

9. Miscellaneous Information Items

a. Receive and File: April 2021 Banking & Investment Report

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment

**Motion:
Second:
Action:**

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON MAY 11, 2021**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, May 11, 2021, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m., available to the public via teleconference.
- ROLL CALL** The Board of Directors of the San Gabriel County Water District convened a regular meeting on May 11, 2021. Present at the District office were Director Taylor, General Manager Jim Prior, Casey Feilen and Carmen Corona . On the phone were, Directors Cammarano, DeLaTorre, Chan, and Cici. Also, present, District Counsel O'Neill, and member of the public Cookie Cici and Ed Chavez.
- AGENDA** Upon motion by Director DeLaTorre and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on May 11, 2021; passed 5-0.
- PUBLIC COMMENT** Cookie Cici hoped everyone had a Happy Mother's Day. Director Chavez from Upper District thanked the Board for its hard work and looking forward to seeing everyone in person sometime soon.
- MINUTES** Upon motion by Director Chan and seconded by Director DeLaTorre, the Board voted unanimously to approve the amended minutes of the regular meeting of the Board of Directors held on April 27, 2021. Motion passed 5-0.
- DEMANDS** Director DeLaTorre motioned to approve payment with check numbers 21332 – 21387 from the general account in the aggregate amount of \$639,886.94 and to authorize an electronic funds transfer in the amount of \$92,963.53 with check numbers 12415-12440 to the revolving account. The motion was seconded by Director Chan.
- Director Chan had questions about the audit, related consultant cost, refunds to developers, payments concerning office consultant and the office security system. Director Cammarano questioned about costs related to ADA construction. After discussion, the Board approved 5-0.
- DISTRICT COUNSEL** District counsel reported on negotiations with Cal American regarding well drilling, benefits for retired employees and the status of Assembly Bill 1195.
- ACTION** None.

**MISC
INFORMATION**

The Board received and filed the Water Well Report.

**GENERAL
MANAGER
COMMENTS**

The General Manager presented the Banking and Investment report. He also reported on the room addition at the office to be completed by the end of May. He further reported that he expects to have a meeting with Cal American at the end of the month after the engineering reports are exchanged. Lastly, he reported that the sexual harassment and ethics training will be June 22nd at 2:00 p.m.

**FUTURE
AGENDA
ITEMS**

None

**DIRECTOR
COMMENTS**

Director Chan inquired about the health of the employees.

Director Cammarano reported on a fire involving the San Gabriel Mission.

Director Taylor thanked Casey Feilen for filling in in Jim's absence.

ADJOURNMENT

Upon motion by Director Taylor and seconded by Director Cici, the Board voted unanimously to adjourn the meeting at 4:40 p.m.

President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

| | Date Paid | Amount Paid |
|--------------------|---------------------------------------|---------------------|
| Director's Payroll | 5/11/2021 | \$ 445.90 |
| Payroll | 5/12/2021 | \$ 67,914.58 |
| | Total Amount to be Reimbursed: | \$ 68,360.48 |



**SAN GABRIEL COUNTY WATER DISTRICT
BANKING & INVESTMENT REPORT**

April 2021

| | |
|---|---------------|
| Cash & Investments | |
| LAIF Investment | \$ 13,724,260 |
| <i>LAIF Interest Rate</i> | 0.339% |
| Time-Value Investment | \$ 762,598 |
| Citizens Bank - General | \$ 2,676,785 |
| Citizens Bank - Revolving | \$ 107,036 |
| Citizens-Bank - Safety Lunches | \$ 35,749 |
| Xpress Bill Pay Holding (Online) | \$ 120,369 |
| Citizens Bank - General/Revolving & Other | \$ 2,939,939 |

**I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 5/25/2021

Cameron J. [Signature]

Treasurer

| | <u>Apr-20</u> | <u>YTD Apr-20</u> | <u>Apr-21</u> | <u>YTD Apr-21</u> |
|----------------------------|---------------|------------------------------|---------------|-----------------------|
| Cash Receipts | \$ 828,829 | \$ 3,226,833 | \$ 747,421 | \$ 3,336,052 |
| Disbursements | \$ 358,446 | \$ 1,749,208 | \$ 1,503,548 | \$ 4,056,800 |
| Water Sales | \$ 661,708 | \$ 2,837,902 | \$ 674,461 | \$ 2,755,986 |
| <i>Water Payments</i> | 675,989 | <i>Meter Charges</i> | \$ 275,601 | |
| <i>A/R Payments</i> | 63,341 | <i>Water Charges</i> | \$ 398,860 | |
| <i>LAIF Interest</i> | \$ - | <i>Total billed in March</i> | \$ 674,461 | |
| <i>Time Value Interest</i> | \$ 413 | | | |
| <i>Safety Lunches</i> | \$ 7,678 | | | |
| <i>Cash Receipts</i> | \$ 747,421 | | | |