

SPECIAL NOTICE

Teleconference Accessibility

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak and as a precaution to protect both staff, our constituents, and elected officials, the San Gabriel County Water District will hold its meeting via teleconference or the most rapid means of communication available at the time. The public may participate in the teleconference by calling the number below and entering the passcode.

1(669)900-9128 US (San Jose)

Meeting ID: 827 3410 7971

Passcode: 922350

Public comments may be made through teleconference when prompted by the Chair during the public comment period. Public comments may also be provided by emailing: carmen@sgcwd.com in advance of or during the meeting. Please indicate "PUBLIC COMMENT" in the subject line.

If you have difficulty connecting to the teleconference line, please call (626) 287-0341, or email carmen@sgcwd.com

**San Gabriel County Water District
Regular Meeting of the Board of Directors
February 23, 2021
4:00 P.M.
VIA TELECONFERENCE**

**Or the most rapid means of communication available at the time
1(669)900-9128 US (San Jose) ID: 827 3410 7971 Passcode: 922350**

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|---------------------------|-------|
| Director Taylor | _____ |
| Director DeLaTorre | _____ |
| Director Cammarano | _____ |
| Director Cici | _____ |
| Director Chan | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held February 9, 2021

Motion:
Second:
Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:
Second:
Action:

7. District Counsel

8. Action Items

9. Miscellaneous Information Items

a. Receive and File: January 2021 Banking & Investment Report

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment:

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON FEBRUARY 9, 2021**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, February 9, 2021, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m., available to the public via teleconference.
- ROLL CALL** The Board of Directors of the San Gabriel County Water District convened a regular meeting on February 9, 2021. Present at the District office were General Manager Jim Prior, Casey Feilen, Carmen Corona and Director Taylor. On the phone were Directors DeLaTorre, Cammarano, Chan, and Cici, District Counsel O'Neill, and member of the public Cookie Cici.
- AGENDA** Upon motion by Director DeLaTorre and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on February 9, 2021; passed 5-0.
- PUBLIC COMMENT** Cookie Cici wished everyone well and a Happy Valentine's Day.
- MINUTES** Upon motion by Director Chan and seconded by Director DeLaTorre, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on January 26, 2021. Motion passed 5-0.
- DEMANDS** Director DeLaTorre mad a motion for payment of demands with check numbers 21180-21222 from the general account in the aggregate amount of \$424,292.18, and to authorize an electronic funds transfer in the amount of \$33,616.02 with check numbers 12204, 12327-12359 from the general account to the revolving account. Motion seconded by Director Cammarano. The motion passed unanimously.
- DISTRICT COUNSEL** District counsel reported on the change in representation in the Metropolitan board for Upper District, the email received by ratepayer Zhao, and the water service study prepared by UCLA.
- ACTION** Upon motion by Director Cammarano and seconded by Director Cici the chair opened discussion regarding a disputed bill on account number 518303. Director Cammarano opined that payment should not be reduced or excused and that the district's offer of a 12-month payment plan was satisfactory. General Manager Prior reported that the water usage has been reduced and it appears to be a one-time deviation.
- Director Taylor opined that the customer has a legitimate complaint, noting that the usage increased from 12 units in 2019 to 64 units in 2020 for the

same usage period. He further opined that these matters should be handled on a case-by-case basis.

Director Taylor moved to charge the subject's accounts at the tier 1 rate for the disputed usage amounts. Motion seconded by Director Cici.

Approved on a 3-2 vote with Directors Cammarano and DeLaTorre voting no.

INFORMATION

General Manager reported on the water well report and directors Chan and Taylor reported water levels are down.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported that all ADA improvements in the District's restrooms are underway. He also reported that the conversion to AMI metering is proceeding smoothly and the project could be completed by August 2021. The General Manager also reported on the brushing and baling efforts and Well Number 9.

**FUTURE
AGENDA
ITEMS**

None

**DIRECTOR
COMMENTS**

Director Chan mentioned that the online ACWA conference would be coming up in the second week of May and made an inquiry to the General Manager to see how the staff was doing. Director Cammarano commented on the security breach at a Florida water system.

ADJOURNMENT

Upon motion by Director Taylor and seconded by Director DeLaTorre, the Board voted unanimously to adjourn the meeting at 4:40 p.m.

President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Payroll	2/3/2021	\$ 67,115.86
Director's Payroll	2/9/2021	\$ 445.90
Payroll	2/17/2021	\$ 67,386.00
	Total Amount to be Reimbursed:	\$ 134,947.76

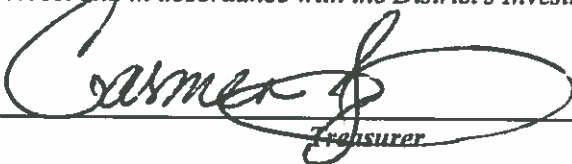


SAN GABRIEL COUNTY WATER DISTRICT
BANKING & INVESTMENT REPORT
January 2021

Cash & Investments	
LAIF Investment	\$ 13,709,283
<i>LAIF Interest Rate</i>	0.458%
Time-Value Investment	\$ 759,470
Citizens Bank - General	\$ 3,524,341
Citizens Bank - Revolving	\$ 166,384
Citizens-Bank - Safety Lunches	\$ 29,496
Xpress Bill Pay Holding (Online)	<u>\$ 119,500</u>
Citizens Bank - General/Revolving & Other	\$ 3,839,721

**I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 2/23/2021



 Treasurer

	<u>Jan-20</u>	<u>YTD Jan-20</u>	<u>Jan-21</u>	<u>YTD Jan-21</u>
Cash Receipts	\$ 822,383	\$ 822,383	\$ 886,008	\$ 886,008
Disbursements	\$ 498,310	\$ 498,310	\$ 725,395	\$ 725,395
Water Sales	\$ 720,670	\$ 720,670	\$ 742,454	\$ 742,454
		<i>Meter Charges</i>	\$ 271,820	
		<i>Water Charges</i>	<u>\$ 470,634</u>	
		<i>Total</i>	\$ 742,454	