

SPECIAL NOTICE

Teleconference Accessibility

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak and as a precaution to protect both staff, our constituents, and elected officials, the San Gabriel County Water District will hold its meeting via teleconference or the most rapid means of communication available at the time. The public may participate in the teleconference by calling the number below and entering the passcode.

1(669)900-9128 US (San Jose)

Meeting ID: 899 7971 7057

Passcode: 676163

Public comments may be made through teleconference when prompted by the Chair during the public comment period. Public comments may also be provided by emailing: carmen@sgcwd.com in advance of or during the meeting. Please indicate "PUBLIC COMMENT" in the subject line.

If you have difficulty connecting to the teleconference line, please call (626) 287-0341, or email carmen@sgcwd.com

**San Gabriel County Water District
Special Meeting of the Board of Directors
August 24, 2021
3:00 P.M.**

VIA TELECONFERENCE

**Or the most rapid means of communication available at the time
1(669)900-9128 US (San Jose) ID: 899 7871 7057 Passcode: 676163**

AGENDA

Call to Order

1. Pledge of Allegiance

2. Roll Call

Director Taylor	_____
Director DeLaTorre	_____
Director Cammarano	_____
Director Cici	_____
Director Chan	_____

3. Additions, Re-order and Adoption of the Agenda:

**Motion:
Second:
Action:**

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held August 10, 2021

**Motion:
Second:
Action:**

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

**Motion:
Second:
Action:**

Special Meeting of the Board of Directors

August 24, 2021

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- 7. District Counsel**
- 8. Action Items**
- 9. Miscellaneous Information Items**
 - a. Receive and File: July 2021 Banking & Investment Report**
 - b. Receive and File: July Monthly Revenue & Report Expenditure**
 - c. Mid – Year Budget Review**
- 10. General Manager Report**
- 11. Future Agenda Items**
- 12. Director Comments**
- 13. Adjournment to Closed Session**
 - a. Potential Litigation Government Code Section 54956.9 (d)(2) One case: Claim of Estrada**
- 14. Reconvene in Open Session**
 - a. Report of Action, if any, Taken in Closed Session**
- 15. Adjournment**

Motion:
Second:
Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON AUGUST 10, 2021**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, August 10, 2021, at 8366 Grand Avenue, Rosemead, California at the hour of 4:05 p.m., available to the public via teleconference.
- ROLL CALL** The Board of Directors of the San Gabriel County Water District convened a regular meeting on August 10, 2021. Present at the District office were General Manager Jim Prior, Carmen Corona, Casey Feilen, Directors Taylor, Cammarano, DeLaTorre and Chan and District Counsel Koczanowicz. Present on the phone was Director CiCi and Director Chavez from Upper District.
- AGENDA** Upon motion by Director DeLaTorre and seconded by Director Chan, the Board voted to adopt the agenda as presented; passed 5 - 0.
- PUBLIC COMMENT** Cookie Cici attended via phone and extended her best wishes to everyone at the District.
- MINUTES** Upon motion by Director Chan and seconded by Director Cammarano, the Board voted to approve the minutes for a regular meeting of the Board of Directors held on July 27, 2021. Motion passed 5-0.
- DEMANDS** Director DeLaTorre motioned to authorize an electronic funds transfer in the amount of \$21,173.04 from the general account to the revolving account and approval of invoices for the General Account in the amount of \$365,365.62. The motion was seconded by Director Cammarano. Director Chan and Director Cammarano had some questions regarding specific entries, which were answered by staff. The motion to approve passed 5-0.
- DISTRICT COUNSEL REPORT** District Counsel reported on positive outcome of negotiations with City of Rosemead regarding Encroachment Permit and other related fees, that the City was attempting to charge the District.
- ACTION** None.
- MISC INFORMATION** The Board received and filed the July Water Well Report.
- GENERAL MANAGER COMMENTS** The General Manager reported that Well#15 is back on line with a rebuilt motor and working properly; that mid-year budget review will be presented to the Board at the next meeting which will start at 3:00 pm to afford more

time for the item; that Jim Prior and Casey Feilen met with Upper San Gabriel Valley MWD to start discussions on scheduling a “state of the water” meeting which would include the District and other water providers in the area; that District received a copy of a letter sent to the San Gabriel Mayor and City Council by Daniel Bryant (copy was distributed to the Directors); staff is having discussions to consider potential connection to Metropolitan Water District to provide back-up water supply in the event of need with initial estimated costs of \$3M(connection and transmission pipeline) and an estimated time period of 2 years with this item coming to the Board for consideration in the future once the discussions result in more concrete information; that District received a call from a customer requesting that her smart meter be replaced with a regular meter due to health concerns. Staff will investigate.

**FUTURE
AGENDA
ITEMS**

As reported the Board will have a mid-year budget review on at the second meeting in August.

**DIRECTOR
COMMENTS**

Director Cammarano liked the letter written by Daniel Bryant; Director Chan inquired if staff was doing well.

ADJOURNMENT

Upon motion by Director Taylor and seconded by Director Cammarano the Board voted unanimously to adjourn the meeting at 4:34 p.m.

President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Payroll	8/4/2021	\$ 68,801.71
Director's Payroll	8/10/2021	\$ 445.90
Payroll	8/18/2021	\$ 68,710.59
	Total Amount to be Reimbursed:	\$ 137,958.20



**SAN GABRIEL COUNTY WATER DISTRICT
BANKING & INVESTMENT REPORT
July 2021**

Cash & Investments	
LAIF Investment	\$ 13,735,465
<i>LAIF Interest Rate</i>	0.221%
Time-Value Investment	\$ 759,842
Citizens Bank - General	\$ 3,239,297
Citizens Bank - Revolving	\$ 110,216
Citizens-Bank - Safety Lunches	\$ 32,774
Xpress Bill Pay Holding (Online)	\$ 92,801
Citizens Bank - General/Revolving & Other	\$ 3,475,088

**I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 8/24/2021

Treasurer

	<u>Jul-20</u>	<u>YTD Jul-20</u>	<u>Jul-21</u>	<u>YTD Jul-21</u>
Cash Receipts	\$ 905,695	\$ 5,700,276	\$ 943,149	\$ 5,893,024
Disbursements	\$ 896,602	\$ 4,178,193	\$ 757,260	\$ 6,050,388
Water Sales	\$ 880,531	\$ 5,059,279	\$ 840,953	\$ 5,167,308
<i>Water Payments</i>	896,866			
<i>A/R Payments</i>	46,844		<i>Meter Charges</i> \$ 273,090	
<i>LAIF Interest</i>	-		<i>Water Charges</i> \$ 567,864	
<i>Time Value</i>	-		<i>Total billed in July</i> \$ 840,953	
<i>Safety Lunches</i>	(560)			
	<u>\$ 943,149</u>			

**SAN GABRIEL COUNTY WATER DISTRICT
REVENUE AND EXPENDITURE DISTRIBUTION**

**July 2021
Year-To-Date Percent
58%**

Acct. #	Description	Budget	Receipts & Expenditures Jul-21	Total YTD	Balance	YTD %
	Total Revenues	\$ 9,408,071	\$ 870,040	\$ 5,427,348	\$ (3,980,723)	58%
	Operational Expense					
	Production & Supply	2,212,206	88,268	582,489	(1,629,717)	26%
	Transmission & Distribution	613,323	29,470	269,716	(343,607)	44%
	Customer Service	365,478	29,328	198,534	(166,944)	54%
	General & Administrative	3,248,428	165,144	2,171,067	(1,077,361)	67%
	Total Operational Expense	6,439,435	312,210	3,221,806	(3,217,630)	50%
	Gain/(Loss) before Capital	2,968,636	557,831	2,205,543	(763,093)	74%
	Capital Expenditures	2,915,000	208,684	2,202,753	(712,247)	76%
	Gain/(Loss)	\$ 53,636	\$ 349,146	\$ 2,789	\$ (50,847)	