

**MINUTES OF A SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON NOVEMBER 25, 2025**

**CALL TO ORDER** A special meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, November 25, 2025, at 8366 Grand Avenue, Rosemead, California at the hour of 3:00 p.m.

**ROLL CALL** Present at the meeting were General Manager Jim Prior, Assistant General Manager Casey Feilen, Finance and Administration Manager Carmen Corona, Superintendent Carlos Cardona, Directors DeLaTorre, Saucedo, Taylor, Mamdapurkar and Vera and Deputy District Counsel Carson.

**AGENDA** Upon motion by Director Taylor and seconded by Director Mamdapurkar, the Board voted unanimously to adopt the agenda as presented.

**PUBLIC COMMENT** None

**MINUTES** Director Taylor moved to open discussion of the District's 2026 Proposed Budget, seconded by Director Saucedo. The Board then discussed the proposed budget, with the General Manager taking them through each item.

Director Taylor asked about the "1040" reference in the budget. The General Manager stated that it was something new that the auditor requested, and that that reference will be omitted next time.

The General Manager said there is a summary sheet explaining each of the larger numbers.

The directors then discussed revenue. The General Manager explained it is based on 4900 acre feet per year of water, with a rate increase. The budget includes the rate increase from the rate study. The rates went into effect March 01, 2025. He explained when safe yield was higher the District was able to lease water to others. If the District does not use it, it can lease water or carry it over.

They discussed that there is a truck in the budget for a new employee.

Director Mamdapurkar asked about adding a production employee in the budget for cross connection and water quality. The General Manager indicated this is an existing employee who would be promoted. Then they would hire a water worker one.

The General Manager noted that for reservoir-cleaning, the District has used Diver Dan, and staff looked for other companies since Diver Dan will soon retire. The General Manager and Assistant General Manager said: Diver

Dan has not cleaned the sediment. The budget assumes it is \$75,000 for the year for 3 reservoirs. Every 3 years the District cleans the reservoir. Every other year, the reservoirs are inspected, and the state now wants the sediment cleaned.

The General Manager noted that the name of *medical leave* will be changed to *personal leave*. He indicated he discussed it with Martin.

He then discussed the fact that the cost of paving is increasing.

Directors asked where the District searches for Water Worker 1 employees. The General Manager stated the District posts the position on Waterwise Pro, and various websites. People can get a certificate at Citrus or another community college. Sometimes people come to the District from other water companies. For people who have certifications, the District reimburses tuition. There are 3 people using the benefit now. There are 3 people who will get bachelor degrees. Certifications can benefit the treatment plant.

Directors asked if payroll is automated. Staff noted payroll is done in-house, it is not automated.

Management stated health and life insurance costs went up, and PERS and insurance increased because of an employee being added. The salary schedule indicates a 3% cost of living increase effective January 1, 2026 on table 4-2. The last cpi disclosed by the government was in August.

In addition, the website is being updated for Americans with Disability Act requirements.

The directors then discussed the capital improvement chart. A treatment plant is being built. Capital improvements listed totaled \$6,385,000.

They discussed the new vehicle: The new truck is not electric or hybrid. Not all employees receive a truck, just those who need one, who are at sites; the new person receives the older one, and the new vehicle will then go to the person who gave up a vehicle for the new employee.

Ms. Corona indicated that a resolution to approve the budget would be brought at the next meeting in January. Upon motion by Director Taylor to close discussion, seconded by Director Mamdapurkar, the Board voted unanimously by voice vote 5-0 to close the discussion.

## ADJOURNMENT

Upon motion by Director Taylor, seconded by Director Saucedo the Board voted unanimously to adjourn the meeting at 3:46 p.m.

*Charles N. DeLaTorre.*

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President



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Secretary

[SEAL]