

**San Gabriel County Water District
Special Meeting of the Board of Directors
8366 Grand Ave
Rosemead, CA 91770**

December 09, 2025

2:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

2. Roll Call

Director DeLaTorre

Director Saucedo

Director Taylor

Director Mamdapurkar

Director Vera

3. Additions, Re-order and Adoption of the Agenda:

Motion:

Second:

Action:

4. Public Comment on Agenda and Non-Agenda items

- a. Anyone wishing to discuss items on and not on the agenda may do so at this time**

**5. Minutes of a Special & Regular Meeting of the Board of Directors held
November 25, 2025**

Motion:

Second:

Action:

6. List of Demands on General Account

a. November 2025 Invoices

Motion:

Second:

Action:

7. District Counsel

8. Action Item

a. 2026 Budget – Consider Adoption of Resolution No. 12-25-534

Motion:

Second:

Action:

b. Authorized Positions and Compensations – Consider Adoption of Resolution No. 12-25-535

Motion:

Second:

Action:

c. Consider Approval on water rate adjustment starting on January 1, 2026. Resolution No. 12-25-536

Motion:

Second:

Action:

d. Consider Approval on personnel manual as it relates to personal time off starting on January 1, 2026. Resolution No. 12-25-537

Motion:

Second:

Action:

9. Miscellaneous Information Items

a. Water Well Report

10. General Manager Report

11. Future Agenda Items

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12. Director Comments

13. Adjournment to Closed Session

- a. Public Employee Performance Evaluation (§54957)
Title: General Manager**

14. Reconvene in Open Session

- a. Report of Action, if any, Taken in Closed Session**

15. Adjournment

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON NOVEMBER 25, 2025**

CALL TO ORDER A special meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, November 25, 2025, at 8366 Grand Avenue, Rosemead, California at the hour of 3:00 p.m.

ROLL CALL Present at the meeting were General Manager Jim Prior, Assistant General Manager Casey Feilen, Finance and Administration Manager Carmen Corona, Superintendent Carlos Cardona, Directors DeLaTorre, Saucedo, Taylor, Mamdapurkar and Vera and Deputy District Counsel Carson.

AGENDA Upon motion by Director Taylor and seconded by Director Mamdapurkar, the Board voted unanimously to adopt the agenda as presented.

PUBLIC COMMENT None

MINUTES

Director Taylor moved to open discussion of the District's 2026 Proposed Budget, seconded by Director Saucedo. The Board then discussed the proposed budget, with the General Manager taking them through each item.

Director Taylor asked about the "1040" reference in the budget. The General Manager stated that it was something new that the auditor requested, and that that reference will be omitted next time.

The General Manager said there is a summary sheet explaining each of the larger numbers.

The directors then discussed revenue. The General Manager explained it is based on 4900 acre feet per year of water, with a rate increase. The budget includes the rate increase from the rate study. The rates went into effect March 01, 2025. He explained when safe yield was higher the District was able to lease water to others. If the District does not use it, it can lease water or carry it over.

They discussed that there is a truck in the budget for a new employee.

Director Mamdapurkar asked about adding a production employee in the budget for cross connection and water quality. The General Manager indicated this is an existing employee who would be promoted. Then they would hire a water worker one.

The General Manager noted that for reservoir-cleaning, the District has used Diver Dan, and staff looked for other companies since Diver Dan will soon retire. The General Manager and Assistant General Manager said: Diver

Dan has not cleaned the sediment. The budget assumes it is \$75,000 for the year for 3 reservoirs. Every 3 years the District cleans the reservoir. Every other year, the reservoirs are inspected, and the state now wants the sediment cleaned.

The General Manager noted that the name of *medical leave* will be changed to *personal leave*. He indicated he discussed it with Martin.

He then discussed the fact that the cost of paving is increasing.

Directors asked where the District searches for Water Worker 1 employees. The General Manager stated the District posts the position on Waterwise Pro, and various websites. People can get a certificate at Citrus or another community college. Sometimes people come to the District from other water companies. For people who have certifications, the District reimburses tuition. There are 3 people using the benefit now. There are 3 people who will get bachelor degrees. Certifications can benefit the treatment plant.

Directors asked if payroll is automated. Staff noted payroll is done in-house, it is not automated.

Management stated health and life insurance costs went up, and PERS and insurance increased because of an employee being added. The salary schedule indicates a 3% cost of living increase effective January 1, 2026 on table 4-2. The last cpi disclosed by the government was in August.

In addition, the website is being updated for Americans with Disability Act requirements.

The directors then discussed the capital improvement chart. A treatment plant is being built. Capital improvements listed totaled \$6,385,000.

They discussed the new vehicle: The new truck is not electric or hybrid. Not all employees receive a truck, just those who need one, who are at sites; the new person receives the older one, and the new vehicle will then go to the person who gave up a vehicle for the new employee.

Ms. Corona indicated that a resolution to approve the budget would be brought at the next meeting in January. Upon motion by Director Taylor to close discussion, seconded by Director Mamdapurkar, the Board voted unanimously by voice vote 5-0 to close the discussion.

ADJOURNMENT

Upon motion by Director Taylor, seconded by Director Saucedo the Board voted unanimously to adjourn the meeting at 3:46 p.m.

President

Secretary

[SEAL]

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON NOVEMBER 25, 2025**

CALL TO ORDER	A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, November 25, 2025, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
ROLL CALL	Present at the meeting were General Manager Jim Prior, Assistant General Manager Casey Feilen, Finance and Administration Manager Carmen Corona, Superintendent Carlos Cardona, Directors DeLaTorre, Saucedo, Taylor, Mamdapurkar and Vera and Deputy District Counsel Carson.
AGENDA	Upon motion by Director Taylor and seconded by Director Vera, the Board voted unanimously to adopt the agenda as presented.
PUBLIC COMMENT	None
MINUTES	Upon motion by Director Saucedo, seconded by Director Vera, the Board voted unanimously (5-0) to approve the minutes.
DEMANDS	Director Saucedo motioned to authorize an electronic funds transfer from the general account to the revolving account in the amount of \$177,955.28. The motion was seconded by Director Taylor. The motion passed on a 5-0 voice vote.
DISTRICT COUNSEL REPORT	Counsel briefed the Board on Senate Bill 827 (requiring public finance training as a component of ethics training starting next year for directors and department heads) , Senate Bill 707 (extending the remote meeting rules so that they do not sunset), and summarized the new California notification and response levels announced by the State Water Records Control Board for several chemicals in the family of chemicals known as <i>PFAS chemicals</i> : PFOA, PFOS, PFHxS and PFHxA.
ACTION ITEM 8a	<p>Discussion, consideration and action on possible water rate adjustment effective January 1, 2026. Any adjustment would be consistent with previously approved rates at a Prop 218 protest hearing.</p> <p>Motion: Director Taylor. Second: Director Mamdapurkar.</p> <p>The directors discussed the proposed rates. The General Manager noted there had previously been a Proposition 218 hearing, and there was no majority protest. Director Vera noted there had been an increase of 21 percent over several years. This new increase would be 5%. The General Manager said if there is an increase now, the District will not need an</p>

increase in 2027. Director Vera asked the reserve target. The General Manager stated the target is \$25 million.

Director Mamdapurkar said he would rather not have an increase in 2027. He mentioned a multi-jurisdictional mitigation plan discussed at the last meeting. He asked if the study was adopted by the state or if the state had comments? Mr. Feilen and the General Manager said it is FEMA that has the jurisdiction over that.

The General Manager said the reserve balance was at approximately 22 million as of October; as of end of last year it was approximately 20 million. The target is 25 million dollars after 5 years. A director asked how the consultant came up with that. Staff indicated the consultant estimated that based on cost to replace certain infrastructure. All money spent in capital gets moved to another account by auditors.

Director Vera said it is a tough time for people; and since the reserves are healthy, she is concerned about an increase.

Upon a roll-call vote, the Board decided 4-0 to approve the proposed rates with Directors DeLaTorre, Saucedo, Taylor, Mamdapurkar voting *yes*, and Director Vera voting *no*.

**MISCELLANEOUS
INFORMATION
ITEMS**

Receive and File:

- a. October 2025 Banking and Investment Report
- b. October 2025 Monthly Revenue and Expenditure Report

**GENERAL
MANAGER
REPORT**

The General Manager reported:

The main line work is starting next week.

Doty brothers estimated a 2-week project.

The General Manager noted the District obtained a larger server. Monday it is being installed. There will be a closed session on the General Manager evaluation at the next meeting.

The next meeting will be December 9; there will be no 2nd meeting in December.

**FUTURE
AGENDA
ITEMS**

Closed session for General Manager evaluation; resolutions for budget, water rates, employee salary, and for changing the wording of *medical leave* to *personal leave*.

**DIRECTOR
COMMENTS**

No comments

ADJOURNMENT

Upon motion by Director Taylor, seconded by Director Vera the Board voted unanimously to adjourn the meeting at 4:39 p.m.

President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Board of Director's Payroll	11/25/2025	\$ 261.20
Revolving Reimbursement	11/30/2025	\$ 96,910.98
	Total Amount to be Reimbursed:	\$ 97,172.18

Check Issue Dates: 11/1/2025 - 11/30/2025

Report Criteria:

Report type: Summary

Check Type = {<>} "Adjustment"

Bank.Bank number = {=} 3

Revolving Account

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
11/25	11/05/2025	14582	10116	Hui Yang, DDS, Inc.	102000	274.00
11/25	11/05/2025	14583	10269	Laura Immel Sprague, DDS Inc.	102000	460.00
11/25	11/05/2025	14584	10363	Staples Business Credit	102000	657.43
11/25	11/05/2025	14585	10453	T-Mobile	102000	343.91
11/25	11/05/2025	14586	11940	Lincoln National Life Insurance Co.	102000	4,475.00
11/25	11/10/2025	14587	12435	George Atlano	102000	166.78
11/25	11/10/2025	14588	10286	Rhett Y. Szu D.D.S.	102000	610.00
11/25	11/10/2025	14589	12674	U.S. Bank	102000	2,604.84
11/25	11/12/2025	14590	10544	Anagh Mamdapurkar	102000	92.35
11/25	11/12/2025	14591	10350	Domingo Saucedo	102000	92.35
11/25	11/12/2025	14592	10850	Camella Vera	102000	92.35
11/25	11/13/2025	14593	13366	Anthony Agobian	102000	226.49
11/25	11/13/2025	14594	13163	Carlos Cardona	102000	250.00
11/25	11/13/2025	14595	13296	Jeffrey C. Murphy, DDS	102000	286.00
11/25	11/13/2025	14596	10918	Masters Real Estate Network	102000	944.00
11/25	11/17/2025	14597	13300	Brian W. Snaer, D.D.S., Inc.	102000	369.00
11/25	11/17/2025	14598	10184	Dental Spa of West Covina	102000	433.00
11/25	11/17/2025	14599	11940	Lincoln National Life Insurance Co.	102000	3,975.00
11/25	11/19/2025	14600	12435	George Atlano	102000	83.22
11/25	11/19/2025	14601	13296	Jeffrey C. Murphy, DDS	102000	450.00
11/25	11/19/2025	14602	10122	ACWA JPIA	102000	70,420.49
11/25	11/19/2025	14603	10672	Alexander A Vizcarra, DMD, APC	102000	112.00
11/25	11/24/2025	14604	10816	A & S Elite Consulting LLC	102000	144.54
11/25	11/24/2025	14605	10468	Dorothy Jones or Aurilla Stevson	102000	26.78
11/25	11/24/2025	14606	10385	Jiafeng Xu	102000	56.75
11/25	11/24/2025	14607	10451	Lorraine Sharon Divine	102000	192.39
11/25	11/24/2025	14608	10003	Manying Qi	102000	14.11
11/25	11/24/2025	14609	10326	Wannian Wang	102000	64.41
11/25	11/25/2025	14610	13190	Patrick Rowland	102000	105.00
11/25	11/25/2025	14611	10098	Petty Cash Reimbursement	102000	364.38
11/25	11/25/2025	14612	10544	Anagh Mamdapurkar	102000	92.35
11/25	11/25/2025	14613	10350	Domingo Saucedo	102000	92.35
11/25	11/25/2025	14614	10850	Camella Vera	102000	92.35
11/25	11/25/2025	14615	10379	SWRCB-DWOC	102000	90.00
11/25	11/26/2025	14616	10038	City of Rosemead	102000	5,254.00

M = Manual Check, V = Void Check

Check Issue Dates: 11/1/2025 - 11/30/2025

Dec 02, 2025 01:06PM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
11/25	11/26/2025	14617	10324	Pai Wang and Andrew Weng Sit	102000	150.38
11/25	11/26/2025	14618	13785	Thomas C. Nelson, DDS	102000	189.00
11/25	11/30/2025	14619	10405	Elham Khajavi DDS, Inc.	102000	1,160.00
11/25	11/30/2025	14620	10560	Irma Ruiz	102000	25.90
11/25	11/30/2025	14621	10322	Lisa Tran	102000	1,048.56
11/25	11/30/2025	14622	13190	Patrick Rowland	102000	169.88
11/25	11/30/2025	14623	10602	Samuel Arthur Thomas	102000	159.64
Grand Totals:						96,910.98

Report Criteria:

Report type: Summary

Check Type = {<>} "Adjustment"

Bank Bank number = {=} 3

RESOLUTION NO. 12-25-534

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN GABRIEL COUNTY WATER DISTRICT
TRANSFERRING FUNDS UNAPPROPRIATED AS OF
DECEMBER 31, 2025 TO THE DISTRICT'S CONTINGENCY
RESERVE ACCOUNT, AND APPROVING THE DISTRICT'S
BUDGET FOR THE FISCAL YEAR COMMENCING
JANUARY 1, 2026.**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF SAN GABRIEL COUNTY
WATER DISTRICT** as follows:

Section 1: ***Contingency Reserves***

The District has previously established a Contingency Reserve Account for each discrete fund of the District. The continued existence of such Contingency Reserve Account is hereby affirmed.

All Monies previously appropriated to any fund of the District which are not expended as of December 31, 2025 shall be appropriated to the Contingency Reserve Account of each respective District fund.

Monies previously and currently appropriated to the various Contingency Reserve Accounts shall be expended during future fiscal years first to avoid borrowing pending receipt of tax revenues and then for usual and necessary expenses chargeable to each of the various respective funds prior to the expenditure of appropriations for the then current fiscal year, provided, moneys appropriated to a Contingency Reserve Account shall not be expended as aforesaid to the extent that appropriations to a Contingency Reserve Account are being accumulated to provide reserves for emergencies, other unforeseen contingencies, specific Capital Projects or other property acquisition.

Section 2. ***Budget***

The Budget attached hereto and hereby incorporated by this reference as Exhibit A, be and the same is hereby proposed for the fiscal year commencing January 1, 2026.

PASSED, APPROVED AND ADOPTED THIS 9th DAY OF DECEMBER, 2025

PRESIDENT

ATTEST:

SECRETARY
(SEAL)

***EXHIBIT "A" TO
SAN GABRIEL COUNTY WATER DISTRICT
RESOLUTION NO. 12-25-534***

WATER OPERATIONS FUND

CALENDAR YEAR 2026

WATER OPERATIONS FUND RESERVES:

Estimated Water Sales:	\$11,213,989
Estimated Other Revenues:	\$898,100
 TOTAL WATER FUND REVENUES	 \$12,112,089

WATER OPERATIONS FUND EXPENDITURES:

Production	\$2,576,224
Transmission and Distribution	\$805,066
Customer Service/Meter Reading/Billing	\$420,456
General and Administrative	\$3,701,973
Capital Expenditures	\$6,385,000
GASB 45 Liability	\$500,000
 TOTAL WATER FUND EXPENDITURES	 \$14,388,719

	ACTUAL 2024	ACTUAL 2025	APPROVED 2026
REVENUE			
Operational	9,287,217	8,591,373	11,213,989
Non-Operational	<u>1,048,711</u>	<u>507,905</u>	<u>898,100</u>
Total Revenue	10,335,928	9,099,278	12,112,089
Capital Contributions	485,308		
EXPENDITURES			
<u>Operating Expense</u>			
Production	2,151,460	2,403,302	2,576,224
Transmission/Distribution	679,383	761,296	805,066
Customer Service/Meter Reading	395,381	396,342	420,456
General/Administrative	3,637,196	<u>3,859,263</u>	<u>4,201,973</u>
Depreciation Expense	<u>1,343,471</u>		
Total Operating Expense	8,206,891	7,420,203	8,003,719
Capital Expenditures	0	5,179,075	6,385,000
Total Expenses	8,206,891	12,599,278	14,388,719
NET GAIN OR LOSS	2,614,345	(3,500,000)	(2,276,630)

TABLE 3-2

REVENUE

ACCT. NO.	DESCRIPTION	ACTUAL 2024	ACTUAL 2025	APPROVED 2026
	OPERATIONAL	9,287,216	8,591,373	11,213,989
	NON-OPERATIONAL	<u>1,048,712</u>	<u>507,905</u>	<u>898,100</u>
	TOTAL REVENUE	10,335,928	9,099,278	12,112,089
	<u>OPERATIONAL REVENUE</u>	5,497,100	4,610,077	5,784,727
		<u>3,252,546</u>	<u>3,504,296</u>	<u>4,767,762</u>
404000/404029	Water Sales	8,749,646	8,114,373	10,552,489
10-41-4100	Cross Connection Admin. Fees	7,348	7,400	7,400
10-41-4101	Fire Flow Fee	900	0	0
10-41-4102	Fire Prevention (DC)	138,052	125,000	38,000
10-41-4103	City of S.G Hydrant Rental	3,825	3,850	3,850
10-41-4104	Late Fees	47,711	35,000	48,000
10-41-4105	Ordinance Violation	0	0	0
10-41-4106	Reconnection Fee	500	0	500
10-41-4107	Return Payment Fee	3,178	2,500	3,500
10-41-4108	Shut Off Fee	21,298	10,000	17,000
10-41-4109	Water Connection Fee	67,057	100,000	200,000
10-45-4500	Water Quality Authority Assessment	57,157	64,750	64,750
10-48-4805	Developer's Fees	186,013	125,000	125,000
10-48-4821	Ground Water Basin Lease	0	0	150,000
10-48-4825	Fire Flow Revenue	4,531	3,500	3,500
	TOTAL OPERATIONAL REVENUE	9,287,216	8,591,373	11,213,989
	<u>NON-OPERATIONAL REVENUE</u>			
10-48-4800	Metro PCS-American Tower	22,103	23,805	23,000
10-48-4803	Enersponse Inc	13,197	8,000	8,000
10-48-4810	Interest: LAIF	700,600	300,000	700,000
10-48-4811	Interest: Time Value Investment	78,491	35,000	40,000
10-48-4812	Interest Revenue Other	5,457	0	0
10-48-4813	Miscellaneous Income	49,243	16,000	2,000
10-48-4817	Unclaimed Deposit	0	100	100
10-48-4820	Insurance Reimbursements	0	0	0
10-48-4822	Lease Revenue	0	0	0
10-48-4824	Grand Lease Revenue	86,447	125,000	125,000
10-58-5892	Unrealized Gains/Losses	93,174	0	0
10-59-5961	Gains & Loss on Sales of Asset	0	0	0
	TOTAL NON-OPERATIONAL REVENUE	1,048,712	507,905	898,100

*Water Sales Based on 4,900 acre feet

TABLE 3-3

PRODUCTION AND SUPPLY

ACCT. NO.	DESCRIPTION	ACTUAL 2024	ACTUAL 2025	APPROVED 2026
<u>SALARIES</u>				
10-50-5001	Salaries	\$390,050	\$393,252	\$518,174
10-50-5002	Overtime	\$7,921	\$6,000	\$8,000
	Sub-Total Salaries	397,971	399,252	526,174
<u>OPERATIONS AND MAINTENANCE EXPENSE</u>				
10-50-5006	Supplies /Tools	3,347	4,500	4,500
10-50-5007	Truck	9,639	10,000	14,000
10-50-5008	Training/Travel	3,531	3,000	4,000
10-50-5040	Water Quality Expense/Chlorinators	48,658	45,000	50,000
10-50-5041	Water Quality Monitoring (samples)	29,354	30,000	30,000
10-50-5050	MSGB Watermaster Assessment	790,736	800,000	800,000
10-50-5051	Lease Water Rights	0	0	0
10-50-5052	Water Quality Authority Assessment	64,750	64,750	64,750
10-50-5053	Raymond Basin Assessment	26,429	39,000	39,000
10-50-5061	Electric Power	697,911	710,000	710,000
10-50-5062	Gas Power	224	300	300
10-50-5069	Reservoirs	3,396	25,000	75,000
10-50-5070	SCADA	11,188	35,000	20,000
10-50-5071	Pump/Motor Equipment	2,684	150,000	150,000
10-50-5072	Building/Grounds	46,459	57,500	55,000
10-50-5073	Production Maintenance Contract	13,996	20,000	23,500
10-50-5076	Generator Fuel and Expenses	1,186	10,000	10,000
10-50-5077	Treatment Plant Maintenance	0	0	0
	Sub-Total Expense	1,753,488	2,004,050	2,050,050
	<i>PROGRAM TOTAL</i>	<i>2,151,459</i>	<i>2,403,302</i>	<i>2,576,224</i>
	PERSONNEL AUTHORIZED	2.50	3.50	4.50

TABLE 3-4

TRANSMISSION AND DISTRIBUTION

ACCT. NO.	DESCRIPTION	ACTUAL 2024	ACTUAL 2025	APPROVED 2026
<u>SALARIES</u>				
10-51-5001	Salaries	\$418,357	\$446,796	\$441,566
10-51-5002	Overtime	2,964	7,500	7,500
	Sub-Total Salaries	421,321	454,296	449,066
<u>OPERATIONS AND MAINTENANCE EXPENSE</u>				
10-51-5006	Tools	14,370	7,000	10,000
10-51-5007	Truck	40,483	25,000	26,000
10-51-5008	Training / Travel	1,224	4,000	4,000
10-51-5101	Distribution Mains/Leaks	70,869	70,000	75,000
10-51-5102	Paving	40,933	65,000	100,000
10-51-5103	Service Leaks	45,763	70,000	70,000
10-51-5104	Large Meter Testing & Repair	14,623	24,000	27,500
10-51-5105	Meter Exchange Program	0	0	0
10-51-5106	Fire Hydrant Maintenance	607	2,000	2,000
10-51-5107	Gate Valve Maintenance	1,654	2,000	2,000
10-51-5108	Permits	14,639	20,000	20,000
10-51-5110	Shop	4,836	5,000	5,000
10-51-5111	Uniforms	8,830	11,000	12,500
10-51-5199	Inventory Adjustment	(769)	2,000	2,000
	Sub-Total Expense	258,062	307,000	356,000
	<i>PROGRAM TOTAL</i>	<i>679,383</i>	<i>761,296</i>	<i>805,066</i>
	PERSONNEL AUTHORIZED	4.00	4.00	4.50

TABLE 3-5

CUSTOMER SERVICE/METER READING/BILLING

ACCT. NO	DESCRIPTION	ACTUAL 2024	ACTUAL 2025	APPROVED 2026
<u>SALARIES</u>				
10-56-5001	Salaries - Field	\$110,647	\$105,162	\$105,264
10-56-5002	Overtime	\$18,064	\$15,000	\$20,000
10-57-5001	Salaries - Office	\$193,286	\$199,080	\$211,092
	Sub-Total Salaries	321,997	319,242	336,356
<u>OPERATIONS AND MAINTENANCE EXPENSE</u>				
10-56-5006	Billing Supplies	21,176	14,000	20,000
10-56-5007	Truck	5,748	6,500	6,000
10-56-5008	Training / Travel	813	2,000	2,000
10-57-5008	Training / Travel	105	2,000	2,000
10-57-5701	Internet Service	13,213	16,000	16,000
10-57-5702	Postage	28,642	27,000	31,000
10-57-5703	Uncollectable Accounts	0	2,000	2,000
10-57-5707	Cash Over/Short	0	100	100
10-57-5709	Conservation Education	3,687	7,500	5,000
	Sub-Total Expense	73,384	77,100	84,100
	<i>PROGRAM TOTAL</i>	<i>395,381</i>	<i>396,342</i>	<i>420,456</i>
PERSONNEL AUTHORIZED				
	Field	1.50	1.50	1.00
	Office	2.50	2.50	2.50
	Total	4.00	4.00	3.50

TABLE 3-6

GENERAL AND ADMINISTRATIVE

ACCT. NO.	DESCRIPTION	ACTUAL 2024	ACTUAL 2025	APPROVED 2026
<u>SALARIES</u>				
10-58-5001	Salaries	\$800,808	\$798,696	\$821,568
<u>OPERATIONS AND MAINTENANCE EXPENSE</u>				
10-58-5006	Office and Computer Supplies	21,921	25,000	30,000
10-58-5007	Automobile	6,591	8,000	8,000
10-58-5008	Convention/Travel/Training	2,994	9,000	12,000
10-58-5009	Tuition Reimbursement	11,604	50,000	25,000
10-58-5810	Health/Vision/Life Insurance	571,932	580,000	726,105
10-58-5811	Medicare	28,962	34,000	37,000
10-58-5812	Dental	77,427	80,000	90,000
10-58-5820	Public Employees Retirement System	737,078	892,800	978,000
10-58-5830	Insurance	98,895	96,000	124,000
10-58-5831	Audit Fees	12,000	12,000	13,000
10-58-5832	LAFCO Operating Costs	3,658	3,700	3,800
10-58-5833	Miscellaneous Bank Charges	56,860	32,000	2,000
10-58-5834	Legal/Professional	46,464	55,167	57,000
10-58-5835	Building and Grounds	65,503	61,000	60,000
10-58-5836	Maintenance Contracts & Renewals	192,149	240,000	322,000
10-58-5837	Alarm Rental	3,150	3,000	4,000
10-58-5838	Outside Consultants	161,276	100,000	74,500
10-58-5839	Outside Services	1,809	2,500	2,500
10-58-5842	Public Relations	5,355	25,000	52,000
10-58-5844	Communications	18,963	20,000	20,000
10-58-5845	Regulatory Fees (AQMD/NPDES/CDPH)	58,232	82,000	86,000
10-58-5846	Safety Equipment	5,597	7,500	8,000
10-58-5847	Safety Incentives	4,426	7,500	7,500
10-58-5848	Elections	0	2,000	0
10-58-5849	Dues/Memberships	28,757	28,000	30,000
10-58-5850	Office/Warehouse Utilities	32,107	34,000	37,000
10-58-5851	Grand Rental Maintenance	267,259	40,000	40,000
10-58-5860	Conv/Travel - C. DeLaTorre	0	5,000	5,000
10-58-5861	Conv/Travel - A. Mamdapurkar	0	5,000	5,000
10-58-5862	Conv/Travel - J. Prior	860	5,000	5,000
10-58-5863	Conv/Travel - L. Taylor	0	5,000	5,000
10-58-5864	Conv/Travel - Vera	0	5,000	5,000
10-58-5865	Conv/Travel - D. Saucedo	550	5,000	5,000
10-58-5904	Pre-Employment Physicals	307	400	1,000
10-58-5909	PERS Employer Pepra	(1,413)	0	0
10-58-5914	GASB 68 Deferred Contributions	(311,716)	0	0
10-58-5915	GASB 68 Expense	566,310	0	0
10-59-5950	OPEB Trust Contributions	500,000	500,000	500,000
10-59-5951	OPEB - Deferred Contributions	(637,106)	0	0
10-59-5960	GASB 75 Expense (OPEB)	(101,245)	0	0
10-70-7000	Capital Expenditures	298,873	0	0
10-70-7099	Capital Transfer	0	0	0
999	Rounding	0	0	0
	Sub-Total Expense	2,836,389	3,060,567	3,380,405
	<i>PROGRAM TOTAL</i>	<i>3,637,197</i>	<i>3,859,263</i>	<i>4,201,973</i>
	PERSONNEL AUTHORIZED	4.50	4.50	4.50

		CAPITAL IMPROVEMENTS	APPROVED 2026
		MAINLINE REPLACEMENT	100,000
		SERVICE REPLACEMENT	150,000
		METERS	50,000
		FIRE HYDRANTS	80,000
		TRUCK	55,000
		OFFICE EXPANTION	550,000
		10 FWY	1,600,000
		TREATMENT PLANT	3,500,000
		VAN NUYS VALVE REPLACEMENT	300,000
		Total	6,385,000

RESOLUTION NO. 12-25-535

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN GABRIEL COUNTY WATER DISTRICT ESTABLISHING
AUTHORIZED POSITIONS AND COMPENSATION**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF SAN GABRIEL
COUNTY WATER DISTRICT** as follows:

Section 1. ***Purpose***

This resolution establishes authorized positions and the rate of compensation for authorized positions commencing January 1, 2026.

Section 2. ***Authorized Positions***

The positions described on Table 4-1 attached hereto and hereby incorporated by this reference, are authorized.

Section 3. ***Compensation***

Salaries described on Table 4-2 attached hereto and hereby incorporated by this reference, are authorized at the salary indicated.

**PASSED, APPROVED AND ADOPTED THIS 9th DAY OF
DECEMBER, 2025.**

PRESIDENT

ATTEST:

SECRETARY

(SEAL)

TABLE 4-1

DISTRICT POSITIONS

<u>POSITION /CLASSIFICATION</u>	<u>2025 ACTUAL</u>	<u>2026 APPROVED</u>
Office Clerk	1	1
Billing Clerk	1	1
Water Service Worker I	0	2
Management Assistant/Account Clerk	1	1
Water Service Worker II	0	0
Production Operator	1	1
Production Lead Person	0	1
Water Service Worker III	3	1
Water Quality Specialist	1	1
Conservation Specialist/Customer Service Rep	1	1
Cross Connection Control Specialist	0	1
Project Manager	1	1
Distribution Lead Person	1	1
Operation Superintendent	1	1
Finance & Administration Manager	1	1
Assistant General Manager	1	1
General Manager	1	1
TOTAL PERMANENT EMPLOYEES	16	17

TABLE 4-2

***SAN GABRIEL COUNTY WATER DISTRICT
5-STEP MERIT PLAN SALARY SCHEDULE
CALENDAR YEAR 2026***

RE-CLASSIFICATION	STEP A	STEP B	STEP C	STEP D	STEP E
Office Clerk	5211	5472	5745	6032	6334
Water Service Worker I	5306	5571	5850	6142	6449
Billing Clerk	5694	5979	6278	6592	6921
Water Service Worker II	5844	6136	6443	6765	7103
Management Assistant/Account Clerk	6805	7145	7503	7878	8272
Customer Service Rep/Conservation Spec	6751	7089	7443	7815	8206
Production Operator	6647	6979	7328	7695	8079
Water Service Worker III	6757	7095	7450	7822	8213
Water Quality Specialist	7170	7529	7905	8300	8715
Project Manager	8298	8713	9149	9606	10086
Production Lead Person	7901	8296	8711	9146	9604
Cross Connection Control Specialist	7170	7529	7905	8300	8715
Distribution Lead Person	7901	8296	8711	9146	9604
Operations Superintendent	10845	11387	11957	12554	13182
Finance & Admin. Manager	12043	12645	13277	13941	14638
Assistant General Manager	13609	14289	15004	15754	16542
General Manager	17023	17874	18768	19706	20692

3% Cost of Living effective 1/1/26

RESOLUTION NO. 12-25-536

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT AMENDING
RESOLUTION NO. 02-15-483 AS IT RELATES TO
WATER RATES AND CHARGES**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN
GABRIEL COUNTY WATER DISTRICT** as follows:

Section 1. Purpose and Scope

The Board of Directors (Board) of San Gabriel County Water District (District) has conducted a duly noticed Public Hearing, Under Proposition 218, on February 24, 2025. At such hearing, the Board considered the proposed and projected increases in the District's water rate and charges, received public comments on those proposed and projected increases in water rates and charges, and prior to and at the public hearing, found and determined that no majority protest to those proposed water rates and charges existed. The Board also determined that the rates set forth herein will not create revenues in excess of actual costs of providing the services involved. This Resolution Implements the District's Water Ordinance 83-31. The Board further determined that the rates herein set forth are for the purpose of meeting operational expense, including employee wage rates and fringe benefits, purchasing or leasing supplies, equipment or materials, meeting financial reserve needs and requirements and obtaining funds for capital projects, necessary to maintain service within existing service areas and, therefore the California Environmental Quality Act by virtue of 14 CA Code of Regulations Section 15273 does not apply to the approval of the proposed and projected water rates and charges.

Pursuant to Article 15.00 of the District Water Ordinance the following effective January 1, 2026 the following rates shall be paid.....etc.

Section 2. Amendment

Resolution No. 02-15-483 is hereby amended and reenacted to read as follows:

Rates and Charges

- (a) Pursuant to Article 15.00 of the District Water Ordinance effective January 1, 2026 the following rates and charges shall be paid on a bi-monthly basis for water furnished by the District within its boundaries:

1 hcf = 100 cubic feet or 748 gallons of water

Water Commodity Rate	2026	2027	2028	2029
Unit Rate (\$/hcf)	\$2.71	\$2.85	\$3.00	\$3.15

Water Meter Charge

Meter Size	2026	2027	2028	2029
5/8 inch	\$51.49	\$54.07	\$56.78	\$59.63
3/4 inch	\$65.17	\$68.44	\$71.87	\$75.47
1 inch	\$92.51	\$97.14	\$102.01	\$107.12
1 1/2 inch	\$160.86	\$168.91	\$177.36	\$186.24
2 inch	\$365.94	\$384.24	\$403.46	\$423.64
3 inch	\$707.70	\$743.09	\$780.26	\$819.28
4 inch	\$1,391.25	\$1,460.83	\$1,533.88	\$1,610.58
6 inch	\$2,074.80	\$2,178.55	\$2,287.49	\$2,401.88

Section 9. Fire Service Meter Charge

Pursuant to Article 15.01 of the District's Water Ordinance, the following bi-monthly standby charge shall be paid for a fire service meter installed on a bypass for fire protection purposes for private uses:

Fire Service Meter Charge

Meter Size	2026	2027	2028	2029
2 inch	\$24.14	\$25.35	\$26.62	\$27.96
3 inch	\$24.14	\$25.35	\$26.62	\$27.96
4 inch	\$24.14	\$25.35	\$26.62	\$27.96
6 inch	\$24.14	\$25.35	\$26.62	\$27.96
8 inch	\$24.14	\$25.35	\$26.62	\$27.96
10 inch	\$24.14	\$25.35	\$26.62	\$27.96

Water usage through a fire service meter will be charge at double Tier I rates.”

Section 3. Other

Except as provided herein, Resolution No. 12-91-281 is hereby reaffirmed and readopted.

Section 4. Effective Date

This Resolution is effective January 1, 2026.

President

ATTEST:

Secretary

(SEAL)

RESOLUTION NO. 12-25-537

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN GABRIEL COUNTY WATER DISTRICT AMENDING ITS PERSONNEL
MANUAL AS IT RELATES TO PERSONAL TIME OFF**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF SAN GABRIEL
COUNTY WATER DISTRICT** as follows:

1. ***Purpose.***

The District has previously adopted a Personnel Manual separate and apart from the Administrative Code. This resolution makes amendments to the Personnel Manual

2. ***Amendment.***

Section 7.03 of the Personnel Manual is hereby amended and reenacted to read as follows:

“7.03 Personal Time Off.

- A. In addition to sick leave entitlement, eligible employees shall be allowed off with pay for a total of twenty-four hours per year. Which shall not be cumulative.

**PASSED, APPROVED AND ADOPTED THIS 9th DAY OF
DECEMBER, 2025.**

PRESIDENT

ATTEST:

SECRETARY

(SEAL)



Water Levels as of November 30, 2025

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

	<u>NOVEMBER 2024</u>	<u>NOVEMBER 2025</u>
Baldwin Park Key Well	245.3	246.1

Reservoir Storage in the San Gabriel Canyon:

Cogswell Reservoir	10,475 acre-feet
San Gabriel Reservoir	44,044 acre-feet
Morris Reservoir	28,736 acre-feet
Total Storage Capacity	83,255 acre-feet

As of December 2, 2025 combined storage was 25,494 acre-feet (31 percent of capacity)
San Gabriel County Water District

Listed below are water levels measured at static and pumping and pump depth.

	<u>2024</u>	<u>2024</u>	<u>2025</u>	<u>2025</u>	
	STATIC	PUMPING	STATIC	PUMPING	PUMP DEPTH
<u>Raymond Basin</u>					
Well #16	272.5	357	NM	NM	423
<u>Main San Gabriel Basin</u>					
Well #9	NM	402	NM	415.5	471
Well #11	210	NM	201	337	483
Well #12	207.5	NM	195	209.5	380
Well #14	170	265.5	160	261.5	381
Well #15	359	400	348	390	650