

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave
Rosemead, CA 91770**

February 25, 2025

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|-----------------------------|-------|
| Director DeLaTorre | _____ |
| Director Saucedo | _____ |
| Director Taylor | _____ |
| Director Mamdapurkar | _____ |
| Director Vera | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held February 11, 2025

Motion:
Second:
Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:
Second:
Action:

7. District Counsel

8. Action Items

- a. Discussion, Consideration and Action on Time Value Investment
(to invest \$247,000.00 to Bank of America Na at 4.250% two year CD and
\$247,000.00 to American Express Natl bk brok at 4.200% two year CD)**

Motion:

Second:

Action:

- b. Discussion, Consideration and Action on a 5% rent increase on Grand
Properties**

Motion:

Second:

Action:

9. Miscellaneous Information Items

- a. Receive and File: January 2025 Banking & Investment Report**

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON FEBRUARY 11, 2025**

CALL TO ORDER A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, February 11th, 2025, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.

ROLL CALL Present at the meeting were General Manager Jim Prior, Acting Management Assistant/Account Clerk Monica Peña, Assistant General Manager Casey Feilen, Directors DeLaTorre, Taylor, Mamdapurkar, Saucedo and Vera and District Counsel Koczanowicz.

AGENDA Upon motion by Director Taylor and seconded by Director Saucedo, the Board voted unanimously to adopt the agenda as presented.

PUBLIC COMMENT None

MINUTES Upon motion by Director Mamdapurkar, seconded by Director Vera the Board voted to approve the minutes for the January 28th, 2025 regular meeting. Motion passed 5-0.

DEMANDS Director Saucedo motioned to authorize payments from the General Account in the amount of \$225,695.50 (chk#23626 - 23667) and an Electronic Funds Transfer from the General to the Revolving Account in the amount of \$144,610.18 (chk#14098 – 14142). The motion was seconded by Director Taylor. Director Taylor asked about expenditures related to Civiltec Engineering, Highroad Info Tech, Clinical Lab for sampling and ECC Developer's payments. Director Saucedo inquired about payment to Doty Bros. for a main leak repair. All questions were answered by staff to Board's satisfaction. Motion passed on a 5-0 vote.

DISTRICT COUNSEL REPORT District Counsel briefed the Board on the election challenge case in Kern County Superior Court. The Court held a hearing on February 7th, 2025 and ruled in favor of the successful candidate. Court reasoned that there were no grounds to find Blades ineligible to hold office, as the 8-year limit on service would not come into play till 2027. If then he does not step down, and the Municipal Code remains unchanged, a challenge maybe appropriate.

ACTION ITEMS None

MISC INFORMATION Well Report. Board received and filed a Water Well Report. Director Taylor noted that everything looked stable and that Well 12 went down 10 feet. He was also impressed that the levels in the reservoirs continue to rise.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported that the SR10 undercrossing project will have the geo drilling performed in 6 weeks; he also informed the Board of the upcoming meeting with Civiltec to finalize the Treatment Plant design work. He also obtained Board's consensus to add Director Vera to the authorized signatory list; he reported that the AGWA conference went well in Ontario, that Rosemead sent another unrelated bill, which was accurate and that District expects a large payment from the Developer of the Nursery Project for service and plan checks. Lastly, he reminded the Board about the Colorado River trip in April.

**FUTURE
AGENDA
ITEMS**

Mr. Prior reminded the Board that there will be a Special Meeting on Monday February 24th at 4:00 pm in the Mission Playhouse to consider water rate adjustments.

**DIRECTOR
COMMENTS**

Director Taylor inquired about the placement of the Traylor for the Kiwanis; Director Mamdapurkar reminded the Board about the upcoming new discharge permit from the State; Director Vera positively commented on the Ontario AGWA conference she attended, and Director DeLaTorre inquired about the status of the rental properties owned by the District. He was informed that Board will have a discussion at the next meeting regarding potential rent increases.

ADJOURNMENT

Upon motion by Director Taylor, seconded by Director Saucedo the Board voted unanimously to adjourn the meeting at 4:28 p.m.

President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

| | Date Paid | Amount Paid |
|--------------------|---------------------------------------|---------------------|
| Director's Payroll | 2/11/2025 | \$ 261.20 |
| Payroll | 2/12/2025 | \$ 90,422.55 |
| | Total Amount to be Reimbursed: | \$ 90,683.75 |



February 25, 2025

To: Board of Directors
From: General Manager
Subject: Time Value Investment

I was contacted by Peter Becker, our advisor from Time Value Investment and he informed me that two of our CD's maturing and he wants to know if we would like to invest into two of the CD's attached to this recommendation letter. Laif is currently at 4.360% but I think interest is heading in a downward projection and the new CD's will be 4.250% and 4.200% guaranteed for two years. We will be moving \$494,000.00 from the two CD's which will be maturing on February 26, 2025 and March 3, 2025.

It is staff's recommendation to invest into Bank of America Na at 4.250% which is a two year CD and American Express Natl Bk Brok at 4.200% which is a two year CD..

Hi Jim,

I hope 2025 is off to a good start for you. The District has 2 CDs maturing soon:

- \$247,000 Beal Bank 1.75% 2/26/25
- \$247,000 American Express 1.80% 3/3/25

I know you have to get board approval so I wanted to send over some rates early so it can hopefully get discussed at the February meeting. Below are current CD rates for consideration. All of the District's current CDs mature this year, so I would recommend taking at least one of the maturities out to the 2-3 year range to protect against possible rate decreases this year. Assuming inflation cooperates, the Fed wants to cut two more times in 2025, which would take rates into the 3.75% range. Their ultimate target is 3%.

1 YEAR:

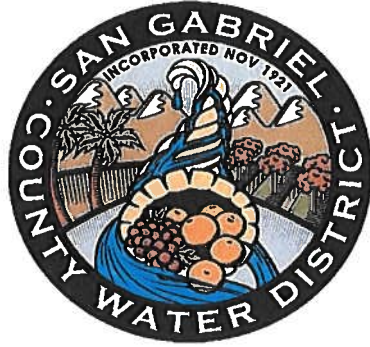
| CUSIP Asset | Mdy/S&P Underlying | Issue Description | Coupon | Maturity Next Call |
|---|--------------------|--|--------|--------------------|
| 05610LSL9 CD Px Hist | FedFIS 2 41 | Bmo Bk Natl Assn Chicago Ill <i>Death Put BMO Interest at Maturity</i> | 4.250% | 02/20/2026 |
| 06051XQC9 CD Px Hist | FedFIS 2 68 | Bank Of America Na <i>Death Put BAC Interest at Maturity</i> | 4.250% | 02/20/2026 |

2 YEARS:

| CUSIP Asset | Mdy/S&P Underlying | Issue Description | Coupon | Maturity Next Call |
|---|--------------------|--|--------|--------------------|
| 06051XQE5 CD Px Hist | FedFIS 2 68 | Bank Of America Na <i>Death Put BAC Semi-Annual Pay</i> | 4.250% | 02/22/2027 |
| 02589AGL0 CD Px Hist | FedFIS 2.525 | American Express Natl Bk Brok <i>Death Put AXP Semi-Annual Pay</i> | 4.200% | 02/19/2027 |

3 YEARS:

| CUSIP Asset | Mdy/S&P Underlying | Issue Description | Coupon | Maturity Next Call |
|---|--------------------|--|--------|--------------------|
| 02589AGM8 CD Px Hist | FedFIS 2.525 | American Express Natl Bk Brok <i>Death Put AXP Semi-Annual Pay</i> | 4.250% | 02/22/2028 |
| 61690DR26 CD Px Hist | FedFIS 1.525 | Morgan Stanley Bk N A <i>Death Put MS Semi-Annual Pay</i> | 4.250% | 02/22/2028 |



February 25, 2025

To: Board of Directors
From: General Manager
Subject: Rent Increase on Grand Properties

At the February 11, 2025 Board meeting it was brought up to increase the rent at the Districts Grand Ave. rental properties. With some of the issues the tenants had to deal with. I don't think a rent increase at this time would be warranted.

It is staff's recommendation to revisit the rent increase next year.



January 2025

Cash & Investments

| | | | |
|---|--------|----|------------------|
| LAIF Investment | | \$ | 10,164,081 |
| Capital Emergency Fund | | \$ | <u>5,000,000</u> |
| LAIF TOTAL | | \$ | 15,164,081 |
| LAIF Interest Rate | 4.366% | | |
| Time-Value Investment | | \$ | 1,568,658 |
| | | | |
| Citizens Bank - General | | \$ | 3,093,735 |
| Citizens Bank - Revolving | | \$ | 55,390 |
| Citizens-Bank - Safety Lunches | | \$ | 19,746 |
| Xpress Bill Pay Holding (Online) | | \$ | <u>43,500</u> |
| Citizens Bank - General/Revolving & Other | | \$ | 3,212,371 |

**I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 02/25/2025

Casmer

 Treasurer

| | <u>Jan-24</u> | <u>YTD Jan-24</u> | <u>Jan-25</u> | <u>YTD Jan-25</u> |
|----------------------------|---------------------|-----------------------|---------------------------------------|-----------------------|
| Cash Receipts | \$ 967,189 | \$ 967,189 | \$ 1,098,851 | \$ 1,098,851 |
| Disbursements | \$ 978,293 | \$ 978,293 | \$ 1,199,049 | \$ 1,199,049 |
| Water Sales | \$ 662,472 | \$ 662,472 | \$ 745,366 | \$ 745,366 |
| Water Payments | 848,835 | | | |
| A/R Payments | 74,132 | | | |
| LAIF | 174,319 | | | |
| Time Value Interest | 1,694 | | | |
| Safety Lunches | (130) | | | |
| | <u>\$ 1,098,851</u> | | | |
| | | | Meter Charges \$ 278,717 | |
| | | | Water Charges \$ 466,649 | |
| | | | Total Billed \$ <u>745,366</u> | |