

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave
Rosemead, CA 91770**

January 28, 2025

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|-----------------------------|-------|
| Director DeLaTorre | _____ |
| Director Saucedo | _____ |
| Director Taylor | _____ |
| Director Mamdapurkar | _____ |
| Director Vera | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:

Second:

Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held January 14, 2025

Motion:

Second:

Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:

Second:

Action:

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7. District Counsel

8. Action Items

9. Miscellaneous Information Items

a. Receive and File: December 2024 Banking & Investment Report

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON JANUARY 14, 2025**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, January 14th, 2025, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** Present at the meeting were General Manager Jim Prior, Finance and Administration Manager Carmen Corona, Assistant General Manager Casey Feilen, Directors Taylor, Mamdapurkar, DeLaTorre, Saucedo and District Counsel Koczanowicz.
- AGENDA** Upon motion by Director Taylor and seconded by Director Saucedo, the Board voted unanimously to adopt the agenda as revised.
- PUBLIC COMMENT** Present from the public were Alejandro Muniz and family, Camelia Vera, Piper Fogel and Adam Andresen. All are candidates for the open seat on the Board. They each had an opportunity to briefly introduce themselves.
- MINUTES** Upon motion by Director Taylor, seconded by Director Mamdapurkar, the Board voted to approve the minutes for the special meeting held on December 10th, 2024. Motion passed 4-0.
- DEMANDS** Director Saucedo motioned to authorize payments from the General Account in the amount of \$810,152.55 (chk#23567-23625) and an Electronic Funds Transfer from the General to the Revolving Account in the amount of \$315,153.94 (chk#14046-14097). The motion was seconded by Director Taylor. Staff satisfactorily responded to questions from the Board regarding expenditures for a Brey Valve, State Water Board, Eagle Aerial, tree trimming and Nobel annual subscription. Motion carried on a 4-0 vote.
- DISTRICT COUNSEL REPORT** District Counsel reported that the District was still waiting to hear from the City of Rosemead regarding permit fees. He also briefed the Board on a Court of Appeals decision in *Gee v. NCAA* that upheld a lower Court's ruling that limited jury instructions regarding the scope of Assumption of Risk Doctrine, finding that a college football player assumed the risk of injury when he joined the USC football team and that the Doctrine does not require knowledge of specific injuries prior to assumption of such risk, as long as the injuries are related to the inherently dangerous activity.
- ACTION ITEMS**
- a. Adoption of Resolution Appointing a candidate to the Board vacancy.
- President DeLaTorre explained that the appointment would be for a two-year period and the successful candidate would have to run for reelection for the remaining two years of the term. Board invited the present candidates to

Speak and Ms. Vera, Mr. Andresen, Mr. Muniz and Ms. Fogel provided brief introductions and told the Board why they were interested in serving. Board deliberated for a period of time complementing all of the candidates on their achievements and thanking them for being willing to serve. Director Saucedo then made a motion to appoint Camelia Vera to the vacant Board position and adopt the Resolution for such appointment. Motion was seconded by Director Taylor and passed unanimously.

Newly seated Director Vera was sworn into office by the General Manager, Mr. Prior.

- b. Consideration of a purchase of new service truck for the District.

Director Taylor moved to open discussion on this item, with Director Mamdapurkar providing a second. Mr. Prior presented the item stating that Anthony obtained a very favorable bid on the ¾ ton utility body truck for \$67,000, well below the budgeted \$90K. The truck is needed as the old utility vehicle has reached the end of its serviceable life. Director Saucedo moved to approve the purchase, Director Vera seconded and the motion passed 5-0.

**MISC
INFORMATION**

- a. Well Report. Board received and filed a Water Well Report. Director Taylor observed that the numbers were pretty good. Key Well was high due to reservoir saturation. He also noted Well 16 was the usual anomaly, staff explained that it may have been running during off peak hours. Staff distributed a corrected report. Director Taylor observed that the key well was looking good.
- b. ACWA/CJPIA President's Special Recognition Award. General Manager informed the Board that the District received three (3) awards for having an excellent claim to reserve ratios, in other words operating safely and saving ratepayers money.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported that the freeway undercrossing project will go out to bid in 3 weeks and that District has offered assistance to other smaller agencies affected by the fires and responded to questions from Director Saucedo regarding Fire Hydrant pressures.

**FUTURE
AGENDA
ITEMS**

None were mentioned

**DIRECTOR
COMMENTS**

Director Taylor spoke about the ACWA conference and staff responded to questions from Director Vera.

ADJOURNMENT

Upon motion by Director Taylor, seconded by Director Saucedo the Board voted unanimously to adjourn the meeting at 4:58 p.m.

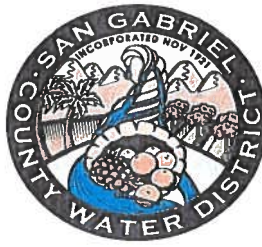
President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Payroll	1/1/2025	\$ 86,299.52
Director's Payroll	1/14/2025	\$ 245.90
Payroll	1/15/2025	\$ 89,177.95
	Total Amount to be Reimbursed:	\$ 175,723.37



BANKING & INVESTMENT REPORT
December 2024

Cash & Investments

LAIF Investment		\$	9,989,762
Capital Emergency Fund		\$	<u>5,000,000</u>
LAIF TOTAL		\$	14,989,762
LAIF Interest Rate	4.434%		
Time-Value Investment		\$	1,566,964
Citizens Bank - General		\$	3,347,642
Citizens Bank - Revolving		\$	84,815
Citizens-Bank - Safety Lunches		\$	19,877
Xpress Bill Pay Holding (Online)		\$	<u>36,249</u>
Citizens Bank - General/Revolving & Other		\$	3,488,583

**I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 01/28/2025

Treasurer

	<u>Dec-23</u>	<u>YTD Dec-23</u>	<u>Dec-24</u>	<u>YTD Dec-24</u>
Cash Receipts	\$ 1,030,860	\$ 10,955,305	\$ 867,895	\$ 11,218,266
Disbursements	\$ 778,649	\$ 13,108,129	\$ 731,718	\$ 10,242,537
Water Sales	\$ 789,140	\$ 8,516,608	\$ 783,117	\$ 8,789,558
<i>Water Payments</i>	819,786			
<i>A/R Payments</i>	46,446		<i>Meter Charges</i> \$ 286,708	
<i>Obsolete Checks</i>	(31)		<i>Water Charges</i> \$ 496,409	
<i>Time Value Interest</i>	4,146		<i>Total Billed</i> \$ 783,117	
<i>Safety Lunches</i>	<u>(2,452)</u>			
	\$ 867,895			