

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave
Rosemead, CA 91770**

November 26, 2024

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|-----------------------------|-------|
| Director Cammarano | _____ |
| Director DeLaTorre | _____ |
| Director Taylor | _____ |
| Director Saucedo | _____ |
| Director Mamdapurkar | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:

Second:

Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held November 12, 2024

Motion:

Second:

Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:

Second:

Action:

7. District Counsel

8. Action Items

a. Discussion and possible appointment to fill vacant Board Member Position

Motion:

Second:

Action:

b. Discussion and direction from the Board to initiate the water rate adjustment process

Motion:

Second:

Action:

9. Miscellaneous Information Items

a. Receive and File: October 2024 Banking & Investment Report

b. Receive and File: October 2024 Monthly Revenue & Expenditure Report

10. General Manager Report

a. Cancel December 24, 2024 Board Meeting

11. Future Agenda Items

- a. We will have two Resolutions under Action Items**

12. Director Comments

13. Adjournment to Closed Session

- a. Public Employee Performance Evaluation (§54957)
Title: General Manager**

14. Reconvene in Open Session

- a. Report of Action, if any, Taken in Closed Session**

15. Adjournment

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON NOVEMBER 12, 2024**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, November 12, 2024, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** Present at the meeting were General Manager Jim Prior, Finance and Administration Manager Carmen Corona, Assistant General Manager Casey Feilen, Directors Cammarano, Taylor, DeLaTorre, Mamdapurkar and Saucedo, as well as District Counsel Keith Lemieux.
- AGENDA** Upon motion by Director Taylor and seconded by Director Saucedo, the Board voted unanimously to adopt the agenda as presented.
- PUBLIC COMMENT** Isaac Habib discussed potential rate schemes. Board discussed alternatives.
- MINUTES** Upon motion by Director Saucedo, seconded by Director Mamdapurkar, the Board voted to approve the minutes for the meeting of the Board of Directors held on November 12, 2024.
Motion passed 5-0.
- DEMANDS** Upon motion by Director DeLaTorre and seconded by Director Taylor, the board unanimously authorize payment from the General Account in the amount of \$329,580.12 (check numbers 23467-23518, including electronic funds transfer from the General to the Revolving Account in the amount of \$120,341.33 (check numbers 13955-14005).
- DISTRICT COUNSEL REPORT** District Counsel informed the Board about AB 2079.
- ACTION ITEMS** Appointment of Director Taylor for one open position. Director DeLaTorre moved to appoint Director Taylor for the one open position. Motion was seconded by Director Saucedo.
- Discussion, Consideration and Action on Awarding Well 12 Arsenic Treatment Plant Project to Clear Creek Systems costs, \$1,467,000. Director Mamdapurkar moved to award well 12 arsenic treatment plan project to clear creek system costs of \$1,467,000. Motion was seconded by Director Taylor. Motion passed on a 5-0 vote.

**MISC
INFORMATION**

Receive and File Water Well Report.

**GENERAL
MANAGER
COMMENTS**

No report.

**FUTURE
AGENDA
ITEMS**

Rate increase. Budget meeting will be the next special meeting.

**DIRECTOR
COMMENTS**

None

ADJOURNMENT

Upon motion by Director Taylor, seconded by Director DeLaTorre, the Board voted unanimously to adjourn the meeting at 5:37 p.m.

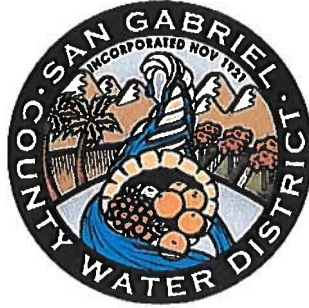
President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Payroll	11/6/2024	\$ 85,907.52
Director's Payroll	11/12/2024	\$ 353.55
Payroll	11/20/2024	\$ 86,004.03
	Total Amount to be Reimbursed:	\$ 172,265.10



November 26, 2024

To: Board of Directors

From: General Manager

Subject: Discussion, Consideration and Action on Possible Water Rate Adjustment, Effective March 1, 2025.

In February 2015, the Board approved the Water Rate Study Report. It has been ten years since the last rate study. The District hired IB Consulting to do a rate study and came up with the results that the District should increase rates and revisit rates each year after the initial rate increase. These rates are taken from Scenario 1 uniform rates.

The March 1, 2025, proposed rate adjustment eliminates the tier structure and moves the District to uniform rates. The initial increase will be an average of 22% on 5/8” meters and 25% on 1” meters then 5% for the next four years if needed.

The proposed rate increase is based on cost of service.

	Current Rates	Proposed Rate
Water Commodity Rate	2024	2025
Tier 1 (0 - 30 hcf)	\$2.04	\$2.96
Tier 2 (31 and above hcf)	\$3.87	

Water Service Meters	Currents Rates	Proposed Rate
Meter Size	2024	2025
5/8 inch	43.80	44.26
3/4 inch	43.80	44.26
1 inch	63.67	72.22
1 1/2 inch	113.32	118.82
2 inch	172.89	258.62
3 inch	361.53	491.62
4 inch	639.52	957.62
6 inch	1,404.02	1,423.62

Fire Service Meters	Current Rates	Proposed Rates
Meter Size	2024	2025
2 inch	40.65	25.62
3 inch	60.96	25.62
4 inch	81.26	25.62
6 inch	121.89	25.62
8 inch	162.50	25.62

Recommendation:

Staff recommends The Board of Directors approve the District's Proposed Water Rates and Charges, as shown in the tables above, effective March 1, 2025.

Bill Impact Summary / Rate Alternatives

5/8" Meter Size Using 21 HCF

Options	Fixed Cost Recovery %	Fixed Charge 5/8" Meter	Total Bi-Monthly Bill	Bi-Monthly Bill Increase
Option 1	42%	\$44.26	\$106.47	\$19.16
Option 2	50%	\$48.50	\$102.73	\$15.42
Option 1 - Uniform	42%	\$44.26	\$106.95	\$19.64
Option 2 - Uniform	50%	\$48.50	\$103.21	\$15.90

1" Meter Size Using 25 HCF

Options	Fixed Cost Recovery %	Fixed Charge 1" Meter	Total Bi-Monthly Bill	Bi-Monthly Bill Increase
Option 1	42%	\$72.22	\$147.35	\$31.74
Option 2	50%	\$86.77	\$152.40	\$36.79
Option 1 - Uniform	42%	\$72.22	\$147.55	\$31.94
Option 2 - Uniform	50%	\$86.77	\$152.60	\$36.99

Scenario 1

Proposed Dedicated Fire Line Charge (\$/Bi-Monthly)							
Meter Size	# of Connections	Existing Charge	CY 2025	CY 2026	CY 2027	CY 2028	CY 2029
5/8"	4	\$40.65	\$25.62	\$26.91	\$28.26	\$29.68	\$31.17
3/4"	0	\$40.65	\$25.62	\$26.91	\$28.26	\$29.68	\$31.17
1"	2	\$40.65	\$25.62	\$26.91	\$28.26	\$29.68	\$31.17
1 1/2"	2	\$40.65	\$25.62	\$26.91	\$28.26	\$29.68	\$31.17
2"	36	\$40.65	\$25.62	\$26.91	\$28.26	\$29.68	\$31.17
3"	1	\$60.96	\$25.62	\$26.91	\$28.26	\$29.68	\$31.17
4"	150	\$81.26	\$25.62	\$26.91	\$28.26	\$29.68	\$31.17
6"	40	\$121.89	\$25.62	\$26.91	\$28.26	\$29.68	\$31.17
8"	25	\$162.50	\$25.62	\$26.91	\$28.26	\$29.68	\$31.17

Scenario 2 – Same approach

Proposed Dedicated Fire Line Charge (\$/Bi-Monthly)							
Meter Size	# of Connections	Existing Charge	CY 2025	CY 2026	CY 2027	CY 2028	CY 2029
5/8"	4	\$40.65	\$22.99	\$24.14	\$25.35	\$26.62	\$27.96
3/4"	0	\$40.65	\$22.99	\$24.14	\$25.35	\$26.62	\$27.96
1"	2	\$40.65	\$22.99	\$24.14	\$25.35	\$26.62	\$27.96
1 1/2"	2	\$40.65	\$22.99	\$24.14	\$25.35	\$26.62	\$27.96
2"	36	\$40.65	\$22.99	\$24.14	\$25.35	\$26.62	\$27.96
3"	1	\$60.96	\$22.99	\$24.14	\$25.35	\$26.62	\$27.96
4"	150	\$81.26	\$22.99	\$24.14	\$25.35	\$26.62	\$27.96
6"	40	\$121.89	\$22.99	\$24.14	\$25.35	\$26.62	\$27.96
8"	25	\$162.50	\$22.99	\$24.14	\$25.35	\$26.62	\$27.96

WATER RATE COMPARISON
USING 21 UNITS

existing water rates

		fixed charge	variable rate	cost of 21 units	total
5/8"		\$ 43.80	\$ 2.04	\$ 42.84	\$ 86.64
1"		\$ 63.67	\$ 2.04	\$ 42.84	\$ 106.51
1 1/2"		\$ 113.32	\$ 2.04	\$ 42.84	\$ 156.16
2"		\$ 172.89	\$ 2.04	\$ 42.84	\$ 215.73
3"		\$ 361.53	\$ 2.04	\$ 42.84	\$ 404.37
4"		\$ 639.52	\$ 2.04	\$ 42.84	\$ 682.36
6"		\$ 1,404.02	\$ 2.04	\$ 42.84	\$ 1,446.86

scenario 1 uniform rates

5/8"		\$ 44.26	\$ 2.96	\$ 62.16	\$ 106.42
1"		\$ 72.22	\$ 2.96	\$ 62.16	\$ 134.38
1 1/2"		\$ 118.82	\$ 2.96	\$ 62.16	\$ 180.98
2"		\$ 258.62	\$ 2.96	\$ 62.16	\$ 320.78
3"		\$ 491.62	\$ 2.96	\$ 62.16	\$ 553.78
4"		\$ 957.62	\$ 2.96	\$ 62.16	\$ 1,019.78
6"		\$ 1,423.62	\$ 2.96	\$ 62.16	\$ 1,485.78

scenario 2 uniform rates

5/8"		\$ 48.50	\$ 2.57	\$ 53.97	\$ 102.47
1"		\$ 86.77	\$ 2.57	\$ 53.97	\$ 140.74
1 1/2"		\$ 150.54	\$ 2.57	\$ 53.97	\$ 204.51
2"		\$ 341.87	\$ 2.57	\$ 53.97	\$ 395.84
3"		\$ 660.74	\$ 2.57	\$ 53.97	\$ 714.71
4"		\$ 1,298.49	\$ 2.57	\$ 53.97	\$ 1,352.46
6"		\$ 1,936.24	\$ 2.57	\$ 53.97	\$ 1,990.21



BANKING & INVESTMENT REPORT

October 2024

Cash & Investments

LAIF Investment		\$	9,989,762
Capital Emergency Fund		\$	<u>5,000,000</u>
LAIF TOTAL		\$	14,989,762
LAIF Interest Rate	4.518%		
Time-Value Investment		\$	1,561,496
Citizens Bank - General		\$	2,950,784
Citizens Bank - Revolving		\$	79,659
Citizens-Bank - Safety Lunches		\$	22,642
Xpress Bill Pay Holding (Online)		\$	<u>37,151</u>
Citizens Bank - General/Revolving & Other		\$	3,090,236

**I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 11/26/2024



Treasurer

	<u>Oct-23</u>	<u>YTD Oct-23</u>	<u>Oct-24</u>	<u>YTD Oct-24</u>
Cash Receipts	\$ 969,484	\$ 8,909,102	\$ 1,074,122	\$ 9,485,111
Disbursements	\$ 889,335	\$ 11,319,991	\$ 503,280	\$ 8,913,197
Water Sales	\$ 755,105	\$ 6,949,261	\$ 794,862	\$ 7,234,644
<i>Water Payments</i>	969,475			
<i>A/R Payments</i>	82,373		<i>Meter Charges</i> \$ 291,902	
<i>LAIF Interest</i>	-		<i>Water Charges</i> \$ 502,959	
<i>Time Value Interest</i>	22,472		<u><i>Total Billed</i></u> \$ 794,862	
<i>Safety Lunches</i>	(197)			
	<u>\$ 1,074,122</u>			

**SAN GABRIEL COUNTY WATER DISTRICT
REVENUE AND EXPENDITURE DISTRIBUTION**

**October 2024
Year-To-Date Percent
83%**

Acct. #	Description	Budget	Receipts & Expenditures Oct-24	Total YTD	Balance	YTD %
	Total Revenues	\$ 9,356,253	\$ 847,735	\$ 8,306,531	\$ (1,049,722)	89%
	Operational Expense					
	Production & Supply	2,282,778	106,586	2,857,350	574,572	125%
	Transmission & Distribution	713,872	51,164	557,360	(156,512)	78%
	Customer Service	385,895	33,319	328,607	(57,288)	85%
	General & Administrative	3,889,054	222,202	3,316,833	(572,221)	85%
	Total Operational Expense	7,271,599	413,271	7,060,149	(211,450)	97%
	Gain/(Loss) before Capital	2,084,654	434,464	1,246,382	(838,272)	60%
	Capital Expenditures	2,084,677	103,447	753,803	(1,330,874)	36%
	Gain/(Loss)	\$ (23)	\$ 331,017	\$ 492,579	\$ 492,602	