

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave
Rosemead, CA 91770**

September 24, 2024

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|-----------------------------|-------|
| Director Cammarano | _____ |
| Director DeLaTorre | _____ |
| Director Taylor | _____ |
| Director Saucedo | _____ |
| Director Mamdapurkar | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held September 10, 2024

Motion:
Second:
Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:
Second:
Action:

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- 7. District Counsel**
- 8. Action Items**
- 9. Miscellaneous Information Items**
 - a. Receive and File: August 2024 Banking & Investment Report**
 - b. Receive and File: August 2024 Monthly Revenue & Expenditure Report**
- 10. General Manager Report**
- 11. Future Agenda Items**
- 12. Director Comments**
- 13. Adjournment**

Motion:
Second:
Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON SEPTEMBER 10, 2024**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, September 10th, 2024, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** Present at the meeting were General Manager Jim Prior, Finance and Administration Manager Carmen Corona, Assistant General Manager Casey Feilen, Directors Taylor, Mamdapurkar, DeLaTorre, Saucedo and District Counsel Koczanowicz. Director Cammarano was absent.
- AGENDA** Upon motion by Director Taylor and seconded by Director Saucedo, the Board voted unanimously to adopt the agenda as presented.
- PUBLIC COMMENT** None
- MINUTES** Upon motion by Director Mamdapurkar, seconded by Director Taylor, the Board voted to approve the minutes for the regular meeting held on August 27, 2024. Motion passed 4-0.
- DEMANDS** Director DeLaTorre motioned to authorize payments from the General Account in the amount of \$1,059,520.88 (chk#23360-23415 and voided checks #22604 and #22796) and an Electronic Funds Transfer from the General to the Revolving Account in the amount of \$121,420.71 (chk#13864-13910). The motion was seconded by Director Saucedo. Staff responded to questions from the Board regarding expenditures for the 8351 Grand rental, valve truck, fire hydrant replacement and annual assessment. All questions were answered to Directors' satisfaction. Motion passed on a 4-0 vote.
- DISTRICT COUNSEL REPORT** District Counsel reported that he was assisting staff with a permit and fine issue with City of Rosemead. He also briefed the Board on a Court of Appeals decision in People vs. Hall where the Court found that moving a bounded victim from downstairs to upstairs to have him open a safe during a home invasion robbery, did not meet the "substantial distance" requirement necessary for a kidnapping conviction.
- ACTION ITEMS** None
- MISC INFORMATION** Board received and filed a Water Well Report. Director Taylor observed that the levels are up in the reservoir, but the Raymond basin is down 5 feet. Mr. Feilen explained that this may be due to slow recovery of the aquifer.

**GENERAL
MANAGER
COMMENTS**

The General Manager also reported on the Rosemead permit fee and fines issues; Mr. Prior also reported about a successful meeting regarding the treatment plant and that two vendors are being considered. He also informed the Board that 8351 Grand will be rented by October 1st. Mr. Prior also confirmed the Christmas luncheon will be held at the Hilton and responded to questions from Director Mamdapurkar about permit costs.

**FUTURE
AGENDA
ITEMS**

None

**DIRECTOR
COMMENTS**

Director Taylor asked about the rate study timing and progress.

CLOSED SESSION

Board adjourned to closed session for one item:
CONFERENCE WITH PROPERTY NEGOTIATORS
Gov. Code Section 54956.8
Board returned to open session at 4:30 and District Counsel reported that on a unanimous vote Board declined a buy out offer from Symphony Wireless for the cell tower site.

ADJOURNMENT

Upon motion by Director Taylor, seconded by Director Saucedo the Board voted unanimously to adjourn the meeting at 4:32 p.m.

President

Secretary

[SEAL]

**PRIVILEGED AND CONFIDENTIAL PROTECTED BY ATTORNEY CLIENT
PRIVILEGE
CLOSED SESSION MINUTES SEPTEMBER 10, 2024 BOARD MEETING**

Board adjourned to Closed Session at 4:28pm for one item, Conference with Property Negotiators for the Symphony Wireless buy-out offer. Present were Directors Taylor, Mamdapurkar, DeLaTorre and Saucedo, also present were General Manager Prior and District Counsel Koczanowicz.

General Manager and District Counsel informed the Board about the Symphony Wireless offer to buy a perpetual easement for the cell tower site on District property for approximately \$450K. Board voted unanimously to reject that offer and returned to open session at 4:30 pm.

Prepared by District Counsel Koczanowicz

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Director's Payroll	9/10/2024	\$ 245.90
Payroll	9/11/2024	\$ 86,008.63
	Total Amount to be Reimbursed:	\$ 86,254.53



BANKING & INVESTMENT REPORT

August 2024

Cash & Investments

LAIF Investment		\$	10,805,043
Capital Emergency Fund		\$	<u>5,000,000</u>
LAIF TOTAL		\$	15,805,043
LAIF Interest Rate	4.579%		
Time-Value Investment		\$	1,539,024
Citizens Bank - General		\$	1,756,335
Citizens Bank - Revolving		\$	78,579
Citizens-Bank - Safety Lunches		\$	23,077
Xpress Bill Pay Holding (Online)		\$	<u>39,121</u>
Citizens Bank - General/Revolving & Other		\$	1,897,113

**I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 9/24/2024

Carmen J.

Treasurer

	<u>Aug-23</u>	<u>YTD Aug-23</u>	<u>Aug-24</u>	<u>YTD Aug-24</u>
Cash Receipts	\$ 806,458	\$ 6,946,464	\$ 870,871	\$ 7,240,441
Disbursements	\$ 777,381	\$ 6,357,229	\$ 854,923	\$ 7,068,841
Water Sales	\$ 785,864	\$ 5,331,792	\$ 805,226	\$ 5,580,046
Water Payments	806,979			
A/R Payments	57,159			
LAIF Interest	-	Meter Charges	\$ 292,334	
Time Value Interest	6,838	Water Charges	<u>\$ 512,892</u>	
Safety Lunches	(105)	Total Billed	\$ 805,226	
	<u>\$ 870,871</u>			

**SAN GABRIEL COUNTY WATER DISTRICT
REVENUE AND EXPENDITURE DISTRIBUTION**

**August 2024
Year-To-Date Percent
67%**

<u>Acct. #</u>	<u>Description</u>	<u>Budget</u>	<u>Receipts & Expenditures Aug-24</u>	<u>Total YTD</u>	<u>Balance</u>	<u>YTD %</u>
	Total Revenues	\$ 9,356,253	\$ 847,279	\$ 6,357,359	\$ (2,998,894)	68%
	Operational Expense					
	Production & Supply	2,282,778	1,063,025	2,634,040	351,262	115%
	Transmission & Distribution	713,872	67,291	464,143	(249,729)	65%
	Customer Service	385,895	31,152	267,030	(118,865)	69%
	General & Administrative	3,889,054	205,566	2,878,024	(1,011,030)	74%
	Total Operational Expense	<u>7,271,599</u>	<u>1,367,034</u>	<u>6,243,236</u>	<u>(1,028,363)</u>	<u>86%</u>
	Gain/(Loss) before Capital	<u>2,084,654</u>	<u>(519,754)</u>	<u>114,123</u>	<u>(1,970,531)</u>	<u>5%</u>
	Capital Expenditures	2,084,677	(98,138)	613,651	(1,471,026)	29%
	Gain/(Loss)	<u>\$ (23)</u>	<u>\$ (421,617)</u>	<u>\$ (499,528)</u>	<u>\$ (499,505)</u>	