

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave
Rosemead, CA 91770**

August 27, 2024

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|-----------------------------|-------|
| Director Cammarano | _____ |
| Director DeLaTorre | _____ |
| Director Taylor | _____ |
| Director Saucedo | _____ |
| Director Mamdapurkar | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held August 13, 2024

Motion:
Second:
Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:
Second:
Action:

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- 7. District Counsel**
- 8. Action Items**
- 9. Miscellaneous Information Items**
 - a. Receive and File: July 2024 Banking & Investment Report**
 - b. Receive and File: July 2024 Monthly Revenue & Expenditure Report**
 - c. Mid-Year Budget Review**
- 10. General Manager Report**
- 11. Future Agenda Items**
- 12. Director Comments**
- 13. Adjournment**

Motion:
Second:
Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON AUGUST 13, 2024**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, August 13, 2024, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** Present at the meeting were General Manager Jim Prior, Finance and Administration Manager Carmen Corona, Assistant General Manager Casey Feilen, Directors Cammarano, Taylor, DeLaTorre, Saucedo and Mamdapurkar and District Counsel Koczanowicz.
- AGENDA** Upon motion by Director Taylor, seconded by Director Saucedo, the Board voted unanimously to adopt the agenda as presented.
- PUBLIC COMMENT** None
- MINUTES** Upon motion by Director Taylor, seconded by Director Mamdapurkar, the Board voted to approve the minutes for the regular meeting held on July 23, 2024, 2024. Motion passed 5-0.
- DEMANDS** Director DeLaTorre motioned to authorize payments from the General Account in the amount of \$566,660.67 (chk#23305-23359) and an electronic funds transfer to the Revolving Account in the amount of \$125,269.96 (chk#13822-13863 and voided Checks #13812 & 13827). The motion was seconded by Director Taylor. Director Taylor inquired about payments to ACWA insurance, work on the reservoir, a cost of compacting machine and work on the blending facility and valve purchase; Director DeLaTorre asked about checks for repair work on Grand and paving work in various areas of the District. He also inquired about Check No. 13823 for an undetermined fee payment. Staff will research and provide a specific answer. Director Saucedo wanted to know about payments related to SR10 crossing and permit work on Well 12. Director Cammarano asked about payment for a closed account reimbursement and stove repairs at the rental on 8351 Grand. All questions were answered to Board's satisfaction. Motion passed on a 5-0 vote.
- DISTRICT COUNSEL REPORT** District Counsel briefed the Board on a Supreme Court decision in Meinhardt v. City of Sunnyvale, where the Court resolved a split in lower court's jurisdictions and established that in a Writ of Mandate proceedings, time to appeal runs from the entry of judgement not the Order. He also updated the Board on the attempts to reverse City of Rosemead proposed fines and fees for emergency work done by District staff.
- ACTION ITEMS** General Manager asked the Board for approval of sale of the vehicle that was replaced by the purchase of the new Valve truck. A good offer was

- a. Approval of Sale of surplus Vehicle received from CarMax and since there is not a future need for the older truck, on a motion by Director Mamdapurkar, seconded by Director Taylor, Board unanimously approved the sale of the surplus vehicle.

MISC INFORMATION

Water Well Report: Board received the Water Well report. Director Taylor commented on all numbers being somewhat lower; Director Cammarano stated that the Key Well showed the highest level she remembered at 241.2 feet.

GENERAL MANAGER COMMENTS

The General Manager reported that the unrented house across the street was almost ready for a new tenant and that the Property Manager will start showing the house to prospective renters this weekend. Mr. Prior also informed the Board that the Well 11-12 facilities have been painted and completed; that the District server is in the process of having the security upgraded and that Casey, Patrick and George attended a good conference in Vegas. General Manager also reported that District was unable to participate in the San Gabriel National Night Out, but that the one in Rosemead was a big success with lot of promotional materials for the District being handed out to the public. He lastly informed the Board about the shipping container on District property will be moved when the treatment plant will be constructed and that the District received an interest in the purchase of an easement for the Wireless Tower, which staff will report on at the next meeting

FUTURE AGENDA ITEMS

Possible discussion re Cell Tower Lease and midyear budget, both at the next meeting

DIRECTOR COMMENTS

Director Saucedo commented positively on a meeting of the SGVWA that he attended. Director Taylor commented on JPIA workers comp report and on the reverse 911 emergency group proposal.

ADJOURNMENT

Upon motion by Director DeLaTorre, seconded by Director Saucedo the Board voted unanimously to adjourn the meeting at 4:36 p.m.

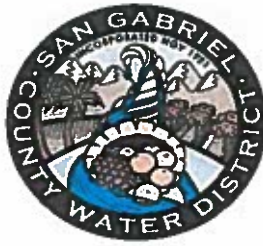
President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Director's Payroll	8/13/2024	\$ 353.55
Payroll	8/14/2024	\$ 87,352.89
	Total Amount to be Reimbursed:	\$ 87,706.44



BANKING & INVESTMENT REPORT

July 2024

Cash & Investments

LAIF Investment		\$	10,805,043
Capital Emergency Fund		\$	<u>5,000,000</u>
LAIF TOTAL		\$	15,805,043
LAIF Interest Rate	4.516%		
Time-Value Investment		\$	1,532,186
Citizens Bank - General		\$	1,753,547
Citizens Bank - Revolving		\$	74,730
Citizens-Bank - Safety Lunches		\$	23,183
Xpress Bill Pay Holding (Online)		\$	<u>36,543</u>
Citizens Bank - General/Revolving & Other		\$	1,888,004

**I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 7/23/2024

Carmen

Treasurer

	<u>Jul-23</u>	<u>YTD Jul-23</u>	<u>Jul-24</u>	<u>YTD Jul-24</u>
Cash Receipts	\$ 938,558	\$ 6,140,006	\$ 846,436	\$ 6,369,570
Disbursements	\$ 844,672	\$ 5,579,848	\$ 1,267,213	\$ 6,213,918
Water Sales	\$ 707,417	\$ 4,545,928	\$ 770,133	\$ 4,774,820
Water Payments	785,838			
A/R Payments	53,720		Meter Charges \$ 277,555	
LAIF Interest	-		Water Charges \$ 492,578	
Time Value Interest	6,995		Total Billed \$ 770,133	
Safety Lunches	(117)			
	<u>\$ 846,436</u>			

**SAN GABRIEL COUNTY WATER DISTRICT
REVENUE AND EXPENDITURE DISTRIBUTION**

**July 2024
Year-To-Date Percent
58%**

Acct. #	Description	Budget	Receipts & Expenditures Jul-24	Total YTD	Balance	YTD %
	Total Revenues	\$ 9,356,253	\$ 809,399	\$ 5,510,080	\$ (3,846,173)	59%
	Operational Expense					
	Production & Supply	2,282,778	143,977	1,571,014	(711,764)	69%
	Transmission & Distribution	713,872	90,236	396,852	(317,020)	56%
	Customer Service	385,895	42,340	235,878	(150,017)	61%
	General & Administrative	3,889,054	629,404	2,672,458	(1,216,596)	69%
	Total Operational Expense	7,271,599	905,957	4,876,202	(2,395,397)	67%
	Gain/(Loss) before Capital	2,084,654	(96,557)	633,877	(1,450,777)	30%
	Capital Expenditures	2,084,677	282,249	711,788	(1,372,889)	34%
	Gain/(Loss)	\$ (23)	\$ (378,806)	\$ (77,911)	\$ (77,888)	