

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave
Rosemead, CA 91770**

August 13, 2024

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call** **Director Cammarano** _____
 Director DeLaTorre _____
 Director Taylor _____
 Director Saucedo _____
 Director Mamdapurkar _____

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held July 23, 2024

Motion:
Second:
Action:

6. List of Demands on General Account

a. July 2024 Invoices

Motion:
Second:
Action:

7. District Counsel

8. Action Item

a. Consideration and Action on Selling Valve Truck #206

Motion:

Second:

Action:

9. Miscellaneous Information Items

a. Water Well Report

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770. If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON JULY 23, 2024**

CALL TO ORDER A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, July 23, 2024, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.

ROLL CALL Present at the meeting were General Manager Jim Prior, Finance and Administration Manager Carmen Corona, Assistant General Manager Casey Feilen, Directors Cammarano, Taylor, DeLaTorre, Saucedo and Mamdapurkar and District Counsel Koczanowicz.

AGENDA Upon motion by Director Saucedo, seconded by Director Taylor, the Board voted unanimously to adopt the agenda as presented.

PUBLIC COMMENT None

MINUTES Upon motion by Director DeLaTorre, seconded by Director Mamdapurkar, the Board voted to approve the minutes for the meeting of the Board of Directors held on July 9, 2024. Motion passed 5-0.

DEMANDS Director DeLaTorre motioned to authorize an electronic funds transfer from the general account to the revolving account in the amount of \$170,631.87 The motion was seconded by Director Taylor. No questions were asked by the Board. Motion passed on a 5-0 vote.

DISTRICT COUNSEL REPORT District Counsel briefed the Board on a California Supreme Court Case Downey v. City of Riverside, wherein the Court reversed lower Court's decision and upheld a Negligent Infliction of Emotional Distress cause of action for a mother who heard her daughter get in a car accident and post-accident treatment by the paramedics over the cell phone, verses being present in person.

ACTION ITEMS None

MISC INFORMATION Receive and File:
a. June 2024 Banking and Investment Report
b. June 2024 Monthly Revenue and Expenditure Report

Director Taylor noted that operational side of the ledger is starting to balance; that cash receipts were up in both cases and that water disbursements and water sales were up as well. General Manager noted that due to the costs of rehabilitation of reservoir expenses will be over budget. Director Cammarano noted that LAIF interest rate was holding steady. Finance and Admin Manager Corona also noted that \$670K payment to PERS was also included in those numbers.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported that staff was communicating with Rosemead and San Gabriel about National Night Out events and that the costs of the rehabilitation of the reservoir have exceeded \$1M. Mr. Prior also informed the Board that on August 8 SGVWA will host a breakfast at 7:30 am; he also reported about executive staff attending the MWD "Camp for Water" event where they found out that the Pure Water project will be delayed. Lastly, he informed the Board that 8351 Grand rehabilitation is getting completed and that the house will be rented by September 1st.

**FUTURE
AGENDA
ITEMS**

Mid-Year budget review at the second meeting in August.

**DIRECTOR
COMMENTS**

Director Cammarano commented that this was a great meeting.

ADJOURNMENT

Upon motion by Director Cammarano, seconded by Director Saucedo the Board voted unanimously to adjourn the meeting at 4:28 p.m.

President

Secretary

[SEAL]

Report Criteria:

Report type: Summary
Check.Type = {<>} "Adjustment"
Bank.Bank number = {=}1

General Account

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
08/24	08/13/2024	23305	10177	ACC Business	Internet	608.66
08/24	08/13/2024	23306	10122	ACWA JPIA	Property Program Renewal	18,927.65
08/24	08/13/2024	23307	10077	ACWA/JPIA	Health Insurance	47,361.67
08/24	08/13/2024	23308	10101	ADB Electrical	Electrical Work for Rental Property	560.00
08/24	08/13/2024	23309	13751	ALSCO	Uniforms	315.84
08/24	08/13/2024	23310	10310	Applied Technology Group, Inc.	PWAG Safety Radios	120.00
08/24	08/13/2024	23311	10048	AT&T	SCADA	165.08
08/24	08/13/2024	23312	13301	Bray Sales Southern California	W11/W12 Valves	8,395.65
08/24	08/13/2024	23313	13694	California American Water	Well 16 Water (2 Months)	342.00
08/24	08/13/2024	23314	10061	Caselle, Inc.	Support	2,300.00
08/24	08/13/2024	23315	11364	City of San Gabriel	City User's Tax	44,228.38
08/24	08/13/2024	23316	13649	City of San Gabriel	Gladys Mainline Permit	11,804.14
08/24	08/13/2024	23317	12035	Civiltec Engineering, Inc.	10 FWY Crossing	37,265.17
08/24	08/13/2024	23318	11770	Clinical Laboratory of San Bernardino	Sample Testing	1,835.89
08/24	08/13/2024	23319	13243	Connor Air Conditioning	Air Conditioner Repair	1,235.00
08/24	08/13/2024	23320	13470	Coverall North America, Inc.	Office Cleaning Service	385.00
08/24	08/13/2024	23321	13714	Delta Motor Company	Well 12 Back up	18,590.50
08/24	08/13/2024	23322	11486	Doty Bros. Construction Co.	Replaced Galvanized Service	10,288.88
08/24	08/13/2024	23323	12959	E.C.C., Inc.	Developer Jobs	11,057.76
08/24	08/13/2024	23324	10171	ElideBailly LLP	Support for May & June	1,948.80
08/24	08/13/2024	23325	13413	Elite Equipment, Inc.	Tamping Machine	1,125.61
08/24	08/13/2024	23326	13369	Fast Eddie's Trucking	Base & Hauling	2,733.00
08/24	08/13/2024	23327	13434	Ferguson Enterprises LLC #1350	Parts	308.85
08/24	08/13/2024	23328	10120	Fraijo Brothers Inc.	W11 & W12 Blending Plant	123,916.69
08/24	08/13/2024	23329	10486	Gardens Inc	Landscape for All Sites	5,090.00
08/24	08/13/2024	23330	13648	Garvey Equipment Company	Wacker for Field	4,408.90
08/24	08/13/2024	23331	13538	Highroad Information Technology	Maintenance & Support	6,437.00
08/24	08/13/2024	23332	12202	Home Depot Credit Services	Parts	860.74
08/24	08/13/2024	23333	13210	Howard Ridley Company, Inc.	Retention Invoice	91,610.38
08/24	08/13/2024	23334	13524	Infosend	Statements & Postage	5,486.55
08/24	08/13/2024	23335	12169	JHM Supply	Parts	282.40
08/24	08/13/2024	23336	13727	KAR-TECH	Oil Change Truck #129	80.00
08/24	08/13/2024	23337	13294	Kingdom Calibrations, Inc.	Calibration for Sniffer	172.67
08/24	08/13/2024	23338	10209	Mark Garcia	8351 Grand Ave. Rental	18,825.00
08/24	08/13/2024	23339	13782	McKinney Construction Co., Inc.	Developer Job	8,632.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
08/24	08/13/2024	23340	10013	Mission Super Hardware	Parts	123.05
08/24	08/13/2024	23341	13459	Mutual of Omaha	Long Term Disability	631.82
08/24	08/13/2024	23342	13386	ODP Business Solutions, LLC	Office Supplies	69.18
08/24	08/13/2024	23343	10157	O'Reilly	Parts	141.99
08/24	08/13/2024	23344	10112	Pitney Bowes Bank Inc Purchase Power	Postage Machine Refill	150.00
08/24	08/13/2024	23345	10166	Public Water Agencies Group	PWAG	1,268.23
08/24	08/13/2024	23346	13514	Quinn Company	Generator Service	5,399.51
08/24	08/13/2024	23347	11820	Republic Services #902	Trash & Organic Disposal	610.66
08/24	08/13/2024	23348	10154	Rowland Water District	Emergency Preparedness	231.52
08/24	08/13/2024	23349	12478	SC Fuels (Fuelman)	Fuel	2,568.08
08/24	08/13/2024	23350	13321	Signius Communications	Answering Service	623.46
08/24	08/13/2024	23351	11411	South Coast A.Q.M.D.	Annual Renewal Fees	707.00
08/24	08/13/2024	23352	13486	Star Maintenance Supply	Janitorial Supplies	86.00
08/24	08/13/2024	23353	12045	Underground Service Alert	USA's	834.53
08/24	08/13/2024	23354	10014	Van De Pol Petroleum	Motor Oil	1,211.29
08/24	08/13/2024	23355	13631	W S Pave, Inc.	Paving	17,181.90
08/24	08/13/2024	23356	12727	Waterline Technologies, Inc.	Chlorine	3,743.44
08/24	08/13/2024	23357	13221	Western Fence Co.	8331 Grand Ave. Rental	250.00
08/24	08/13/2024	23358	10022	Western Water Works Supply Co.	Parts	20,273.90
08/24	08/13/2024	23359	13538	Highroad Information Technology	Server	22,849.25

Grand Totals:

566,660.67

Report Criteria:

Report type: Summary
 Check.Type = {<>} "Adjustment"
 Bank.Bank number = {=}1

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Board of Director's Payroll	7/23/2024	\$ 353.55
Payroll	7/31/2024	\$ 85,485.70
Revolving Reimbursement	7/31/2024	\$ 39,430.71
	Total Amount to be Reimbursed:	\$ 125,269.96

Revolving Account

Report Criteria:
Report type: Summary
Check.Type = {<>} "Adjustment"
Bank.Bank number = {=} 3

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/24	07/15/2024	13812	10824	401 E. Mission LLC	Voided Check	34.28- V
07/24	07/02/2024	13822	10791	Kind Smiles	C. Piscopo/Dental Bill	894.00
07/24	07/02/2024	13823	10794	RE/MAX Masters	Property Manager Fee	2,370.00
07/24	07/02/2024	13824	10363	Staples Business Credit	Office Supplies	682.63
07/24	07/02/2024	13825	10453	T-Mobile	Cell Phone Bill	291.54
07/24	07/03/2024	13826	11940	Lincoln National Life Insurance Co.		4,370.00
07/24	07/31/2024	13827	10827	Margie Yoshihashi	Voided Check	.00 V
07/24	07/08/2024	13828	10730	San Gabriel County Water District	Grand Ave. Rentals Water Bill	168.30
07/24	07/08/2024	13829	12674	U.S. Bank	See Statement	1,835.81
07/24	07/09/2024	13830	10544	Anagh Mamdapurkar	Payroll	92.35
07/24	07/09/2024	13831	10350	Domingo Saucedo	Payroll	92.35
07/24	07/10/2024	13832	10122	ACWA / JPIA	2nd Qtr Worker's Compensation	6,925.51
07/24	07/10/2024	13833	10828	Jose and Belen Mercado Medina	Refund Account Credit 4293.01	10.04
07/24	07/15/2024	13834	10824	Anthony Naples	Deposit Refund 3226.10	34.28
07/24	07/15/2024	13835	11940	Lincoln National Life Insurance Co.		4,370.00
07/24	07/17/2024	13836	10122	ACWA JPIA	Cyber Liability Insurance	1,862.21
07/24	07/17/2024	13837	13745	Monica Pena	Dental Reimbursement	178.33
07/24	07/17/2024	13838	10811	net2phone Global Services, LLC	Phone Bill	560.08
07/24	07/17/2024	13839	10021	Southern California Edison Co.	8341 Grand Ave. Rental	2.95
07/24	07/19/2024	13840	10098	Petty Cash Reimbursement	Office Supplies	178.95
07/24	07/23/2024	13841	13774	Great Smiles Dental	A. Peña/Dental Bill	68.60
07/24	07/23/2024	13842	13745	Monica Pena	Tuition/Dental Reimbursement	507.40
07/24	07/23/2024	13843	10730	San Gabriel County Water District	8341 Grand Ave. Rental Water Bill	66.10
07/24	07/23/2024	13844	10544	Anagh Mamdapurkar	Payroll	92.35
07/24	07/23/2024	13845	10350	Domingo Saucedo	Payroll	92.35
07/24	07/24/2024	13846	10544	Anagh Mamdapurkar	Dental Reimbursement	1,612.80
07/24	07/24/2024	13847	10018	Armando Owens	Deposit Refund 6434.03	55.92
07/24	07/24/2024	13848	10829	CB&A Investments LLC	Deposit Refund 8382.04	277.46
07/24	07/24/2024	13849	10392	Gabriela Romero or Lok Tam	Deposit Refund 4894.08	12.44
07/24	07/24/2024	13850	10044	Grace Wong Chan	Deposit Refund 7850.04	182.67
07/24	07/24/2024	13851	10049	Jenny Lam	Deposit Refund 5960.06	229.93
07/24	07/24/2024	13852	10050	Jianmin Dong	Deposit Refund 7707.09	45.93
07/24	07/24/2024	13853	10083	Jose Gonzalez or Silvana Romero	Deposit Refund 7947.13	13.82
07/24	07/24/2024	13854	10051	William B. Tan	Deposit Refund 7588.08	11.63
07/24	07/31/2024	13855	10827	Yoshihashi Family Trust -	Deposit Refund 3485.01	208.80

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/24	07/31/2024	13856	10830	Hugo Reyes Diaz Rosales	102000	29.35
07/24	07/31/2024	13857	10208	Jeremy Teoh DDS., Inc.	102000	751.50
07/24	07/31/2024	13858	10831	Daniel Yu	102000	73.26
07/24	07/31/2024	13859	11940	Lincoln National Life Insurance Co.	102000	4,370.00
07/24	07/31/2024	13860	10834	Ching Logistics Inc.	102000	1,265.64
07/24	07/31/2024	13861	10832	DWK Investments LLC	102000	1,137.56
07/24	07/31/2024	13862	10833	Tony N. Ngo	102000	1,640.15
07/24	07/31/2024	13863	10043	Vido Samarzich, Inc.	102000	1,800.00
				Deposit Refund 9766.06		
				M. Phillips/Dental Bill		
				Deposit Refund 4078.06		
				329 N. San Gabriel Blvd./1-1" Meter/Service		
				1104 S. Prospect Ave./1-1" Meter/Service		
				8449 Grand Ave./1-5/8" Meter/Service		
				Hydrant Meter Refund		
Grand Totals:						39,430.71

Report Criteria:

Report type: Summary
 Check.Type = {<>} "Adjustment"
 Bank.Bank number = {=} 3



Water Levels as of July 31, 2024

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

	<u>JULY 2023</u>	<u>JULY 2024</u>
Baldwin Park Key Well	230.0	241.2

Reservoir Storage in the San Gabriel Canyon:

Cogswell Reservoir	10,475 acre-feet
San Gabriel Reservoir	44,044 acre-feet
Morris Reservoir	28,735 acre-feet
Total Storage Capacity	83,255 acre-feet

As of July 30, 2024 combined storage was 13,063 acre-feet (16 percent of capacity)

San Gabriel County Water District:

Listed below are water levels measured at static and pumping and pump depth.

	<u>2023</u>	<u>2023</u>	<u>2024</u>	<u>2024</u>	
	STATIC	PUMPING	STATIC	PUMPING	PUMP DEPTH

Raymond Basin

Well #16	286.5	378.5	282	374.5	423
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Main San Gabriel Basin

Well #9	295	398.5	285	397	471
Well #11	215	337	215	NM	483
Well #12	215.5	239.5	210	NM	380
Well #14	183.5	271	176.5	269	381
Well #15	372	413	362.5	404	650