

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave
Rosemead, CA 91770**

March 26, 2024

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|-----------------------------|-------|
| Director Cammarano | _____ |
| Director DeLaTorre | _____ |
| Director Taylor | _____ |
| Director Saucedo | _____ |
| Director Mamdapurkar | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held March 12, 2024

Motion:
Second:
Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:
Second:
Action:

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7. District Counsel

8. Action Items

9. Miscellaneous Information Items

a. Receive and File: February 2024 Banking & Investment Report

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment

**Motion:
Second:
Action:**

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON MARCH 12, 2024**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, March 12, 2024, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** Present at the meeting were General Manager Jim Prior, Finance and Administration Manager Carmen Corona, Assistant General Manager Casey Feilen, Directors Cammarano, Taylor, DeLaTorre, Saucedo and Mamdapurkar and District Counsel Koczanowicz.
- AGENDA** Upon motion by Director Taylor and seconded by Director Saucedo, the Board voted unanimously to adopt the agenda as presented. Motion passed 5-0.
- PUBLIC COMMENT** None
- MINUTES** Upon motion by Director DeLaTorre and seconded by Director Taylor, the Board voted to approve the minutes for the regular meeting held on February 27, 2024. Motion passed 5-0.
- DEMANDS** Director DeLaTorre motioned to authorize payments from the General Account in the amount of \$449,475.61 (chk#23067-23115) and an electronic funds transfer to the Revolving Account in the amount of \$113,185.87 (chk#13594-13635 and voided Checks #13327 & 13595). The motion was seconded by Director Mamdapurkar. Director Cammarano asked about fencing costs on the residential property across the street from the District's office; Director Mamdapurkar asked about checks issued to Mr. Garcia for work on the residential property and to Fast Eddie Trucking for fill dirt. All questions were answered to Board's satisfaction. Motion passed on a 5-0 vote.
- DISTRICT COUNSEL REPORT** District Counsel briefed the Board on a Court of Appeals decision in Andrade vs. Western Riverside Council of Governments. Court reversed the lower court's decision and that a fraudulently executed contract, though invalid, did provide for attorney's fees and Plaintiff, who's signature was forged, was entitled to recover those if she was the prevailing party in an action defending an alleged breach. Case was sent back to trial court for that determination.
- ACTION ITEMS** Board's selection of a regional LAFCO representative. On a motion by Director Taylor, seconded by Director Saucedo, the Board unanimously selected Mr. Donald Dear from WBMWD as their vote for a regional representative to LAFCO and directed staff to return the ballot.

**MISC
INFORMATION**

Water Well Report: Board received the Water Well report. Director Taylor commented on the high levels of combined storage in the reservoirs and observed that Well 16 was down. A brief discussion regarding static vs. pump readings also took place.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported that the treatment plant design and construction process has been initiated. It will remove arsenic from the groundwater when it is built in about a year and a half; he also reported that potholing has started for the freeway pipe crossing project, which is likely to be expensive. Mr. Prior also informed the Board that Terra Verde, the electric fleet consultant has determined that the District will not need to purchase an electric vehicle and that the recently retained Property Manager expects the rents for the residential properties to be in the \$3,700 range each. Lastly, Mr. Feilen reported that work on the Longdon reservoir is progressing well with ceiling being patched.

**FUTURE
AGENDA
ITEMS**

None

**DIRECTOR
COMMENTS**

Director Cammarano commented on a newspaper supplement (which she handed out) which contained a WQA annual report and was very informative.

ADJOURNMENT

Upon motion by Director Taylor, seconded by Director Saucedo the Board voted unanimously to adjourn the meeting at 4:38 p.m.

President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Director's Payroll	3/12/2024	\$ 353.55
Payroll	3/13/2024	\$ 85,514.82
	Total Amount to be Reimbursed:	\$ 85,868.37



BANKING & INVESTMENT REPORT

February 2024

Cash & Investments

LAIF Investment		\$	10,309,701
Capital Emergency Fund		\$	<u>5,000,000</u>
LAIF TOTAL		\$	15,309,701
LAIF Interest Rate	4.122%		
Time-Value Investment		\$	1,498,029
Citizens Bank - General		\$	2,233,416
Citizens Bank - Revolving		\$	86,814
Citizens-Bank - Safety Lunches		\$	24,001
Xpress Bill Pay Holding (Online)		\$	<u>166,707</u>
Citizens Bank - General/Revolving & Other		\$	2,510,938

**I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 3/26/2024

Treasurer

	<u>Feb-23</u>	<u>YTD Feb-23</u>	<u>Feb-24</u>	<u>YTD Feb-24</u>
Cash Receipts	\$ 647,697	\$ 1,605,372	\$ 743,096	\$ 1,710,285
Disbursements	\$ 506,934	\$ 1,418,816	\$ 648,127	\$ 1,626,420
Water Sales	\$ 631,703	\$ 1,255,158	\$ 655,475	\$ 1,317,947
Water Payments	677,585			
A/R Payments	65,193	Meter Charges	\$ 284,870	
LAIF Interest	-	Water Charges	\$ 370,606	
Time Value Interest	319	Total Billed	<u>\$ 655,475</u>	
Safety Lunches	-			
	<u>\$ 743,096</u>			