

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave
Rosemead, CA 91770**

January 23, 2024

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|-----------------------------|-------|
| Director Cammarano | _____ |
| Director DeLaTorre | _____ |
| Director Taylor | _____ |
| Director Saucedo | _____ |
| Director Mamdapurkar | _____ |

1. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

2. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

3. Minutes of a Regular Meeting of the Board of Directors held January 09, 2024

Motion:
Second:
Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:
Second:
Action:

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7. District Counsel

8. Action Items

a. Consideration and Action on hiring Professional Property Management Services

Motion:

Second:

Action:

b. Consideration and Action on selling truck# 126

Motion:

Second:

Action:

c. Approve New Miscellaneous Fees – Consider Adoption of Resolution No. 02-24-525

Motion:

Second:

Action:

9. Miscellaneous Information Items

a. Receive and File: December 2023 Banking & Investment Report

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON JANUARY 9, 2024**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, January 9, 2024, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** Present at the meeting were General Manager Jim Prior, Carmen Corona, Casey Feilen, Directors Cammarano, Taylor, Saucedo, DeLaTorre and Mamdapurkar and District Counsel Koczanowicz.
- AGENDA** Upon motion by Director Taylor, seconded by Director Saucedo, the Board voted unanimously to adopt the agenda as presented.
Motion passed 5-0.
- PUBLIC COMMENT** None.
- MINUTES** Upon motion by Director DeLaTorre and seconded by Director Mamdapurkar, the Board voted to approve the minutes for the special meeting of the Board of Directors held on December 12, 2023.
Motion passed 5-0.
- DEMANDS** Director DeLaTorre motioned to authorize payments from the General Account in the amount of \$619,794.35 (chk#22963-23010) and an electronic funds transfer from the General Account to the Revolving Account in the amount of \$216,685.75 (chk#13498-13544 with voided checks # 13490,13337,13200 and 13139). The motion was seconded by Director Taylor. Director Taylor asked questions about work done on Fire Hydrant installation, outside signage for the District office, annual State Water fee, pipeline project on Mission and San Gabriel Valley Water Association dues. Director DeLaTorre asked about the costs of water testing the large meters and Director Saucedo asked about water purchased for "lubing" of well 16. All questions were answered by staff to the Board's satisfaction and motion passed 5-0.
- DISTRICT COUNSEL REPORT** District Counsel briefed the Board on a recent Appellate Court decision in North Coast River Alliance v. DWR et al. The Appellate Court upheld the trial Court's ruling that CEQA was not violated by the DWR's process of approval and findings related to the extension of the State Water Contracts till 2085.
- ACTION ITEMS:** Board received a staff report from District Counsel and proposals from two firms to manage the three rental properties recently purchased by the District. Director Taylor moved to open discussion on the item, Director Saucedo seconded. District Counsel covered the different proposals and stated that staff had no specific recommendation. He also did disclose that
- Consideration and Action on hiring Professional**

Property Management Firm

one of the proposers was a realtor with whom Koczanowicz had done business before. Obviously, he had no financial interest in whatever decision Board would make. After some detailed discussion Directors requested that one of the proposers, Nick Frias, attend the next Board meeting and that the Board and staff has the opportunity to inspect the rentals. The three houses should be empty by that time and in District's full possession. A 3:00 pm start for January 23rd was agreed on for a special meeting. Director Mamdapurkar provided one more contact for a possible proposer which will be followed up on. No other action was taken.

MISC INFORMATION

Receive and File: Board received the Water Well report. Director Taylor stated that storage was up to over 18,000 feet, Raymond Basin was down some, but overall things looked good.

GENERAL MANAGER REPORT

The General Manager reported that the Main Line job was completed, short of some resurfacing of the road; a safety meeting regarding distracted driving was held for staff; Mr. Prior also asked if any of the Directors were interested in going to a Water conference in Washington DC in February; he also informed the Board that some of the District fees need to be reviewed and updated as they were not reflective of the costs incurred in the services related to those fees. Staff intends to bring a fee schedule resolution for Board's consideration at the next meeting. Lastly, he did inform the Board that almost five years have passed since the last rate adjustment and that this will be a subject that may need to be considered by the Board next year.

FUTURE AGENDA ITEMS

Fee Resolution and rental property tour and potential choice of management firm

DIRECTOR COMMENTS

Director Cammarano spoke about setting a date for tour of the Mission and about the hand carved nativity scene (from 1805) that is on display. She also complemented staff on the front landscaping at the Office. Director Mamdapurkar asked about the Alhambra Water District rates.

ADJOURNMENT

Upon motion by Director Taylor, seconded by Director Saucedo the Board voted unanimously to adjourn the meeting at 5:06 p.m.

President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Payroll	1/3/2024	\$ 86,512.19
Director's Payroll	1/9/2024	\$ 353.55
Payroll	1/17/2024	\$ 84,359.30
	Total Amount to be Reimbursed:	\$ 171,225.04



January 23, 2024

To: The Board of Directors
From: General Manager
Subject: Declare Surplus and Dispose a Vehicle

Recommendation:

The Board of Directors declare surplus the vehicle listed below and direct staff to dispose.

2014 Ford F-150 Truck Unit# 126

Anthony Agobian

From: CarMax <CarMax@email-carmax.com>
Sent: Friday, January 05, 2024 9:52 AM
To: Anthony Agobian
Subject: Your online offer from CarMax is inside

CARmax



You've got an online offer

Redeeming is easy. Simply decide whether to **drop off** or have us **pick it up**, and then make the appointment.

[SET MY APPOINTMENT](#)

Your Offer

\$13,000*

Valid through Friday, 1/12/24

Offer Code

PJ5L9F2F

RESOLUTION NO. 02-24-525

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
AMENDING RESOLUTION NO. 01-14-476 AND ORDINANCE NO. 83-31 AS IT
RELATES TO MISCELLANEOUS FEES**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN
GABRIEL COUNTY WATER DISTRICT** as follows:

Section 1. Purpose

The San Gabriel County Water District (“District”) imposes miscellaneous fees for new or amended connection and water services, for the purpose of financing the estimated reasonable cost of capital improvements needed to meet anticipated demand for water service arising from new connections. District’s connection fees are set by Ordinance No. 83-31, which is based on a 1995 study of anticipated connection needs. To more accurately anticipate future demands for water service, District has conducted a new study that estimates District’s future cost of providing water service. Based on the findings of that study, District resolves to amend the miscellaneous fees established in Ordinance No. 83-31 by way of the adoption of this resolution.

Section 2. Findings

The District is authorized to impose fees for water connections, and capacity charges that do not exceed the estimated reasonable cost of providing the service for which the fee or charge is imposed. The District wishes to amend its water miscellaneous fees established by Ordinance No. 83-31 the fees imposed do not qualify as “special taxes” under Government Code Section 50076, and the actions taken herein are exempt from the additional notice and public meeting requirements of the Brown Act pursuant to Government Code Section 54954.6(a)(1)(A) and (B). The establishment, modification, structuring, restructuring, and approval of rates and fees is also exempt from the requirements of the California Environmental Quality Act, as provided by California Public Resources Code Section 21080(b)(8). The fees and charges set forth herein are not levied upon any person as an incident of property ownership, and thus are not subject to the substantive and procedural prerequisites of Article XIID of the California Constitution.

Section 3. Amendment

San Gabriel County Water District Miscellaneous Fees

		MONTHLY FEE	CHARGE
DEPOSIT	\$250.00		
LATE FEE	\$30.00		
SHUT OFF FEE	\$50.00		
RECONNECTION FEE (after hours)	\$100.00		
RETURNED CHECK FEE	\$30.00		
CONSTRUCTION METER DEPOSIT	\$2,000.00	\$100.00	\$3.87
FIRE FLOW TEST	\$400.00		
TAMPERING	\$250.00		

Section 4. Other

Except for the amendment to Section 4, above, Ordinance No. 83-31 is hereby reaffirmed and reenacted.

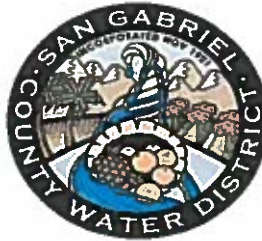
Section 5. Effective Date

This Resolution is effective January 23, 2024.

President

ATTEST:

Secretary
(SEAL)

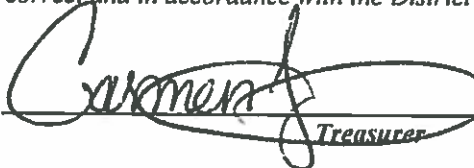


**SAN GABRIEL COUNTY WATER DISTRICT
BANKING & INVESTMENT REPORT
December 2023**

Cash & Investments	
LAIF Investment	\$ 15,463,481
<i>LAIF Interest Rate</i>	3.929%
Time-Value Investment	\$ 1,489,897
Citizens Bank - General	\$ 2,192,860
Citizens Bank - Revolving	\$ 184,752
Citizens-Bank - Safety Lunches	\$ 24,105
Xpress Bill Pay Holding (Online)	\$ 34,242
Citizens Bank - General/Revolving & Other	<u>\$ 2,435,958</u>

**I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 1/23/2024



 Treasurer

	<u>Dec-22</u>	<u>YTD Dec-22</u>	<u>Dec-23</u>	<u>YTD Dec-23</u>
Cash Receipts	\$ 800,357	\$ 10,888,690	\$ 1,030,860	\$ 10,955,305
Disbursements	\$ 665,139	\$ 8,858,447	\$ 778,649	\$ 13,108,129
Water Sales	\$ 722,197	\$ 9,137,821	\$ 789,140	\$ 8,516,608
<i>Water Payments</i>	772,407			
<i>A/R Payments</i>	96,489		<i>Meter Charges</i> \$ 285,244	
<i>LAIF Interest</i>	153,780		<i>Water Charges</i> \$ 503,896	
<i>Time Value Interest</i>	10,854		<i>Total Billed</i> \$ 789,140	
<i>Safety Lunches</i>	(2,671)			
	<u>\$ 1,030,860</u>			