

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave
Rosemead, CA 91770**

January 09, 2024

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|-----------------------------|-------|
| Director Cammarano | _____ |
| Director DeLaTorre | _____ |
| Director Taylor | _____ |
| Director Saucedo | _____ |
| Director Mamdapurkar | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Special Meeting of the Board of Directors held December 12, 2023

Motion:
Second:
Action:

6. List of Demands on General Account

a. December 2023 Invoices

Motion:
Second:
Action:

7. District Counsel

8. Action Item

a. Consideration and Action on hiring Professional Property Management Services

Motion:

Second:

Action:

9. Miscellaneous Information Items

a. Water Well Report

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment

Motion:

Second:

Action:

**MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON DECEMBER 12, 2023**

- CALL TO ORDER** A special meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, December 12, 2023, at 8366 Grand Avenue, Rosemead, California at the hour of 2:05 p.m.
- ROLL CALL** Present at the meeting were General Manager Jim Prior, Carmen Corona, Casey Feilen, Directors Cammarano, Taylor, DeLaTorre, Saucedo and Mamdapurkar and District Counsel Koczanowicz.
- AGENDA** Upon motion by Director Saucedo, seconded by Director Taylor, the Board voted unanimously to adopt the agenda as presented.
- PUBLIC COMMENT** None.
- MINUTES** Upon motion by Director Mamdapurkar, seconded by Director DeLaTorre, the Board voted to approve the minutes for the meeting of the Board of Directors held on November 28, 2023, with a minor correction for start time of the special meeting noticed by Director Taylor. Motion passed 5-0.
- DEMANDS** Director DeLaTorre motioned to authorize payments from the General Account in the amount of \$491,319.72 (chk#22911-22962) and an electronic funds transfer from the General Account to the Revolving Account in the amount of \$30,856.71 (chk#13465-13497). The motion was seconded by Director Taylor. Director Cammarano noted that utility payments fluctuated from month to month in large amounts; Director Mamdapurkar inquired about the payment to Terra Verde for consulting on electric fleet issues; Director Taylor asked about several items including payments for Well 12 profiling, two way radios, consultant for SB606 compliance, paving and transducer purchase. All questions were answered by staff to the Board's satisfaction. Motion passed on a 5-0 vote.
- DISTRICT COUNSEL REPORT** District Counsel briefed the Board on a recent 9th Circuit Decision in the matter of Cottonwood vs. Big Sky Water & Sewer District. The Court found that the District did not violate the Clean Water Act as the installation of a "under drain pipe" did not cause transfer of pollutants between meaningfully distinct water bodies, thus not being subject to direct discharge theory from "point source". Additionally, the pollutants were entering the river from the use of treated water for irrigation, again not a direct discharge.
- ACTION ITEMS:** Board received a staff report with a recommendation to declare the vehicle surplus and authorize a sale of Truck #125 for \$14,000. Motion was made

- a. **Consider Sale of Truck #125** by Director Taylor, seconded by Director DeLaTorre and passed unanimously on a roll-call vote.

- b. **Consideration of instituting a policy to provide 5 administrative days per year for exempt employees**

General Manager briefly presented this item, as a follow up to the discussions during budget adoption. He proposed 5 administrative day be granted annually for the 3 District exempt employees. Director Taylor made a motion to approve, only for the purpose of discussing the item. Director Saucedo seconded. Director Taylor, stating he understood the long hours that exempt staff puts in, could not justify providing additional annual leave, when staff already had 57 days off per year, including Friday off for 9/80 schedule. His concern was that ratepayers would not understand or approve of such policy. Director DeLaTorre agreed. Director Saucedo wondered if 3 administrative days would be acceptable. Director Mamdapurkar had a difficult time making a decision as he understood the reason for the administrative leave and knew that other entities were granting it to their exempt employees. Director Cammarano concurred with Director Taylor. Motion failed on a 0-4-1 vote with Director Mamdapurkar abstaining. Director Saucedo moved to authorize a 3 administrative days policy, motion was seconded by Director Mamdapurkar. Additional discussion ensued. General Manager assured the Board that exempt staff would not be upset or disappointed if the policy was not instituted. He explained that he brought the item forward to give the staff some acknowledgement for the work they are doing "after hours". Motion failed on a 2-3 vote with Directors Mamdapurkar and Saucedo voting in favor.

District Counsel introduced the item. Board provided a very favorable evaluation to Mr. Prior at the last closed session and the new contract was before the Board for approval in an open public meeting. Director Saucedo moved the item with Director DeLaTorre seconding. Director Taylor stated that the new contract and raise was well deserved. Motion passed unanimously.

- c. **Approval of General Manager's contract**

MISC INFORMATION

- a. **Receive and File:** Board received the Water Well report. Director Cammarano noted that numbers on the Key Well have dropped; Director Taylor noted that Wells 12 and 14 are down when all the other ones are up, staff stated that there was no specific reason and it could be variances in readings, pumping rates etc. Director Mamdapurkar asked about static and pumping readings and possible turbulence.
- b. Board also received notification that District earned ACWA JPIA "President's Special Recognition Award" for an outstanding safety record.

**GENERAL
MANAGER
REPORT**

The General Manager reported that City of San Gabriel reported some dry wells; he also reported that due to passage of SB 606 and AB 1368 District will need to monitor usage on a per residence basis. The new law could result in \$500/day fines to the District if on a per household basis, the total water usage exceeds the set limits. Those limits will continue to decrease from 55gpd in upcoming years to a 42gpd in 2028. A consultant has been hired to assist the District in projecting and monitoring the usage by individual residences. Lastly General Manager reported that Terra Verde has been hired by the District to assist in responding to State mandates for electric fleet acquisition.

**DTLA Law Group
claim**

District Counsel advised the Board that a claim against the District was filed on behalf Ms. Torres Rodriguez for a trip and fall incident. Since the incident did not occur in District service area staff recommended denial. On a motion by Director Saucedo, seconded by Director Taylor Board rejected the claim on a 5-0 vote.

**Cancel December 26,
2023 meeting**

Board agreed to cancel the next meeting due to Holidays.

**FUTURE
AGENDA
ITEMS**

Selection of Property Management firm at 1st meeting in January.

**DIRECTOR
COMMENTS**

Director Cammarano thanked staff and Directors for a great year and a fun Christmas Luncheon. All of the Directors expressed their appreciation for staff's hard work and wished everyone Merry Christmas and a Happy New Year.

ADJOURNMENT

Upon motion by Director Taylor, seconded by Director Saucedo the Board voted unanimously to adjourn the meeting at 3:13 p.m.

President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Sick Cash Out Payroll	12/1/2023	\$ 21,692.40
Payroll	12/6/2023	\$ 81,754.76
Board of Director's Payroll	12/13/2023	\$ 353.55
Payroll	12/20/2023	\$ 82,879.29
Revolving Reimbursement	12/31/2023	\$ 30,005.75
	Total Amount to be Reimbursed:	\$ 216,685.75

Report Criteria:

Report type: Summary
Check.Type = {<>} "Adjustment"
Bank.Bank number = {=} 3

Revolving Account

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/23	12/14/2023	13139	10563	Fueling and Service Technologies, Inc.	102000	1,500.00- V
12/23	12/14/2023	13200	10583	Shiyang Fang	102000	1,180.84- V
12/23	12/14/2023	13337	10210	Roseline Pan	102000	1,426.02- V
12/23	12/11/2023	13490	10662	Jesus Jimenez	102000	62.29- V
12/23	12/04/2023	13498	13366	Anthony Agobian	102000	52.54
12/23	12/04/2023	13499	13785	Thomas C. Nelson, DDS	102000	1,620.00
12/23	12/06/2023	13500	13429	Matt Pearson	102000	200.00
12/23	12/06/2023	13501	10671	Terrance Nguyen	102000	364.05
12/23	12/06/2023	13502	10272	Tooth Booth Pediatric Dentistry	102000	639.00
12/23	12/06/2023	13503	11940	Lincoln National Life Insurance Co.	102000	3,745.00
12/23	12/07/2023	13504	10672	Alexander A Vizcarra DMD	102000	1,786.00
12/23	12/07/2023	13505	13774	Great Smiles Dental	102000	102.00
12/23	12/08/2023	13506	12674	U.S. Bank	102000	3,137.75
12/23	12/11/2023	13507	10594	Amy Tran D.D.S. Inc.	102000	720.00
12/23	12/11/2023	13508	13366	Anthony Agobian	102000	1,909.23
12/23	12/11/2023	13509	13163	Carlos Cardona	102000	1,781.87
12/23	12/11/2023	13510	10662	Juan Jose Jimenez	102000	62.29
12/23	12/12/2023	13511	10544	Anagh Mamdapurkar	102000	92.35
12/23	12/12/2023	13512	10350	Domingo Saucedo	102000	92.35
12/23	12/13/2023	13513	13465	Anthony Maas	102000	200.00
12/23	12/13/2023	13514	13277	Hilton Hotel	102000	72.46
12/23	12/14/2023	13515	10563	Fueling and Service Technologies, Inc.	102000	1,500.00
12/23	12/14/2023	13516	10210	Roseline Pan	102000	1,426.02
12/23	12/14/2023	13517	10583	Shiyang Fang	102000	1,180.84
12/23	12/14/2023	13518	10208	Jeremy Tech DDS., Inc.	102000	83.00
12/23	12/14/2023	13519	13350	L. Andrew Mutch, DDS	102000	864.00
12/23	12/14/2023	13520	13494	Roy H. Chang, DDS	102000	195.00
12/23	12/19/2023	13521	10672	Alexander A Vizcarra DMD	102000	147.00
12/23	12/19/2023	13522	13217	Anthony Piscopo	102000	200.00
12/23	12/19/2023	13523	10040	Costco Membership	102000	60.00
12/23	12/19/2023	13524	10350	Domingo Saucedo	102000	92.35
12/23	12/19/2023	13525	13283	Jared Dibenedetto	102000	200.00
12/23	12/19/2023	13526	13605	Jim Jenkins	102000	200.00
12/23	12/20/2023	13527	10098	Petty Cash Reimbursement	102000	232.31
12/23	12/20/2023	13528	10578	Brandon V. Cuccia, D.D.S.	102000	496.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/23	12/20/2023	13529	11940	Lincoln National Life Insurance Co.	102000	3,745.00
12/23	12/27/2023	13530	10594	Amy Tran D.D.S. Inc.	102000	1,003.00
12/23	12/27/2023	13531	10453	T-Mobile	102000	354.75
12/23	12/28/2023	13532	10677	CanDo International Inc.	102000	55.75
12/23	12/28/2023	13533	10679	Cherein Abdel Massih	102000	45.52
12/23	12/28/2023	13534	10680	Choon Hee Wee	102000	251.11
12/23	12/28/2023	13535	10676	Debbie Voong	102000	10.21
12/23	12/28/2023	13536	10669	Jasmine Martinez	102000	6.07
12/23	12/28/2023	13537	10674	Maria Charlotte or Ronnie Mindanao	102000	23.88
12/23	12/28/2023	13538	10678	Mountain View Property Management	102000	400.00
12/23	12/28/2023	13539	10682	Raymond Dalton	102000	1,019.38
12/23	12/28/2023	13540	10363	Staples Business Credit	102000	908.15
12/23	12/28/2023	13541	10681	Tandy Wong	102000	1,236.82
12/23	12/28/2023	13542	10683	Wendy Chan	102000	1,486.20
12/23	12/28/2023	13543	10673	Yanwei Dong	102000	72.31
12/23	12/29/2023	13544	10684	Lijun Lin	102000	103.34

Grand Totals:

30,005.75

Report Criteria:

Report type: Summary
Check.Type = {<>} "Adjustment"
Bank.Bank number = {=} 3



Water Levels as of December 31, 2023

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

	<u>DECEMBER 2022</u>	<u>DECEMBER 2023</u>
Baldwin Park Key Well	179.2	224.5

Reservoir Storage in the San Gabriel Canyon:

Cogswell Reservoir	11,136 acre-feet
San Gabriel Reservoir	43,646 acre-feet
Morris Reservoir	28,696 acre-feet
Total Storage Capacity	83,478 acre-feet

As of December 26, 2023 combined storage was 18,407 acre-feet (22 percent of capacity)

San Gabriel County Water District

Listed below are water levels measured at static and pumping and pump depth.

	<u>2022</u>	<u>2022</u>	<u>2023</u>	<u>2023</u>	
	STATIC	PUMPING	STATIC	PUMPING	PUMP DEPTH
<u>Raymond Basin</u>					
Well #16	285	378	284	366	423
<u>Main San Gabriel Basin</u>					
Well #9	302	403	NM	393.5	471
Well #11	236	351	219	340	483
Well #12	226.5	250	207	230	380
Well #14	198	271	170.5	261	381
Well #15	378	417	366	404	650