

**San Gabriel County Water District  
Special Meeting of the Board of Directors  
8366 Grand Ave  
Rosemead, CA 91770**

**December 12, 2023**

**2:00 P.M.**

**AGENDA**

**Call to Order**

**1. Pledge of Allegiance**

- 2. Roll Call**
- |                             |       |
|-----------------------------|-------|
| <b>Director Cammarano</b>   | _____ |
| <b>Director DeLaTorre</b>   | _____ |
| <b>Director Taylor</b>      | _____ |
| <b>Director Saucedo</b>     | _____ |
| <b>Director Mamdapurkar</b> | _____ |

**3. Additions, Re-order and Adoption of the Agenda:**

**Motion:**  
**Second:**  
**Action:**

**4. Public Comment on Agenda and Non-Agenda items**

**Anyone wishing to discuss items on and not on the agenda may do so at this time**

**5. Minutes of a Regular Meeting of the Board of Directors held November 28, 2023**

**Motion:**  
**Second:**  
**Action:**

**6. List of Demands on General Account**

**a. November 2023 Invoices**

**Motion:**  
**Second:**  
**Action:**

**7. District Counsel**

**8. Action Item**

**a. Consideration and Action on selling truck# 125**

**Motion:**

**Second:**

**Action:**

**b. Consideration and Action on honoring five “administrative days” per year to exempt salary employees**

**Motion:**

**Second:**

**Action:**

**c. Generals Manager Contract**

**Motion:**

**Second:**

**Action:**

**9. Miscellaneous Information Items**

**a. Water Well Report**

**b. ACWA JPIA “President’s Special Recognition Award”**

**10. General Manager Report**

**a. DTLA Law Group – Recommend rejection of claim against San Gabriel County Water District**

**b. Cancel December 26, 2023 Board Meeting**

**Special Meeting of the Board of Directors  
December 12, 2023  
Page -3-**

**11. Future Agenda Items**

**12. Director Comments**

**13. Adjournment**

**Motion:  
Second:  
Action:**

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.  
If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON NOVEMBER 28, 2023**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, November 28, 2023, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** Present at the meeting were General Manager Jim Prior, Carmen Corona, Casey Feilen, Directors Cammarano, Taylor, DeLaTorre, Saucedo and Mamdapurkar. District Counsel Koczanowicz attended via Zoom.
- AGENDA** Upon motion by Director Taylor, seconded by Director Saucedo, the Board voted unanimously to adopt the agenda as presented.
- PUBLIC COMMENT** None
- MINUTES** Upon motion by Director DeLaTorre and seconded by Director Taylor, the Board voted to approve the minutes for the November 14<sup>th</sup>, 2023 regular and two special meetings of the Board of Directors. Motion passed 5-0.
- LIST OF DEMANDS** Director DeLaTorre motioned to authorize an electronic funds transfer from the general account to the revolving account in the amount of \$167,535.26. The motion was seconded by Director Saucedo and passed unanimously.
- DISTRICT COUNSEL REPORT** District Counsel did not provide a case summary due to the sporadic Zoom connection and a need for visual aids for the presentation. The presentation will be provided at the December 12, 2023 meeting. He did report that the ACWA conference appeared to be well attended.
- ACTION ITEMS:  
2024 BUDGET AND  
POSITION AND  
COMPENSATION  
CHART** General Manager provided a brief summary of the 2024 Budget, explaining that the document reflected the discussion at the special meeting of November 14<sup>th</sup>. Director Taylor inquired about the Administrative leave item and was informed that the additional admin leave did not have an effect on the budget and could be discussed by the Board as a separate item at a future meeting. Director Taylor moved to adopt Resolution No 11-23-523, approving the 2024 budget. Director Saucedo seconded and motion passed unanimously.
- Director Taylor then moved to adopt Resolution 11-23-524, authorizing the new Position and Compensation chart. Director DeLaTorre seconded and motion passed on a 5-0 vote.

**MISC  
INFORMATION**

Receive and File: October 2023 Banking and Investment and Revenue and Expenditure Reports were provided to the Board. Director Cammarano commented on a very favorable interest rate in the LAIF account; Director Taylor had a question on YTD expenditures, which was answered to his satisfaction.

**GENERAL  
MANAGER  
COMMENTS**

The General Manager confirmed that the second meeting in December will be cancelled and that the December 12<sup>th</sup> meeting will start at 4:00 pm. He also reported on the upcoming rehabilitation on the reservoir, which will be funded from the capitol account. A discussion ensued regarding the details of the rehab work and Director Mamdapurkar requested a future agenda item dealing with estimates of water loss due to the condition of the reservoir. The item will be agendized for a future meeting.

**FUTURE  
AGENDA  
ITEMS**

Reservoir condition discussion

**DIRECTOR  
COMMENTS**

Director Cammarano informed the Board that the city of San Gabriel will be hosting a tree lighting ceremony on December 5<sup>th</sup>, 2024 which will include "taste of San Gabriel" event. Local restaurants will be featuring items from their menus for public tasting. She also stated that on December 7<sup>th</sup> and 8<sup>th</sup> for the 60<sup>th</sup> year in the row, baskets for the needy will be put together to be distributed before the holidays.

Director Taylor enquired about PFAs and was informed that the District did not have that issue in the water supply.

**CLOSED SESSION**

Board adjourned to closed session for General Manager Evaluation

**RETURN TO OPEN  
AND  
ADJOURNMENT**

Board returned into open session. No reportable actions were taken by the Board in closed session. Upon motion by Director Saucedo, seconded by Director Taylor, the Board voted unanimously to adjourn the meeting at 4:42 p.m.

---

President

---

Secretary

[SEAL]

**EFT-From the General Account for the Revolving Reimbursement**

	<b>Date Paid</b>	<b>Amount Paid</b>
Board of Director's Payroll	11/28/2023	\$ 353.55
Revolving Reimbursement	11/30/2023	\$ 30,503.16
	<b>Total Amount to be Reimbursed:</b>	<b>\$ 30,856.71</b>

# Revolving Account

Report Criteria:  
 Report type: Summary  
 Check.Type = {<>} "Adjustment"  
 Bank.Bank number = {=} 3

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
11/23	11/06/2023	13465	10594	Amy Tran D.D.S. Inc.	102000	1,547.00
11/23	11/06/2023	13466	10098	Petty Cash Reimbursement	102000	275.04
11/23	11/06/2023	13467	10363	Staples Business Credit	102000	694.12
11/23	11/06/2023	13468	12674	U.S. Bank	102000	4,268.60
11/23	11/08/2023	13469	13277	Hilton Hotel	102000	2,119.01
11/23	11/08/2023	13470	11940	Lincoln National Life Insurance Co.	102000	3,745.00
11/23	11/13/2023	13471	13605	Jim Jenkins	102000	564.49
11/23	11/13/2023	13472	13494	Roy H. Chang, DDS	102000	320.00
11/23	11/14/2023	13473	10544	Anagh Mamdapurkar	102000	92.35
11/23	11/14/2023	13474	10350	Domingo Saucedo	102000	92.35
11/23	11/16/2023	13475	13605	Jim Jenkins	102000	2,866.00
11/23	11/21/2023	13476	13366	Anthony Agobian	102000	165.32
11/23	11/21/2023	13477	13350	L. Andrew Mutch, DDS	102000	425.00
11/23	11/22/2023	13478	11940	Lincoln National Life Insurance Co.	102000	3,395.00
11/23	11/22/2023	13479	10098	Petty Cash Reimbursement	102000	257.07
11/23	11/28/2023	13480	13163	Carlos Cardona	102000	863.49
11/23	11/28/2023	13481	13494	Roy H. Chang, DDS	102000	330.00
11/23	11/28/2023	13482	10453	T-Mobile	102000	353.08
11/23	11/28/2023	13483	10544	Anagh Mamdapurkar	102000	92.35
11/23	11/28/2023	13484	10350	Domingo Saucedo	102000	92.35
11/23	11/30/2023	13485	10667	BBM Valley, LLC	102000	4,005.41
11/23	11/30/2023	13486	10659	David Mejia	102000	41.51
11/23	11/30/2023	13487	10657	Eilberto Gamino	102000	35.01
11/23	11/30/2023	13488	10660	Hslu-Hui Chu or Lin-Kai Chan	102000	7.22
11/23	11/30/2023	13489	10661	Hung Qui Ma	102000	64.13
11/23	11/30/2023	13490	10662	Jesus Jimenez	102000	62.29
11/23	11/30/2023	13491	13605	Jim Jenkins	102000	105.00
11/23	11/30/2023	13492	13367	Kent W. Wilson, DDS	102000	1,250.00
11/23	11/30/2023	13493	10664	Lei Liu and Xiao Li Zhang	102000	12.65
11/23	11/30/2023	13494	10663	Ryan James Ly	102000	14.05
11/23	11/30/2023	13495	10658	Tiffany Wang	102000	70.34
11/23	11/30/2023	13496	10668	Vincent T. Ton	102000	1,329.71
11/23	11/30/2023	13497	10666	Yazhen Lei	102000	948.22

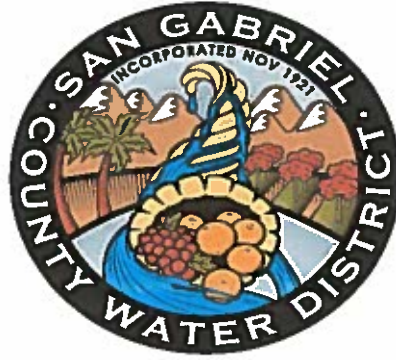
GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
-----------	------------------	--------------	---------------	-------	------------------	--------

Grand Totals:

30,503.16

Report Criteria:  
 Report type: Summary  
 Check.Type = {<>} "Adjustment"  
 Bank.Bank number = {=} 3





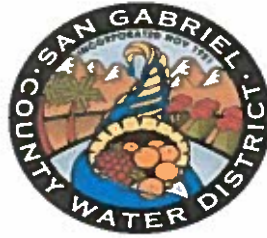
December 12, 2023

To: The Board of Directors  
From: General Manager  
Subject: Declare Surplus and Dispose a Vehicle

Recommendation:

The Board of Directors declare surplus the vehicle listed below and direct staff to dispose.

2014 Ford F-150 Truck Unit# 126



**Water Levels as of November 30, 2023**

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

	<u>NOVEMBER 2022</u>	<u>NOVEMBER 2023</u>
Baldwin Park Key Well	179.7	226.8

**Reservoir Storage in the San Gabriel Canyon:**

Cogswell Reservoir	11,136 acre-feet
San Gabriel Reservoir	43,646 acre-feet
Morris Reservoir	28,696 acre-feet
Total Storage Capacity	83,478 acre-feet

As of November 28, 2023 combined storage was 15,263 acre-feet (18 percent of capacity)

**San Gabriel County Water District**

Listed below are water levels measured at static and pumping and pump depth.

	<u>2022</u>	<u>2022</u>	<u>2023</u>	<u>2023</u>	
	STATIC	PUMPING	STATIC	PUMPING	PUMP DEPTH
<u>Raymond Basin</u>					
Well #16	291	385	286.5	381	423
<u>Main San Gabriel Basin</u>					
Well #9	NM	403	NM	394	471
Well #11	236	351	219	340	483
Well #12	228	252	206.5	230.5	380
Well #14	196	271	170.5	260.5	381
Well #15	379	417	367	406	650