

**MINUTES OF A SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON NOVEMBER 14, 2023**

**CALL TO ORDER** A special meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, November 14, 2023, at 8366 Grand Avenue, Rosemead, California at the hour of 2:00 p.m.

**ROLL CALL** Present at the meeting were General Manager Jim Prior, Carmen Corona, Casey Feilen, Directors Taylor, Cammarano, DeLaTorre, Saucedo and Mamdapurkar and District Counsel Koczanowicz.

**AGENDA** Upon motion by Director DeLaTorre and seconded by Director Taylor, the Board on a 5-0 vote adopted the agenda as presented.

**PUBLIC COMMENT** No members of the public were present

**DISCUSSION OF THE DISTRICT'S 2024 PROPOSED BUDGET** Board received a Proposed 2024 Draft Budget packet from General Manager Prior, who then went through the projected revenues and expenditures in all of the departments, as well as the proposed Capital Improvements expenditures. Due to projected decreases in water sales and no large upcoming development projects overall projected revenues are expected to decrease to \$9,356, 253. Corresponding expenditures, costs and expenses are also projected to decrease to \$9,356,276 for a \$23.00 projected deficit.

Expected capital projects included the valves at Van Nuys reservoir, the "freeway crossing" project, refurbishing of the warehouse bathroom and Well 12 treatment plant, which will address the potential arsenic issue.

General Manager proposed an annual 40-hour administrative leave for the three exempt employees of the District, stating that such leaves are in place in other Districts in the area. Board held some discussion on this issue and was informed that such leave would not have additional financial impact on the proposed budget. General Manager also proposed a tuition reimbursement for the employees who are seeking college degrees. Staff answered questions from the Directors with regard to the details of such reimbursement. The final decision on the two items will be made by the Board when it takes action on the final budget approval at the next meeting.

Director Cammarano congratulated staff on the safety records and on the past JPIA premium refunds. General Manager explained the program to the new Directors and informed the Board that refunds have been suspended as costs have increased, but the District's safety record continues to be a high priority.

The Board will take action on the final budget Resolutions at the next meeting.

**ADJOURNMENT**

Upon motion by Director Taylor, seconded by Director DeLaTorre the Board voted unanimously to adjourn the meeting at 3:02 p.m.

  
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President

  
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Secretary

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