

**San Gabriel County Water District  
Regular Meeting of the Board of Directors  
8366 Grand Ave  
Rosemead, CA 91770**

**November 14, 2023**

**4:00 P.M.**

**AGENDA**

**Call to Order**

**1. Pledge of Allegiance**

**2. Roll Call**     **Director Cammarano**                     \_\_\_\_\_  
                         **Director DeLaTorre**                     \_\_\_\_\_  
                         **Director Taylor**                                     \_\_\_\_\_  
                         **Director Saucedo**                                     \_\_\_\_\_  
                         **Director Mamdapurkar**                     \_\_\_\_\_

**3. Additions, Re-order and Adoption of the Agenda:**

**Motion:**  
**Second:**  
**Action:**

**4. Public Comment on Agenda and Non-Agenda items**

**Anyone wishing to discuss items on and not on the agenda may do so at this time**

**5. Minutes of a Regular Meeting of the Board of Directors held October 24, 2023**

**Motion:**  
**Second:**  
**Action:**

**6. List of Demands on General Account**

**a. October 2023 Invoices**

**Motion:**  
**Second:**  
**Action:**

**Regular Meeting of the Board of Directors  
November 14, 2023  
Page -2-**

- 7. District Counsel**
- 8. Action Item**
- 9. Miscellaneous Information Items**
  - a. Water Well Report**
- 10. General Manager Report**
- 11. Future Agenda Items**
- 12. Director Comments**
- 13. Adjournment**

**Motion:**  
**Second:**  
**Action:**

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.  
If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON OCTOBER 24, 2023**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, October 24, 2023, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** Present at the District office were General Manager Jim Prior, Carmen Corona, Casey Feilen, Directors Cammarano, Taylor, DeLaTorre, Saucedo, Mamdapurkar and District Counsel Koczanowicz.
- AGENDA** Upon motion by Director Taylor and seconded by Director Mamdapurkar, the Board voted unanimously to adopt the agenda as presented.
- PUBLIC COMMENT** None
- MINUTES** Upon motion by Director Taylor and seconded by Director Saucedo, the Board voted to approve the minutes for the meeting of the Board of Directors held on October 10, 2023. After a brief explanation of time value investment reference in the minutes, motion passed 5-0.
- DEMANDS** Director DeLaTorre motioned to authorize an electronic funds transfer from the general account to the revolving account in the amount of \$83,712.19. The motion was seconded by Director Saucedo. No questions were asked by the Board. Motion passed on a 5-0 vote.
- DISTRICT COUNSEL REPORT** District Counsel informed the Board that the search for a property management company was ongoing as the last realtor contacted did not provide Property Management services. The item will be before the Board for action prior to those properties being vacated.
- District Counsel also briefed the Board on a case from 2nd District Court of Appeals, Hansen vs. Volkov, where the Court of Appeals reversed the trial court's granting of a restraining order issued against an attorney representing the husband in a divorce proceeding, in favor of the attorney representing the wife. The Court of Appeals found no basis for issuance of such order when the cause of the request was a minor dispute between the counsel over a cancelled deposition of the wife in the separation action. No evidence of any physical harm or threat of such harm existed and the restraining order was vacated.
- ACTION ITEMS**
- a. Authorize General Manager to reinvest \$250,000.00 into a two-year CD with Wells Fargo at 5.35%. Motion to approve by Director Taylor, seconded by Director DeLaTorre passed unanimously.
  - b. Authorize the General Manager to complete the purchase of two new trucks for the District. General Manager reported that there have

been supply issues for the trucks that were authorized by the Board for acquisition in the annual budget. He complemented Anthony on being diligent and finding two appropriate vehicles for the district at an excellent price. The item was before the Board for confirmation and upon a motion by Director Taylor, seconded by Director Saucedo, Board approved the item unanimously.

**MISC  
INFORMATION**

Receive and File: September 2023 Banking and Investment and Monthly Revenue and Expenditure Reports were provided to the Board. Directors commented on a favorable LAIF rate. Staff informed the Board that Diamond Valley reservoir is up but due to the large amount of rain, water revenues are down by 30%. Director Taylor inquired about the larger expenditures and was informed that Watermaster fees were paid in September.

**GENERAL  
MANAGER  
COMMENTS**

The General Manager informed the Board that Well 12 was profiled and staff was waiting for a report; he also advised the Board that treatment system for the two wells was inevitable as "packing" the well to block the contaminant source layer would not be permitted. Mr. Prior also informed the Board that Jim Jenkins attended a Water Quality Conference in Dallas, which was very informative and thanked Director Mamdapurkar for bringing donuts for the staff appreciation week. Lastly the General Manager reminded the Board that the budget review meeting will be held as a special meeting at 2:00 pm on November 14<sup>th</sup>, 2023.

**FUTURE  
AGENDA  
ITEMS**

2024 Budget review 11.14.23

**DIRECTOR  
COMMENTS**

Director Cammarano commented on the beautiful weather.

**ADJOURNMENT**

Upon motion by Director Taylor, seconded by Director Saucedo the Board voted unanimously to adjourn the meeting at 4:32 p.m.

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President

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Secretary

[SEAL]

**EFT-From the General Account for the Revolving Reimbursement**

|                             | <b>Date Paid</b>                      | <b>Amount Paid</b>   |
|-----------------------------|---------------------------------------|----------------------|
| Board of Director's Payroll | 10/24/2023                            | \$ 353.55            |
| Payroll                     | 10/25/2023                            | \$ 82,604.93         |
| Revolving Reimbursement     | 10/31/2023                            | \$ 43,009.85         |
|                             | <b>Total Amount to be Reimbursed:</b> | <b>\$ 125,968.33</b> |

Report Criteria:

Report type: Summary  
 Check.Type = {<>} "Adjustment"  
 Bank.Bank number = {=} 3

# Revolving Account

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee                               | Check GL Account | Amount    |
|-----------|------------------|--------------|---------------|-------------------------------------|------------------|-----------|
| 10/23     | 10/30/2023       | 13388        | 13472         | DMV                                 | 102000           | 25.00- V  |
| 10/23     | 10/03/2023       | 13432        | 10098         | Petty Cash Reimbursement            | 102000           | 266.00    |
| 10/23     | 10/03/2023       | 13433        | 10363         | Staples Business Credit             | 102000           | 341.10    |
| 10/23     | 10/03/2023       | 13434        | 10379         | SWRCB-DWOCB                         | 102000           | 105.00    |
| 10/23     | 10/04/2023       | 13435        | 12674         | U.S. Bank                           | 102000           | 3,250.39  |
| 10/23     | 10/10/2023       | 13436        | 10544         | Anagh Mamdapurkar                   | 102000           | 92.35     |
| 10/23     | 10/10/2023       | 13437        | 10350         | Domingo Saucedo                     | 102000           | 92.35     |
| 10/23     | 10/11/2023       | 13438        | 10647         | Eagle Signs                         | 102000           | 13,446.45 |
| 10/23     | 10/11/2023       | 13439        | 11940         | Lincoln National Life Insurance Co. | 102000           | 3,745.00  |
| 10/23     | 10/16/2023       | 13440        | 10122         | ACWA / JPIA                         | 102000           | 7,811.29  |
| 10/23     | 10/16/2023       | 13441        | 10546         | John T. Wang DDS, Inc.              | 102000           | 276.00    |
| 10/23     | 10/16/2023       | 13442        | 10145         | May Chong Louie-Au                  | 102000           | 470.00    |
| 10/23     | 10/16/2023       | 13443        | 10379         | SWRCB-DWOCB                         | 102000           | 60.00     |
| 10/23     | 10/18/2023       | 13444        | 10178         | Brian Chol Dental Inc.              | 102000           | 209.00    |
| 10/23     | 10/18/2023       | 13445        | 13546         | Maria Melissa Francisco, DDS        | 102000           | 2,918.00  |
| 10/23     | 10/18/2023       | 13446        | 13322         | Vicken Marganian, DDS               | 102000           | 202.00    |
| 10/23     | 10/24/2023       | 13447        | 10544         | Anagh Mamdapurkar                   | 102000           | 92.35     |
| 10/23     | 10/24/2023       | 13448        | 10350         | Domingo Saucedo                     | 102000           | 92.35     |
| 10/23     | 10/25/2023       | 13449        | 10545         | Brian M. Kar, DMD Inc.              | 102000           | 275.00    |
| 10/23     | 10/25/2023       | 13450        | 11940         | Lincoln National Life Insurance Co. | 102000           | 3,745.00  |
| 10/23     | 10/27/2023       | 13451        | 13189         | Carmen Corona                       | 102000           | 160.88    |
| 10/23     | 10/27/2023       | 13452        | 10651         | Gifford George Grobten              | 102000           | 73.99     |
| 10/23     | 10/27/2023       | 13453        | 10650         | Jennifer R. Bauer                   | 102000           | 100.00    |
| 10/23     | 10/27/2023       | 13454        | 10652         | Lydia Sun                           | 102000           | 66.11     |
| 10/23     | 10/30/2023       | 13455        | 13397         | CALDESAL                            | 102000           | 1,000.00  |
| 10/23     | 10/30/2023       | 13456        | 10405         | Eiham Khajavi DDS, Inc.             | 102000           | 1,708.00  |
| 10/23     | 10/30/2023       | 13457        | 13605         | Jim Jenkins                         | 102000           | 120.00    |
| 10/23     | 10/30/2023       | 13458        | 13337         | Kevin J. Snaer, DDS                 | 102000           | 250.00    |
| 10/23     | 10/30/2023       | 13459        | 12209         | Paul M. Reischl, DDS                | 102000           | 372.00    |
| 10/23     | 10/30/2023       | 13460        | 10453         | T-Mobile                            | 102000           | 265.33    |
| 10/23     | 10/31/2023       | 13461        | 10654         | Ernie Salas                         | 102000           | 34.28     |
| 10/23     | 10/31/2023       | 13462        | 13366         | Anthony Agobian                     | 102000           | 127.22    |
| 10/23     | 10/31/2023       | 13463        | 10655         | Evans Dental DDS                    | 102000           | 297.00    |
| 10/23     | 10/31/2023       | 13464        | 10656         | Lien Tu Do                          | 102000           | 980.41    |

| GL Period            | Check Issue Date | Check Number | Vendor Number | Payee | Check GL Account | Amount    |
|----------------------|------------------|--------------|---------------|-------|------------------|-----------|
| <b>Grand Totals:</b> |                  |              |               |       |                  | 43,009.85 |

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Bank.Bank number = {-} 3



**Water Levels as of October 31, 2023**

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

|                       | <u>OCTOBER 2022</u> | <u>OCTOBER 2023</u> |
|-----------------------|---------------------|---------------------|
| Baldwin Park Key Well | 176.9               | 227.5               |

**Reservoir Storage in the San Gabriel Canyon:**

|                        |                  |
|------------------------|------------------|
| Cogswell Reservoir     | 11,136 acre-feet |
| San Gabriel Reservoir  | 43,646 acre-feet |
| Morris Reservoir       | 28,696 acre-feet |
| Total Storage Capacity | 83,478 acre-feet |

As of October 24, 2023 combined storage was 13,493 acre-feet (16 percent of capacity)

**San Gabriel County Water District**

Listed below are water levels measured at static and pumping and pump depth.

|                               | <u>2022</u> | <u>2022</u> | <u>2023</u> | <u>2023</u> |            |
|-------------------------------|-------------|-------------|-------------|-------------|------------|
|                               | STATIC      | PUMPING     | STATIC      | PUMPING     | PUMP DEPTH |
| <u>Raymond Basin</u>          |             |             |             |             |            |
| Well #16                      | 286.5       | 382         | 286.5       | 382.5       | 423        |
| <u>Main San Gabriel Basin</u> |             |             |             |             |            |
| Well #9                       | 308         | 408         | 288.5       | 390.5       | 471        |
| Well #11                      | 238         | 354.5       | 219         | 337         | 483        |
| Well #12                      | 231         | 254         | 212         | 231.5       | 380        |
| Well #14                      | 200.5       | 274         | 182.5       | 269         | 381        |
| Well #15                      | 381         | 420         | 368         | 406         | 650        |