

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave
Rosemead, CA 91770**

October 24, 2023

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|-----------------------------|-------|
| Director Cammarano | _____ |
| Director DeLaTorre | _____ |
| Director Taylor | _____ |
| Director Saucedo | _____ |
| Director Mamdapurkar | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held October 10, 2023

Motion:
Second:
Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:
Second:
Action:

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7. District Counsel

8. Action Items

- a. Authorize General Manager to invest \$250,000.00 in to a two-year CD, Wells Fargo Bank National Association**

Motion:

Second:

Action:

- b. Authorize General Manager to complete the purchase of two new trucks**

Motion:

Second:

Action:

9. Miscellaneous Information Items

- a. Receive and File: September 2023 Banking & Investment Report**

- b. Receive and File: September 2023 Monthly Revenue & Expenditure Report**

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON OCTOBER 10, 2023**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, October 10, 2023, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** Present at the District office were General Manager Jim Prior, Finance and Administration Manager Carmen Corona, Assistant General Manager Casey Feilen, Directors Taylor, Cammarano, Saucedo and Mamdapurkar and District Counsel Koczanowicz. Director DeLaTorre was absent.
- AGENDA** Upon motion by Director Saucedo, seconded by Director Taylor, the Board voted unanimously to adopt the agenda as presented.
- PUBLIC COMMENT** None.
- MINUTES** Upon motion by Director Taylor and seconded by Director Mamdapurkar, the Board voted to approve the minutes for the meeting of the Board of Directors held on September 26, 2023.
Motion passed 4-0.
- DEMANDS** Director Taylor motioned to authorize payments from the General Account in the amount of \$603,782.05 (check# 22796 - 22856) and an electronic funds transfer from the General Account to the Revolving Account in the amount of \$109,372.83 (check #13400 - 13431). The motion was seconded by Director Saucedo. Director Cammarano asked about Check number 22807 which was a payment to the school district for preparation of the audit report. Director Taylor inquired about the roof repair and Connors AC expenses and stated that the east side of the front are at District Office is looking good. Motion passed on a 4-0 vote.
- DISTRICT COUNSEL REPORT** District Counsel briefed the Board on a recent Appellate Court decision *Glynn v. Orange Circle Lounge Inc*, wherein the appellate court upheld the lower court's decision which limited bar owner's duty to the patrons to events occurring at the bar location. Plaintiff was killed in a fight that ensued away from the bar after the altercation at the bar was broken up and parties left the bar safely and peacefully.
- ACTION ITEMS:** Board received a staff report with a recommendation to ratify the purchase of a replacement Valve Truck, which was budgeted and approved by prior Board's action. The specific purchase and amount (\$61,822.05) was presented to the Board by the General Manager along with an explanation of the urgency that resulted in the truck being ordered while it was still available and at the best price. The total expected expenditure once the
- Consider Ratification of Valve Truck purchase**

truck is equipped will be well within the \$125,000 approved in the budget for this item. Motion passed unanimously on a roll-call vote.

**MISC
INFORMATION**

Receive and File: Board received the Water Well report.

**GENERAL
MANAGER
REPORT**

The General Manager reported that Well 12 arsenic levels have exceeded MCLs during the last testing. The MCL are measured on an annual average basis, so the District is still in compliance. Staff will be planning to initiate efforts to construct a treatment facility which would deal with Well 11 and 12 and provide for greater pumping yield. Some discussion ensued regarding placement and type of treatment for the plant. Director Mamdapurkar inquired about potential noise during construction and operation of such facility. Mr. Prior also informed the Board that this was Water Worker appreciation week and staff was treated to a lunch earlier in the week. He also reminded the Board that time-value investment decisions will be coming to the Board at the next meeting and that provisions of AB 1668 and SB 606 would mandate an unachievable GPD/per individual limits (from 55GPD today to 45GPD by 2027). Violations of those limits if imposed would be on the District rather than the customers. Legislative solutions should be explored.

**FUTURE
AGENDA
ITEMS**

Time-value investment decisions at the 10.24.23 meeting.

**DIRECTOR
COMMENTS**

Director Cammarano thanked Carmen Corona for her assistance with health insurance paperwork.

ADJOURNMENT

Upon motion by Director Taylor, seconded by Director Saucedo the Board voted unanimously to adjourn the meeting at 4:41 p.m.

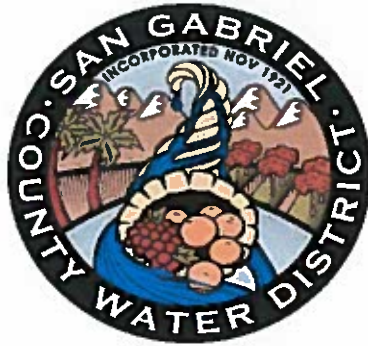
President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Director's Payroll	10/10/2023	\$ 245.90
Payroll	10/11/2023	\$ 83,466.29
	Total Amount to be Reimbursed:	\$ 83,712.19



October 24, 2023

To: Board of Directors
From: General Manager ✓
Time: Time Value Investment

I was contacted by Peter Becker, our advisor from Time Value Investment and he informed me that one of our CD's is maturing and he wants to know if we would like to invest into one of the CD's attached to this recommendation letter. We will be moving \$250,000.00 from Cal Credit Union which will be maturing on October 25, 2023.

It is staff's recommendation to invest into Wells Fargo Bank National Association which is a two year CD at 5.350%.



October 24, 2023

To: Board of Directors

From: General Manager ✓

Subject: Vehicle Purchase

At the May 23, 2023 Board meeting, staff brought forward purchasing two trucks to replace two existing trucks before the budget year 2024 before the mandatory 50% electric vehicle mandate. We are to obtain the funds from our capital account. Truck purchases come out of the capital account so this will not change the expense bottom line. Our Project Manager who purchases our vehicles was able to find two vehicles in the area that had the trucks we specified. The two trucks he had on order had been pushed to 2024. The two vehicles that he has found are thirteen hundred dollars cheaper than the trucks he had on order.

Recommendation:

It is staff's recommendation that we complete the purchase of these vehicles.



SAN GABRIEL COUNTY WATER DISTRICT
BANKING & INVESTMENT REPORT
September 2023

Cash & Investments	
LAIF Investment	\$ 15,309,701
<i>LAIF Interest Rate</i>	3.534%
Time-Value Investment	\$ 1,452,294
Citizens Bank - General	\$ 2,142,040
Citizens Bank - Revolving	\$ 90,627
Citizens-Bank - Safety Lunches	\$ 27,088
Xpress Bill Pay Holding (Online)	\$ 29,386
Citizens Bank - General/Revolving & Other	<u>\$ 2,289,141</u>

**I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 10/24/2023

Carmel J.

 Treasurer

	<u>Sep-22</u>	<u>YTD Sep-22</u>	<u>Sep-23</u>	<u>YTD Sep-23</u>
<i>Cash Receipts</i>	\$ 980,271	\$ 8,200,831	\$ 993,154	\$ 7,939,618
<i>Disbursements</i>	\$ 1,392,504	\$ 6,585,480	\$ 4,073,427	\$ 10,430,656
<i>Water Sales</i>	\$ 881,298	\$ 6,893,432	\$ 862,364	\$ 6,194,156
<i>Water Payments</i>	801,816			
<i>A/R Payments</i>	29,702	<i>Meter Charges</i>	\$ 277,772	
<i>LAIF Interest</i>	155,311	<i>Water Charges</i>	<u>\$ 584,591</u>	
<i>Time Value Interest</i>	6,684	<i>Total Billed</i>	\$ 862,364	
<i>Safety Lunches</i>	(358)			
	<u>\$ 993,154</u>			

**SAN GABRIEL COUNTY WATER DISTRICT
REVENUE AND EXPENDITURE DISTRIBUTION**

**September 2023
Year-To-Date Percent
75%**

Acct. #	Description	Budget	Receipts & Expenditures Sep-23	Total YTD	Balance	YTD %
	Total Revenues	\$ 9,904,297	\$ 1,041,670	\$ 7,149,710	\$ (2,754,587)	72%
	Operational Expense					
	Production & Supply	2,251,638	137,258	1,678,921	(572,717)	75%
	Transmission & Distribution	680,123	67,588	488,428	(191,695)	72%
	Customer Service	380,433	28,876	286,900	(93,533)	75%
	General & Administrative	4,019,392	234,993	3,153,885	(865,507)	78%
	Total Operational Expense	7,331,586	468,715	5,608,133	(1,723,453)	76%
	Gain/(Loss) before Capital	2,572,711	572,955	1,541,577	(1,031,134)	60%
	Capital Expenditures	2,572,000	3,003,279	4,012,407	1,440,407	156%
	Gain/(Loss)	\$ 711	\$ (2,430,324)	\$ (2,470,830)	\$ (2,471,541)	