

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON SEPTEMBER 12, 2023**

**CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, September 12, 2023, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.

**ROLL CALL** Present at the District office were General Manager Jim Prior, Finance and Administration Manager Carmen Corona, Assistant General Manager Casey Feilen, Directors Taylor, Cammarano, DeLaTorre, Saucedo and Mamdapurkar and District Counsel Koczanowicz.

**AGENDA** Upon motion by Director Taylor and seconded by Director Saucedo, the Board voted unanimously to adopt the agenda as presented.

**PUBLIC COMMENT** A visitor, Gary Bien was present but had no comment for the Board.

**MINUTES** Upon motion by Director DeLaTorre and seconded by Director Mamdapurkar, the Board voted to approve the minutes for the meeting of the Board of Directors held on August 22, 2023. Motion passed 5-0.

**DEMANDS** Director DeLaTorre motioned to authorize payments from the General Account in the amount of \$1,091,253.30 (check# 22748-22795 including a voided check# 22694) and an electronic funds transfer from the General Account to the Revolving Account in the amount of \$107,952.97 (check#13362-13399). The motion was seconded by Director Saucedo. Staff answered questions to the satisfaction of the Board relating to expenditures for water meters and supplies, Fraijo Bros. Contract on Valley Blvd, social media strategists and trailer registration. Motion passed on a 5-0.

**DISTRICT COUNSEL REPORT** District Counsel briefed the Board on the new State Bills, ACA1 and ACA 13 which would pertain to the voting percentages necessary to pass any fees or taxes by public entities and voting thresholds.

**ACTION ITEMS:** Board received a staff report from General Manager and General Counsel regarding the status of the acquisition of the property across the street from the District office addressed 8331-51 Grand Ave in Rosemead. Escrow has been opened on an accepted offer of \$2,805,000 with conditions that the Sellers may remain on the property on a lease back basis for a period of 120 days. The funds for the purchase will come from the LAIF account. Director Taylor moved to authorize the purchase and direct staff to execute all necessary documents to complete the transaction. Director Saucedo seconded, and motion passed 5-0.

**a. Acquisition of Property at 8331-51 Grand Ave Rosemead**

**b. Discussion regarding Juneteenth District Holiday**

Board considered whether or not June 19<sup>th</sup> should be added to the paid holidays for the District employees. After a brief discussion Director Mamdapurkar moved to direct staff to prepare a resolution for next meeting to add June 19<sup>th</sup> to the list of paid holidays for the District, Director Cammarano seconded. Motion failed on a 2-3 vote.

**c. Special District Alternate Member to LAFCO**

General Manager Prior presented this item, seeking Board's direction for authorizing a Director or staff member to cast the vote for LAFCO Special District representative. After a brief discussion Director Saucedo moved to nominate Jim Prior as the voting representative. Motion was seconded by Director DeLaTorre and passed unanimously.

**MISC INFORMATION**

Receive and File: Board received the Water Well Report. Director Cammarano noted the Key Well was slightly down. Casey Feilen explained that water mounding in the aquifer was likely the cause. Director Saucedo inquired about the status of Well 8 and was informed that staff is waiting for the results of the video log. Director Taylor noted that storage was up and asked about the runoff along Santa Anita avenue.

**GENERAL MANAGER COMMENTS**

The General Manager reported he and Casey Feilen attended an interesting conference at MWD on soil ecosystems with a speaker from Wales presenting the keynote address. He informed the Board that the signs for the front of the District office were being build and confirmed that the Christmas Party will take place on December 12<sup>th</sup> at the Hilton to be followed by a special Board meeting. He also informed the Board he will be on vacation next week.

**FUTURE AGENDA ITEMS**

None

**DIRECTOR COMMENTS**

None

**ADJOURNMENT**

Upon motion by Director Taylor, seconded by Director Saucedo the Board voted unanimously to adjourn the meeting at 4:39 p.m.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

[SEAL]

Report Criteria:

Report type: Summary  
 Check.Type = {<>} "Adjustment"  
 Bank.Bank number = {=} 1

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/23	09/11/2023	22694	10177	ACC Business	102000	608.66- V
09/23	09/12/2023	22748	10177	ACC Business	102000	1,178.99
09/23	09/12/2023	22749	10077	ACWA/JPIA	102000	43,745.57
09/23	09/12/2023	22750	13751	ALSCO	102000	533.37
09/23	09/12/2023	22751	10048	AT&T	102000	396.15
09/23	09/12/2023	22752	13787	Besst, Inc.	102000	3,700.00
09/23	09/12/2023	22753	13694	California American Water	102000	184.95
09/23	09/12/2023	22754	10061	Caselle, Inc.	102000	1,500.00
09/23	09/12/2023	22755	11364	City of San Gabriel	102000	35,757.87
09/23	09/12/2023	22756	13243	Connor Air Conditioning	102000	230.00
09/23	09/12/2023	22757	13470	Coverall North America, Inc.	102000	385.00
09/23	09/12/2023	22758	13208	Custom Rims & Tires	102000	718.32
09/23	09/12/2023	22759	10060	CV Strategies	102000	5,355.00
09/23	09/12/2023	22760	11486	Doty Bros. Construction Co.	102000	73,105.48
09/23	09/12/2023	22761	13257	Dunn-Edwards Corporation	102000	324.77
09/23	09/12/2023	22762	12959	E.C.C., Inc.	102000	6,488.88
09/23	09/12/2023	22763	13434	Ferguson Enterprises LLC #1350	102000	55.68
09/23	09/12/2023	22764	10120	Fraljo Brothers Inc.	102000	90,978.75
09/23	09/12/2023	22765	10486	Gardens Inc	102000	3,540.00
09/23	09/12/2023	22766	12675	Grainger	102000	333.36
09/23	09/12/2023	22767	12956	Hach Company	102000	3,776.65
09/23	09/12/2023	22768	13538	Highroad Information Technology	102000	12,301.00
09/23	09/12/2023	22769	12805	Hi-Way Safety, Inc.	102000	5,355.66
09/23	09/12/2023	22770	12202	Home Depot Credit Services	102000	18.66
09/23	09/12/2023	22771	13231	Hose-Man, Inc.	102000	84.43
09/23	09/12/2023	22772	10461	HPS West, Inc	102000	3,145.28
09/23	09/12/2023	22773	13524	Infosend	102000	5,345.35
09/23	09/12/2023	22774	12169	JHM Supply	102000	25.66
09/23	09/12/2023	22775	13264	Los Angeles County Fire Dept	102000	1,680.00
09/23	09/12/2023	22776	10258	Main San Gabriel Basin Watermaster	102000	733,700.25
09/23	09/12/2023	22777	10013	Mission Super Hardware	102000	454.79
09/23	09/12/2023	22778	13459	Mutual of Omaha	102000	609.90
09/23	09/12/2023	22779	13386	ODP Business Solutions, LLC	102000	81.60
09/23	09/12/2023	22780	10112	Pitney Bowes Bank Inc Purchase Power	102000	301.50
09/23	09/12/2023	22781	13319	Pitney Bowes Global Financial	102000	283.27
09/23	09/12/2023	22782	10538	Pitney Bowes Inc.	102000	99.96
09/23	09/12/2023	22783	10166	Public Water Agencies Group	102000	963.75
09/23	09/12/2023	22784	10024	Raymond Basin Management Board	102000	191.00
09/23	09/12/2023	22785	11820	Republic Services #902	102000	469.94
09/23	09/12/2023	22786	12478	SC Fuels (Fuelman)	102000	3,093.11
09/23	09/12/2023	22787	13321	Signius Communications	102000	524.43
09/23	09/12/2023	22788	10628	SmartSign	102000	696.27
09/23	09/12/2023	22789	11411	South Coast A.Q.M.D.	102000	665.26
09/23	09/12/2023	22790	10020	Southern California Gas Co.	102000	47.55
09/23	09/12/2023	22791	12045	Underground Service Alert	102000	183.25
09/23	09/12/2023	22792	13178	USA BlueBook	102000	282.57
09/23	09/12/2023	22793	12727	Waterline Technologies, Inc.	102000	5,556.76
09/23	09/12/2023	22794	10283	Watts Regulator Co	102000	248.90
09/23	09/12/2023	22795	10022	Western Water Works Supply Co.	102000	43,175.07
<b>Grand Totals:</b>						<b>1,091,253.30</b>

Report Criteria:

Report type: Summary  
 Check.Type = {<>} "Adjustment"  
 Bank.Bank number = {=} 3

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
08/23	08/01/2023	13362	10544	Anagh Mamdapurkar	102000	92.35
08/23	08/01/2023	13363	10350	Domingo Saucedo	102000	92.35
08/23	08/03/2023	13364	11940	Lincoln National Life Insurance Co.	102000	3,695.00
08/23	08/03/2023	13365	10098	Petty Cash Reimbursement	102000	151.90
08/23	08/03/2023	13366	10363	Staples Business Credit	102000	169.43
08/23	08/03/2023	13367	11940	Lincoln National Life Insurance Co.	102000	50.00
08/23	08/07/2023	13368	10243	American Water Works Association	102000	311.00
08/23	08/07/2023	13369	13163	Carlos Cardona	102000	200.00
08/23	08/08/2023	13370	10544	Anagh Mamdapurkar	102000	92.35
08/23	08/08/2023	13371	10350	Domingo Saucedo	102000	92.35
08/23	08/09/2023	13372	12674	U.S. Bank	102000	3,460.51
08/23	08/16/2023	13373	11940	Lincoln National Life Insurance Co.	102000	3,745.00
08/23	08/22/2023	13374	10086	Barsoum Dental	102000	900.00
08/23	08/22/2023	13375	10636	Jacob Running	102000	70.00
08/23	08/22/2023	13376	13494	Roy H. Chang, DDS	102000	330.00
08/23	08/22/2023	13377	10544	Anagh Mamdapurkar	102000	92.35
08/23	08/22/2023	13378	10350	Domingo Saucedo	102000	92.35
08/23	08/24/2023	13379	10195	Alan or Michelle Chan	102000	13.44
08/23	08/24/2023	13380	10102	Jamie Martinez	102000	44.90
08/23	08/24/2023	13381	10160	Julia Chea	102000	45.30
08/23	08/24/2023	13382	10108	Lavinia Chen	102000	28.67
08/23	08/24/2023	13383	10087	Michael Ho	102000	6.44
08/23	08/24/2023	13384	10187	Thai, Mayann	102000	100.00
08/23	08/24/2023	13385	10109	Xiaojun Ouyang	102000	6.33
08/23	08/24/2023	13386	10080	Yang Zhou	102000	14.56
08/23	08/29/2023	13387	10243	American Water Works Association	102000	311.00
08/23	08/29/2023	13388	13472	DMV	102000	25.00
08/23	08/30/2023	13389	11940	Lincoln National Life Insurance Co.	102000	3,745.00
08/23	08/31/2023	13390	10121	Hee Choon Wee	102000	2,315.06
08/23	08/31/2023	13391	10103	Holkwan W. Chol	102000	267.91
08/23	08/31/2023	13392	10080	Kenny Huynh	102000	1,493.14
08/23	08/31/2023	13393	10111	Olivia Wong	102000	353.42
08/23	08/31/2023	13394	10055	Ramona Neal	102000	251.10
08/23	08/31/2023	13395	10102	Yi Hui Wang	102000	968.76
08/23	08/31/2023	13396	12435	George Atilano	102000	120.00
08/23	08/31/2023	13397	13300	Brian W. Snaer, DDS	102000	457.00
08/23	08/31/2023	13398	10405	Elham Khajavi DDS, Inc.	102000	65.00
08/23	08/31/2023	13399	13375	Robln Su, DDS	102000	148.00

Grand Totals:

24,416.97