

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave
Rosemead, CA 91770**

September 26, 2023

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

2. Roll Call **Director Cammarano** _____
 Director DeLaTorre _____
 Director Taylor _____
 Director Saucedo _____
 Director Mamdapurkar _____

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held September 12, 2023

Motion:
Second:
Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:
Second:
Action:

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- 7. District Counsel**
- 8. Action Items**
- 9. Miscellaneous Information Items**
 - a. Receive and File: August 2023 Banking & Investment Report**
 - b. Receive and File: August 2023 Monthly Revenue & Expenditure Report**
- 10. General Manager Report**
- 11. Future Agenda Items**
- 12. Director Comments**
- 13. Adjournment**

Motion:
Second:
Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON SEPTEMBER 12, 2023**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, September 12, 2023, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** Present at the District office were General Manager Jim Prior, Finance and Administration Manager Carmen Corona, Assistant General Manager Casey Feilen, Directors Taylor, Cammarano, DeLaTorre, Saucedo and Mamdapurkar and District Counsel Koczanowicz.
- AGENDA** Upon motion by Director Taylor and seconded by Director Saucedo, the Board voted unanimously to adopt the agenda as presented.
- PUBLIC COMMENT** A visitor, Gary Bien was present but had no comment for the Board.
- MINUTES** Upon motion by Director DeLaTorre and seconded by Director Mamdapurkar, the Board voted to approve the minutes for the meeting of the Board of Directors held on August 22, 2023. Motion passed 5-0.
- DEMANDS** Director DeLaTorre motioned to authorize payments from the General Account in the amount of \$1,091,253.30 (check# 22748-22795 including a voided check# 22694) and an electronic funds transfer from the General Account to the Revolving Account in the amount of \$107,952.97 (check#13362-13399). The motion was seconded by Director Saucedo. Staff answered questions to the satisfaction of the Board relating to expenditures for water meters and supplies, Fraijo Bros. Contract on Valley Blvd, social media strategists and trailer registration. Motion passed on a 5-0.
- DISTRICT COUNSEL REPORT** District Counsel briefed the Board on the new State Bills, ACA1 and ACA 13 which would pertain to the voting percentages necessary to pass any fees or taxes by public entities and voting thresholds.
- ACTION ITEMS:** **Board received a staff report from General Manager and General Counsel regarding the status of the acquisition of the property across the street from the District office addressed 8331-51 Grand Ave in Rosemead. Escrow has been opened on an accepted offer of \$2,805,000 with conditions that the Sellers may remain on the property on a lease back basis for a period of 120 days. The funds for the purchase will come from the LAIF account. Director Taylor moved to authorize the purchase and direct staff to execute all necessary documents to complete the transaction. Director Saucedo seconded, and motion passed 5-0.**
- a. Acquisition of Property at 8331-51 Grand Ave Rosemead**

b. Discussion regarding Juneteenth District Holiday Board considered whether or not June 19th should be added to the paid holidays for the District employees. After a brief discussion Director Mamdapurkar moved to direct staff to prepare a resolution for next meeting to add June 19th to the list of paid holidays for the District, Director Cammarano seconded. Motion failed on a 2-3 vote.

c. Special District Alternate Member to LAFCO General Manager Prior presented this item, seeking Board's direction for authorizing a Director or staff member to cast the vote for LAFCO Special District representative. After a brief discussion Director Saucedo moved to nominate Jim Prior as the voting representative. Motion was seconded by Director DeLaTorre and passed unanimously.

MISC INFORMATION Receive and File: Board received the Water Well Report. Director Cammarano noted the Key Well was slightly down. Casey Feilen explained that water mounding in the aquifer was likely the cause. Director Saucedo inquired about the status of Well 8 and was informed that staff is waiting for the results of the video log. Director Taylor noted that storage was up and asked about the runoff along Santa Anita avenue.

GENERAL MANAGER COMMENTS The General Manager reported he and Casey Feilen attended an interesting conference at MWD on soil ecosystems with a speaker from Wales presenting the keynote address. He informed the Board that the signs for the front of the District office were being build and confirmed that the Christmas Party will take place on December 12th at the Hilton to be followed by a special Board meeting. He also informed the Board he will be on vacation next week.

FUTURE AGENDA ITEMS None

DIRECTOR COMMENTS None

ADJOURNMENT Upon motion by Director Taylor, seconded by Director Saucedo the Board voted unanimously to adjourn the meeting at 4:39 p.m.

President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Director's Payroll	9/12/2023	\$ 353.55
Payroll	9/13/2023	\$ 83,018.77
	Total Amount to be Reimbursed:	\$ 83,372.32



**SAN GABRIEL COUNTY WATER DISTRICT
BANKING & INVESTMENT REPORT
August 2023**

Cash & Investments	
LAIF Investment	\$ 17,954,390
<i>LAIF Interest Rate</i>	3.434%
Time-Value Investment	\$ 1,445,611
Citizens Bank - General	\$ 2,560,584
Citizens Bank - Revolving	\$ 92,424
Citizens-Bank - Safety Lunches	\$ 27,446
Xpress Bill Pay Holding (Online)	\$ 50,954
Citizens Bank - General/Revolving & Other	\$ 2,731,408

**I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 9/26/2023

Treasurer

	<u>Aug-22</u>	<u>YTD Aug-22</u>	<u>Aug-23</u>	<u>YTD Aug-23</u>
Cash Receipts	\$ 1,212,460	\$ 7,220,560	\$ 806,458	\$ 6,946,464
Disbursements	\$ 524,352	\$ 5,192,976	\$ 777,381	\$ 6,357,229
Water Sales	\$ 766,304	\$ 6,012,133	\$ 785,864	\$ 5,331,792
Water Payments	752,735			
A/R Payments	51,799		Meter Charges \$ 283,923	
LAIF Interest			Water Charges \$ 501,940	
Time Value Interest	2,861		Total Billed \$ 785,864	
Safety Lunches	(937)			
	<u>\$ 806,458</u>			

**SAN GABRIEL COUNTY WATER DISTRICT
REVENUE AND EXPENDITURE DISTRIBUTION**

**August 2023
Year-To-Date Percent
67%**

Acct. #	Description	Budget	Receipts & Expenditures Aug-23	Total YTD	Balance	YTD %
	Total Revenues	\$ 9,904,297	\$ 815,681	\$ 6,108,040	\$ (3,796,257)	62%
	Operational Expense					
	Production & Supply	2,251,638	868,665	1,541,663	(709,975)	68%
	Transmission & Distribution	680,123	78,409	420,839	(259,284)	62%
	Customer Service	380,433	42,293	258,024	(122,409)	68%
	General & Administrative	4,019,392	222,183	2,918,893	(1,100,500)	73%
	Total Operational Expense	7,331,586	1,211,550	5,139,418	(2,192,168)	70%
	Gain/(Loss) before Capital	2,572,711	(395,869)	968,622	(1,604,089)	38%
	Capital Expenditures	2,572,000	174,350	1,009,129	(1,562,871)	39%
	Gain/(Loss)	\$ 711	\$ (570,220)	\$ (40,507)	\$ (41,218)	