

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave
Rosemead, CA 91770**

August 22, 2023

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|-----------------------------|-------|
| Director Cammarano | _____ |
| Director DeLaTorre | _____ |
| Director Taylor | _____ |
| Director Saucedo | _____ |
| Director Mamdapurkar | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held August 8, 2023

Motion:
Second:
Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:
Second:
Action:

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- 7. District Counsel**
- 8. Action Items**
- 9. Miscellaneous Information Items**
 - a. Receive and File: July 2023 Banking & Investment Report**
 - b. Receive and File: July 2023 Monthly Revenue & Expenditure Report**
 - c. Mid-Year Budget Review**
- 10. General Manager Report**
- 11. Future Agenda Items**
- 12. Director Comments**
- 13. Adjournment**

Motion:
Second:
Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON AUGUST 8, 2023**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, August 8, 2023, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** Present at the District office were General Manager Jim Prior, Carmen Corona, Casey Feilen, Directors Cammarano, Taylor, DeLaTorre, Saucedo and Mamdapurkar and District Counsel Koczanowicz.
- AGENDA** Upon motion by Director Taylor and seconded by Director Saucedo, the Board voted unanimously to adopt the agenda as presented.
- PUBLIC COMMENT** Former Director Eric Chan was present and greeted by the Board, but did not provide any comment stating he was there just to observe.
- MINUTES** Upon motion by Director Mamdapurkar and seconded by Director DeLaTorre, the Board voted to approve the minutes for the special meeting of the Board of Directors held on July 25 and August 1, 2023 and the regular meeting held on July 25, 2023. Motion passed 5-0.
- DEMANDS** Director DeLaTorre motioned to authorize payments from the General Account in the amount of \$317,339,89 (check# 22694-22747 and a voided check# 22651) and an electronic funds transfer to the revolving account in the amount of \$47,626.20 (check# 13320-13361). The motion was seconded by Director Saucedo. Director Cammarano asked about Check number 13360, which was a return deposit to the developer; Director Taylor inquired about payments to JPIA and check numbers 22706 (under freeway drilling project) and 22712 (emergency generator fuel purchase) and Director DeLaTorre inquired about the status of refunds to San Gabriel residents. Motion passed on a 5-0 vote.
- DISTRICT COUNSEL REPORT** District Counsel briefed the Board on a public employment decision from the 9th Circuit Court of Appeals Hittle v. Stockton. (the 9th upheld the lower Court's granting of a summary judgment to the City finding that Fire Chief Hittle's termination had nothing to do with his religious beliefs or practices, but with his performance on the job, thus not being based on religious discrimination, as alleged by the Plaintiff.
- ACTION ITEMS** Board discussed and approved renewal of a Lease Agreement with City of Rosemead for Sally Tanner Park on a motion by Director Taylor, seconded by Director Saucedo, which passed unanimously.
- MISC INFORMATION** Receive and File: Board received the Water Well report. Director Taylor noted that storage amounts have increased. Director Cammarano

commented that the Key Well is high at 230. Director Taylor was surprised by the drop in levels in wells 11,12 and 14. Staff explained that water usage has increased due to hot weather.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported that LAFCO had a vacancy on the Board. Staff provided an explanation on LAFCO's role and functions; he also advised the Board that Well 12 will be getting profiled for potential presence of arsenic and well 8 will be videoed for any damage. Casey Feilen reported on the National Night-Out events and informed the Board that once the landscaping is completed in front of the District's office, staff was considering putting on an event for the public to get more familiar with our operations.

**FUTURE
AGENDA
ITEMS**

Budget review will be presented to the Board at the next meeting.

None.

**DIRECTOR
COMMENTS**

CLOSED SESSION

Board adjourned to closed session at 4:35 for one item under Gov Code Section 54956.9(b). Board returned into open session at 4:45. District Counsel announced that the Board unanimously rejected a claim filed by Ms. Niu.

ADJOURNMENT

Upon motion by Director Taylor, seconded by Director Saucedo the Board voted unanimously to adjourn the meeting at 4:46 p.m.

President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Director's Payroll	8/1/2023	\$ 353.55
Payroll	8/2/2023	\$ 83,354.32
Director's Payroll	8/8/2023	\$ 353.55
Payroll	8/16/2023	\$ 84,862.08
	Total Amount to be Reimbursed:	\$ 168,923.50



SAN GABRIEL COUNTY WATER DISTRICT
BANKING & INVESTMENT REPORT
July 2023

Cash & Investments	
LAIF Investment	\$ 17,954,390
<i>LAIF Interest Rate</i>	3.305%
Time-Value Investment	\$ 1,442,750
Citizens Bank - General	\$ 2,484,800
Citizens Bank - Revolving	\$ 152,374
Citizens-Bank - Safety Lunches	\$ 28,383
Xpress Bill Pay Holding (Online)	\$ 39,635
Citizens Bank - General/Revolving & Other	<u>\$ 2,705,192</u>

**I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 8/22/2023



 Treasurer

	<u>Jul-22</u>	<u>YTD Jul-22</u>	<u>Jul-23</u>	<u>YTD Jul-23</u>
Cash Receipts	\$ 854,775	\$ 6,038,370	\$ 938,558	\$ 6,140,006
Disbursements	\$ 955,323	\$ 4,668,624	\$ 844,672	\$ 5,579,848
Water Sales	\$ 785,720	\$ 5,245,799	\$ 707,417	\$ 4,545,928
<i>Water Payments</i>	757,543			
<i>A/R Payments</i>	37,230		<i>Meter Charges</i> \$ 277,892	
<i>LAIF Interest</i>	139,874		<i>Water Charges</i> \$ 429,525	
<i>Time Value Interest</i>	4,281		<i>Total Billed</i> \$ 707,417	
<i>Safety Lunches</i>	(370)			
	<u>\$ 938,558</u>			

**SAN GABRIEL COUNTY WATER DISTRICT
REVENUE AND EXPENDITURE DISTRIBUTION**

**July 2023
Year-To-Date Percent
58%**

Acct. #	Description	Budget	Receipts & Expenditures Jul-23	Total YTD	Balance	YTD %
	Total Revenues	\$ 9,904,297	\$ 868,222	\$ 5,292,360	\$ (4,611,937)	53%
	Operational Expense					
	Production & Supply	2,251,638	104,349	672,998	(1,578,640)	30%
	Transmission & Distribution	680,123	42,004	342,374	(337,749)	50%
	Customer Service	380,433	34,321	215,730	(164,703)	57%
	General & Administrative	4,019,392	496,783	2,696,710	(1,322,682)	67%
	Total Operational Expense	7,331,586	677,457	3,927,812	(3,403,774)	54%
	Gain/(Loss) before Capital	2,572,711	190,765	1,364,548	(1,208,163)	53%
	Capital Expenditures	2,572,000	17,167	834,778	(1,737,222)	32%
	Gain/(Loss)	\$ 711	\$ 173,598	\$ 529,770	\$ 529,059	