

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave
Rosemead, CA 91770**

July 25, 2023

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|-----------------------------|-------|
| Director Cammarano | _____ |
| Director DeLaTorre | _____ |
| Director Taylor | _____ |
| Director Saucedo | _____ |
| Director Mamdapurkar | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

**5. Minutes of a Special Meeting of the Board of Directors held July 11, 2023
Minutes of a Regular Meeting of the Board of Directors held July 11, 2023**

Motion:
Second:
Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:
Second:
Action:

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- 7. District Counsel**
- 8. Action Items**
- 9. Miscellaneous Information Items**
 - a. Receive and File: June 2023 Banking & Investment Report**
 - b. Receive and File: June 2023 Monthly Revenue & Expenditure Report**
 - c. Water Well Report**
- 10. General Manager Report**
- 11. Future Agenda Items**
- 12. Director Comments**
- 13. Adjournment**

Motion:
Second:
Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON JULY 11, 2023**

- CALL TO ORDER** A special meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, July 11, 2023, at 8366 Grand Avenue, Rosemead, California at the hour of 2:00 p.m.
- ROLL CALL** Present at the District office were General Manager Jim Prior, Carmen Corona, Casey Feilen, Directors Cammarano, Taylor, DeLaTorre, Saucedo and Mamdapurkar and District Counsel Koczanowicz.
- PUBLIC COMMENT** None.
- ETHICS TRAINING** District Counsel conducted a two hour AB1234 training
- ADJOURNMENT** Upon motion by Director Taylor, seconded by Director Mamdapurkar the Board voted unanimously to adjourn the meeting at 4:00 p.m.

President

Secretary

[SEAL]

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON JULY 11, 2023**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, April 11, 2023, at 8366 Grand Avenue, Rosemead, California at the hour of 4:05 p.m.
- ROLL CALL** Present at the District office were General Manager Jim Prior, Carmen Corona, Casey Feilen, Directors Cammarano, Taylor, DeLaTorre, Saucedo and Mamdapurkar and District Counsel Koczanowicz.
- AGENDA** Upon motion by Director Taylor and seconded by Director Saucedo, the Board voted unanimously to adopt the agenda as presented.
- PUBLIC COMMENT** None.
- MINUTES** Upon motion by Director Taylor and seconded by Director Saucedo, the Board voted to approve the minutes for the meeting of the Board of Directors held on June 27, 2023. Motion passed 5-0.
- DEMANDS** Director DeLaTorre motioned to authorize payments from the General Account in the amount of \$284,736.60 (chk#22648-22693 including a voided check #22563) and an electronic funds transfer from the general account to the revolving account in the amount of \$18,192.52 (chk#13288-13319). The motion was seconded by Director Taylor. Staff answered questions to the satisfaction of the Board relating to check numbers 22662 to Doty Bros, 22666 to Flintridge Tree Care with an additional amount over the voided check; 22679 to Nobel Systems; 22664 to Fast Eddie's for dirt hauling and 22688 to So Cal Gas. Director Saucedo also asked about asbestos pipe in District water system and was assured by the General Manager that the small amount of piping still in the system did not create a health risk. Precautions will need to be taken if/when the pipe is removed or disturbed. Motion passed on a 5-0 vote.
- DISTRICT COUNSEL REPORT** District Counsel briefed the Board on a recent Supreme Court decision in the County of Santa Clara vs. Doctors Medical Center of Modesto Inc., where the Court reversed the Court of Appeal's decision and found that the Hospital could pursue reimbursement for services provided to the members covered by the County Health Care system under the implied contract theory and that such action was not subject to the Tort Claim Act.
- ACTION ITEMS:** Board received a staff report with a recommendation to award the 2023 Mainline Replacement project to Fraijo Bros. Construction in the amount of \$601,889.71. General Manager responded to questions regarding wide range of bids. Director Taylor moved to accept staff's recommendation. Director DeLaTorre seconded, and motion passed unanimously.

**MISC
INFORMATION**

Receive and File: Board was informed that the Water Well report will be available at the next meeting and responded to some questions about the Key Well levels that are now decreasing.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported that he attended a Raymond Basin meeting.

**FUTURE
AGENDA
ITEMS**

Board was reminded about the upcoming Special Meeting for Sexual Harassment Prevention Training on July 25th, 2023 at 2:00 pm.

**DIRECTOR
COMMENTS**

Director Taylor handed out an article about ground water recharge and Director Saucedo asked about signed 470 Forms and expressed his appreciation to Carmen Corona for all the help.

ADJOURNMENT

Upon motion by Director Taylor, seconded by Director Saucedo the Board voted unanimously to adjourn the meeting at 4:37 p.m.

President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Payroll	7/5/2023	\$ 82,833.11
Director's Payroll	7/11/2023	\$ 353.55
Payroll	7/19/2023	\$ 82,557.34
	Total Amount to be Reimbursed:	\$ 165,744.00



**SAN GABRIEL COUNTY WATER DISTRICT
BANKING & INVESTMENT REPORT
June 2023**

Cash & Investments	
LAIF Investment	\$ 17,814,516
<i>LAIF Interest Rate</i>	3.167%
Time-Value Investment	\$ 1,438,469
Citizens Bank - General	\$ 2,504,510
Citizens Bank - Revolving	\$ 182,184
Citizens-Bank - Safety Lunches	\$ 28,753
Xpress Bill Pay Holding (Online)	\$ 40,013
Citizens Bank - General/Revolving & Other	\$ 2,755,461

**I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 6/25/2023

 Treasurer

	<u>Jun-22</u>	<u>YTD Jun-22</u>	<u>Jun-23</u>	<u>YTD Jun-23</u>
Cash Receipts	\$ 814,298	\$ 5,183,595	\$ 734,127	\$ 5,201,448
Disbursements	\$ 503,780	\$ 3,713,301	\$ 1,497,881	\$ 4,735,176
Water Sales	\$ 777,678	\$ 4,460,079	\$ 712,014	\$ 3,838,511
Water Payments	691,019			
A/R Payments	41,696		<i>Meter Charges</i> \$ 275,576	
LAIF Interest	-		<i>Water Charges</i> \$ 436,438	
Time Value Interest	1,593		<i>Total Billed</i> \$ 712,014	
Safety Lunches	(181)			
	<u>\$ 734,127</u>			

**SAN GABRIEL COUNTY WATER DISTRICT
REVENUE AND EXPENDITURE DISTRIBUTION**

**June 2023
Year-To-Date Percent
50%**

Acct. #	Description	Budget	Receipts & Expenditures Jun-23	Total YTD	Balance	YTD %
	Total Revenues	\$ 9,904,297	\$ 731,622	\$ 4,424,138	\$ (5,480,159)	45%
	Operational Expense					
	Production & Supply	2,251,638	87,765	568,649	(1,682,989)	25%
	Transmission & Distribution	680,123	54,288	300,370	(379,753)	44%
	Customer Service	380,433	27,525	181,410	(199,023)	48%
	General & Administrative	4,019,392	1,203,729	2,199,926	(1,819,466)	55%
	Total Operational Expense	7,331,586	1,373,306	3,250,355	(4,081,231)	44%
	Gain/(Loss) before Capital	2,572,711	(641,684)	1,173,783	(1,398,928)	46%
	Capital Expenditures	2,572,000	120,473	817,611	(1,754,389)	32%
	Gain/(Loss)	\$ 711	\$ (762,157)	\$ 356,172	\$ 355,461	



Water Levels as of June 30, 2023

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

	<u>JUNE 2022</u>	<u>JUNE 2023</u>
Baldwin Park Key Well	185.2	232.6

Reservoir Storage in the San Gabriel Canyon:

Cogswell Reservoir	11,136 acre-feet
San Gabriel Reservoir	43,646 acre-feet
Morris Reservoir	28,696 acre-feet
Total Storage Capacity	83,478 acre-feet

As of June 27, 2023 combined storage was 9,660 acre-feet (12 percent of capacity)

San Gabriel County Water District

Listed below are water levels measured at static and pumping and pump depth.

	<u>2022</u>	<u>2022</u>	<u>2023</u>	<u>2023</u>	
	STATIC	PUMPING	STATIC	PUMPING	PUMP DEPTH
<u>Raymond Basin</u>					
Well #16	287	383	287	379.5	423
<u>Main San Gabriel Basin</u>					
Well #9	308.5	406	NM	407	471
Well #11	238	353	222	337	483
Well #12	230	255	211.5	236.5	380
Well #14	200	269	177.5	264.5	381
Well #15	379	417	371	410	650