

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave
Rosemead, CA 91770**

April 25, 2023

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|-----------------------------|-------|
| Director Cammarano | _____ |
| Director DeLaTorre | _____ |
| Director Taylor | _____ |
| Director Saucedo | _____ |
| Director Mamdapurkar | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:

Second:

Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held April 11, 2023

Motion:

Second:

Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:

Second:

Action:

7. District Counsel

8. Action Items

9. Miscellaneous Information Items

a. Receive and File: March 2023 Banking & Investment Report

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON APRIL 11, 2023**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, April 11, 2023, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** Present at the District office were General Manager Jim Prior, Carmen Corona, Casey Feilen, Directors Taylor, Cammarano, DeLaTorre, Saucedo and Mamdapurkar and District Counsel Koczanowicz.
- AGENDA** Upon motion by Director DeLaTorre and seconded by Director Taylor, the Board voted unanimously to adopt the agenda as presented. Motion passed 5-0.
- PUBLIC COMMENT** None.
- MINUTES** Upon motion by Director Taylor and seconded by Director Saucedo, the Board voted to approve the minutes for the meeting of the Board of Directors held on March 28, 2023. Motion passed 4-0 with Director Mamdapurkar abstaining due to his absence at that meeting.
- DEMANDS** Director DeLaTorre motioned to authorize payments from the General Account in the amount of \$413,441.51 (chk#22490-22543) and an electronic funds transfer from the general account to the revolving account in the amount of \$122,667.86 (chk# 13171-13213). The motion was seconded by Director Mamdapurkar. Staff answered questions to the satisfaction of the Board relating to check numbers 22506 to Gerona, 22507 and 22511 to developers, 22500 to Civiltec for mainline repairs, 22532 to S&J Supply for parts, 22542 Western Water Works, 22531 for tower repair and 22523 for the annual audit. Motion passed on a 5-0 vote.
- DISTRICT COUNSEL REPORT** District Counsel briefed the Board on proposed changes to the State Bar Exam and reciprocity rules recommended by the Blue-Ribbon Commission on licensure.
- ACTION ITEMS** Consideration of Cancelling Level 2 and returning to Level 1 drought contingency plan.
- Director DeLaTorre moved to cancel Level 2 and return to Level 1 drought contingency plan; motion was seconded by Director Mamdapurkar. General Manager informed the Board that usage among District customers has decreased by 30% since 2013 and that water conservation practices will continue to be employed by the customers. Director Saucedo inquired about Stage one percentages of conservation. Director Cammarano wanted to

make sure that District gets the information out to the public. General Manager stated that notices will be sent in the bills and posted on the website. Director Mamdapurkar inquired about other Districts moving back to lower stages and was informed that Upper and other neighboring Districts are moving in that direction as well. Motion passed 5-0.

**MISC
INFORMATION**

Receive and File: Board received the Water Well report. All Directors were glad to see well levels moving up as a result of the recent rains and high snowpack, as well as reservoir levels increasing. General Manager Prior stated that the Key Well was now over 200. Casey Feilen explained that one of the readings that did not seem to increase was a false reading due to a faulty transducer.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported that the valve replacement has been going well, with some "adventures" and that three more valves need to be replaced with more work upcoming next year. He also reported that another safety lunch was being held for employees and that District has logged over 10,000 hours accident free. Casey Feilen reported on the progress of the reworking the front landscaping at the District office.

**FUTURE
AGENDA
ITEMS**

None

**DIRECTOR
COMMENTS**

Director Taylor complemented the Kiwana's for the pancake breakfast; Director Cammarano thanked all the sponsors for their support and informed the Board that over \$10K was raised for scholarships. Director Mamdapurkar commented on the effect of the change to Level 1 drought contingency on development.

ADJOURNMENT

Upon motion by Director Taylor, seconded by Director Saucedo the Board voted unanimously to adjourn the meeting at 4:46 p.m.

President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Director's Payroll	4/11/2023	\$ 353.55
Payroll	4/12/2023	\$ 81,581.24
	Total Amount to be Reimbursed:	\$ 81,934.79



**SAN GABRIEL COUNTY WATER DISTRICT
BANKING & INVESTMENT REPORT
March 2023**

Cash & Investments	
LAIF Investment	\$ 17,699,435
<i>LAIF Interest Rate</i>	2.831%
Time-Value Investment	\$ 1,431,819
Citizens Bank - General	\$ 2,619,147
Citizens Bank - Revolving	\$ 77,332
Citizens-Bank - Safety Lunches	\$ 31,290
Xpress Bill Pay Holding (Online)	\$ 31,802
Citizens Bank - General/Revolving & Other	\$ 2,759,572

**I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 4/25/2023

Treasurer

	<u>Mar-22</u>	<u>YTD Mar-22</u>	<u>Mar-23</u>	<u>YTD Mar-23</u>
Cash Receipts	\$ 1,111,750	\$ 2,674,110	\$ 867,203	\$ 2,472,575
Disbursements	\$ 513,265	\$ 1,715,161	\$ 705,107	\$ 2,123,923
Water Sales	\$ 725,634	\$ 2,176,595	\$ 599,051	\$ 1,854,209
<i>Water Payments</i>	728,191			
<i>A/R Payments</i>	130,628		<i>Meter Charges</i> \$ 277,605	
<i>LAIF Interest</i>	-		<i>Water Charges</i> \$ 321,445	
<i>Time Value Interest</i>	8,960		<i>Total Billed</i> \$ 599,051	
<i>Safety Lunches</i>	(576)			
	<u>\$ 867,203</u>			