

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave
Rosemead, CA 91770**

February 28, 2023

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|-----------------------------|-------|
| Director Cammarano | _____ |
| Director DeLaTorre | _____ |
| Director Taylor | _____ |
| Director Saucedo | _____ |
| Director Mamdapurkar | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held February 14, 2023

Motion:
Second:
Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:
Second:
Action:

7. District Counsel

8. Action Items

- a. Approve a Special Board meeting on May 9, 2023 at 12:00pm.
“and Cancellation of the 4 pm Regular meeting May 9, 2023”**

Motion:

Second:

Action:

- b. Approve Resolution Number 2-23-522 of the Board of Directors of San Gabriel
County Water District to support Rowland Water District (RWD) President,
Szu Lu-Yang for the ACWA/JPIA Executive Committee**

Motion:

Second:

Action:

9. Miscellaneous Information Items

- a. Receive and File: January 2023 Banking & Investment Report**

10. General Manager Report

11. Future Agenda Items

12. Director Comments

**Regular Meeting of the Board of Directors
February 28, 2023
Page -3-**

13. Adjournment

**Motion:
Second:
Action:**

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON FEBRUARY 14, 2023**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, February 14, 2023, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** Board President Cammarano, Director DeLaTorre, Director Saucedo, Director Mamdapurkar (Director Taylor was absent), General Manager Prior, Assistant General Manager Feilen, Finance and Administration Manager Corona, and Deputy District Counsel Christine Carson were present.
- AGENDA** Upon motion by Director De La Torre, and seconded by Director Saucedo, the four Board members present voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on February 14, 2023.
- PUBLIC COMMENT** Prior Board Member Chan who is now a City Council member greeted the Board.
- MINUTES** Upon motion by Director De La Torre, and seconded by Director Mamdapurkar, the four Board members present voted unanimously to approve the minutes of the regular meeting of the board of directors held on January 24, 2023.
- DEMANDS** Upon motion by Director De La Torre, and seconded by Director Saucedo, the Board voted unanimously to approve the payment of check numbers 22385 through 22438 from the General Account in the aggregate amount of \$268,555.89 and the electronic funds transfer from the general to the revolving account via check numbers 13106 through 13142 in the amount of \$30,586.78.
- In response to questions, the General Manager explained that Nobel is the GIS company that the District uses. The General Manager explained that a main is being replaced. There was a question about a light bar and the General Manager clarified that the light bar expense was for the new truck.
- There were no questions about the revolving account.
- The motion was approved 4 yes; 0 no; 1 absent.
- DISTRICT COUNSEL** Deputy District Counsel reported regarding the fact that remote meetings under AB 361 for the COVID-19 emergency will end at the end of February 2023. However, if Board members follow the traditional Brown Act teleconferencing rules or SB 2449 they can still appear remotely. However, under the traditional rules, a Director would need to list their location in the agenda before appearing remotely from that location, among other

requirements. SB 2449 can be relied upon to appear remotely when there is a family emergency or an illness, for example, if the Board approves the remote appearance, but there is a limit on the number of times a Board member can use SB 2449 per year, and a quorum must be present in person. She indicated she will send a summary of guidelines on remote appearances to the General Manager. Several directors expressed interest in receiving a copy.

ACTION

None.

INFORMATION

The January 31, 2023 Water Well Report was received and filed.

**GENERAL
MANAGER
REPORT**

The General Manager reported that the Gerona project was finished. He stated that Doty Brothers is working at the reservoir. There are three 24-inch valves costing approximately \$9,000 each which are being replaced. They are below 10 feet. Metropolitan Water District of Southern California had stated there was a connection at San Gabriel and Huntington Drive, but the connection is actually further, above the 210 Freeway. He indicated Metropolitan cannot tap mains.

**FUTURE
AGENDA
ITEMS**

The General Manager suggested, and the Board President approved, placing on the next board meeting agenda the proposal to have a special meeting at noon on May 9, 2023, instead of the regular meeting time, because the ACWA conference is in Monterey that week, and people may be traveling or in Monterey on May 9, 2023 later in the afternoon.

**DIRECTOR
COMMENTS**

Director Mamdapurkar said that he cannot be present at the last meeting in March 2023, and Board President Cammarano stated she might be out of state in June 2023. There were no other director comments.

ADJOURNMENT

Upon motion by Board President Cammarano, and seconded by Director Saucedo, the Board voted unanimously to adjourn the meeting at 4:27 p.m.

President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Payroll	2/1/2023	\$ 79,762.81
Director's Payroll	2/14/2023	\$ 245.90
Payroll	2/15/2023	\$ 76,035.29
	Total Amount to be Reimbursed:	\$ 156,044.00

RESOLUTION NO. 02-23-522

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN GABRIEL COUNTY WATER DISTRICT**

CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE

**OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS INSURANCE AUTHORITY (“JPIA”)**

WHEREAS, this district is a member district of the ACWA JPIA; and

WHEREAS, the Bylaws of the JPIA provide that in order for a nomination to be made to JPIA’s **Executive Committee**, three member districts must concur with the nominating district, and

WHEREAS, another JPIA member district, the Rowland Water District has requested that this district concur in its nomination of its member of the JPIA Board of Directors of the **Executive committee** of the JPIA;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Gabriel County Water District that this district concur with the nomination of President Szu Lu-Yang of Rowland Water District to the **Executive Committee** of the JPIA.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed directed to transmit a certified copy of this resolution to the JPIA at P.O. Box 619082, Roseville, Ca 95661-9082, forthwith.

ADOPTED THIS 28 DAY OF FEBRUARY, 2023.

BOARD PRESIDENT

ATTEST:

SECRETARY

(SEAL)



**SAN GABRIEL COUNTY WATER DISTRICT
BANKING & INVESTMENT REPORT
January 2023**

Cash & Investments	
LAIF Investment	\$ 16,949,435
<i>LAIF Interest Rate</i>	2.425%
Time-Value Investment	\$ 1,427,696
Citizens Bank - General	\$ 2,974,182
Citizens Bank - Revolving	\$ 172,012
Citizens-Bank - Safety Lunches	\$ 31,931
Xpress Bill Pay Holding (Online)	\$ 32,710
Citizens Bank - General/Revolving & Other	<u>\$ 3,210,835</u>

**I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 2/28/2023

 Treasurer

	<u>Jan-22</u>	<u>YTD Jan-22</u>	<u>Jan-23</u>	<u>YTD Jan-23</u>
Cash Receipts	\$ 820,305	\$ 820,305	\$ 957,675	\$ 957,675
Disbursements	\$ 697,228	\$ 697,228	\$ 911,882	\$ 911,882
Water Sales	\$ 724,024	\$ 724,024	\$ 623,455	\$ 623,455
<i>Water Payments</i>	824,870			
<i>A/R Payments</i>	46,400		<i>Meter Charges</i> \$ 277,377	
<i>LAIF Interest</i>	85,739		<i>Water Charges</i> \$ 346,078	
<i>Time Value Interest</i>	1,122		<u>Total Billed</u> \$ 623,455	
<i>Safety Lunches</i>	(456)			
	<u>\$ 957,675</u>			