

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON JANUARY 10, 2023**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, January 10, 2023, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** Present at the District office were General Manager Jim Prior, Carmen Corona, Casey Feilen, Directors Cammarano, DeLaTorre, Taylor, Saucedo and Mamdapurkar and District Counsel Koczanowicz.
- AGENDA** Upon motion by Director Cammarano and seconded by Director DeLaTorre, the Board voted to adopt the agenda with a revision of Item 8 being taken up by the Board after Public Comment. Motion passed 5 - 0.
- PUBLIC COMMENT** None
- ACTION ITEMS**
- New Truck Purchase
On a motion by Director DeLaTorre, seconded by Director Saucedo Board unanimously approved a purchase of a new Ford Ranger truck by a 5-0 vote.
- Skid Steer Tractor Purchase
On a motion by Director Mamdapurkar, seconded by Director Saucedo the Board approved the purchase of a Case Skid Steer Tractor by a 5-0 vote.
- Trailer for the Skid Steer Tractor
On a motion by Director Saucedo, seconded by Director Mamdapurkar, the Board unanimously approved the purchase of a trailer for the Skid Steer Tractor by a 5-0 vote.
- URGENCY ITEM ADDED TO THE AGENDA**
- The General Manager informed the Board that he just became aware of an opportunity to purchase a Super Duty Truck at a very good discount. The availability of the truck became known to staff after the posting of the agenda. Also such trucks were being bought up very quickly due to high demand and lack of inventory due to Covid-19. Waiting till next Board meeting to approve the purchase could result in the truck not being available anymore, or an increase in price.
- District Counsel informed the Board that the circumstances described above would allow the Board to add this item to the agenda on a super majority vote, in order to have the opportunity to obtain the truck and at a very good discounted price.
- On a motion by Director Taylor Seconded by Director Mamdapurkar, Board on a 5-0 vote added the purchase of the Super Duty truck to the agenda.
- Super Duty truck Purchase
General Manager Prior requested approval for the purchase of the new Super Duty Truck, along with acquisition of all of the equipment for the bed, for

**DIRECTOR
COMMENTS**

Director Cammarano informed the Board that the Women's Foundation will have a luncheon on January 19th at 11:30 in the Padilla room in the Mission District. General Manager Prior will be providing a presentation to the group on water issues. Director Taylor noted that Reservoirs are still down including Northern California where the storm was more severe. Board also discussed the damages caused by the recent storm. Director Mamdapurkar asked about how customers' are noticed about water shut offs. District provides process for notices on the website. Director Taylor advised the Board that he may be out due to medical reasons, but the date is not yet known.

ADJOURNMENT

Upon motion by Director Cammarano, seconded by Director Saucedo the Board voted unanimously to adjourn the meeting at 4:46 p.m.



President



Secretary

[SEAL]

an approximate amount of \$125,000, \$58,000 for Cab and Chasse and remainder for equipping the bed. The item was approved in the Annual Budget so no additional funds would be necessary. On a motion by Director Saucedo, seconded by Director Taylor Board approved the purchase of the truck on a 5-0 vote.

MINUTES

Upon motion by Director Taylor and seconded by Director Saucedo, the Board voted to approve the minutes for the special meeting of the Board of Directors held on December 13, 2022. Motion passed 5-0.

DEMANDS

Director DeLaTorre motioned to authorize an electronic funds transfer from the general account to the revolving account in the amount of \$200,073.98 (Check #s 13068-13105) and a payment from General Account in the amount of \$674,094.15 (Check #s 22324-22384). The motion was seconded by Director Saucedo. Directors asked questions about line items concerning employee sick pay cash out, acquisition of water meters, soil removal, service leaks repair, status of the Gerona water line project and utility user fee payment to City of San Gabriel. Staff responded to all questions to the satisfaction of the Board. Motion passed on a 5-0 vote.

DISTRICT COUNSEL REPORT

District Counsel reported that the District received yet another offer from American Tower for a lease termination on a cell tower, which will be discussed in closed session at the next meeting. He also briefed the Board on a Knight case where a juror participated virtually during part of the trial. Lastly District Counsel advised the Board that he will be out in February, with Christine Carson covering the two Board meetings.

MISC INFORMATION

Water Well report was provided to the Board. Director Taylor noted an increase in numbers as well as the storage levels being higher in the reservoir.

Board also received information about the District being awarded President's Special Recognition Award from ACWA JPIA for its excellent safety record and lack of claims. Director Cammarano expressed her congratulations to the staff.

GENERAL MANAGER COMMENTS

The General Manager reported that the new fuel trailer came in, giving the District two trailers for better coverage in case of power outages. He also told the Board that the District received complements on its Emergency Preparedness Plan from PWAG during the recent visit. Lastly he asked if any of the Directors had an interest in serving on the ACWA Executive Board. None did.

FUTURE AGENDA ITEMS

January 24, 2022 meeting: Closed Session on American Tower Lease

Report Criteria:

Report type: Summary
 Check.Type = {<} "Adjustment"
 Bank.Bank number = {=} 1

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/23	01/10/2023	22324	10177	ACC Business	102000	608.66
01/23	01/10/2023	22325	10077	ACWA/JPIA	102000	40,172.20
01/23	01/10/2023	22326	10438	Aleshire & Wynder LLP	102000	3,767.00
01/23	01/10/2023	22327	13751	ALSCO	102000	370.29
01/23	01/10/2023	22328	10310	Applied Technology Group, Inc.	102000	60.00
01/23	01/10/2023	22329	10048	AT&T	102000	407.45
01/23	01/10/2023	22330	10531	Cannon Water Technology	102000	974.95
01/23	01/10/2023	22331	11364	City of San Gabriel	102000	37,237.90
01/23	01/10/2023	22332	12035	Civiltec Engineering, Inc.	102000	3,340.00
01/23	01/10/2023	22333	11770	Clinical Laboratory of San Bernardino	102000	2,255.91
01/23	01/10/2023	22334	13470	Coverall North America, Inc.	102000	385.00
01/23	01/10/2023	22335	13208	Custom Rims & Tires	102000	40.00
01/23	01/10/2023	22336	10060	CV Strategies	102000	555.00
01/23	01/10/2023	22337	10484	Day Wireless Systems	102000	53,445.31
01/23	01/10/2023	22338	13714	Delta Motor Company	102000	7,873.50
01/23	01/10/2023	22339	11486	Doty Bros. Construction Co.	102000	183,933.90
01/23	01/10/2023	22340	13257	Dunn-Edwards Corporation	102000	227.87
01/23	01/10/2023	22341	12959	E.C.C., Inc.	102000	5,488.88
01/23	01/10/2023	22342	10171	EideBailly LLP	102000	750.90
01/23	01/10/2023	22343	13369	Fast Eddie's Trucking	102000	7,426.00
01/23	01/10/2023	22344	12192	Federal Express	102000	73.76
01/23	01/10/2023	22345	13434	Ferguson Enterprises LLC #1350	102000	177.32
01/23	01/10/2023	22346	10486	Gardens Inc	102000	3,000.00
01/23	01/10/2023	22347	12675	Grainger	102000	531.58
01/23	01/10/2023	22348	12956	Hach Company	102000	6,116.00
01/23	01/10/2023	22349	13638	Highroad Information Technology	102000	4,966.00
01/23	01/10/2023	22350	12202	Home Depot Credit Services	102000	2,393.91
01/23	01/10/2023	22351	10461	HPS West, Inc	102000	65,846.64
01/23	01/10/2023	22352	13539	Hydrotex	102000	1,472.73
01/23	01/10/2023	22353	13204	Industrial Pipe & Steel Co.	102000	27.54
01/23	01/10/2023	22354	13524	Infosend	102000	2,468.78
01/23	01/10/2023	22355	13727	KAR-TECH	102000	160.00
01/23	01/10/2023	22356	10013	Mission Super Hardware	102000	252.92
01/23	01/10/2023	22357	13459	Mutual of Omaha	102000	558.13
01/23	01/10/2023	22358	13386	ODP Business Solutions, LLC	102000	986.48
01/23	01/10/2023	22359	10157	O'Reilly	102000	223.39
01/23	01/10/2023	22360	10166	Public Water Agencies Group	102000	1,838.75
01/23	01/10/2023	22361	10434	Quality Fuel Trailer and Tank Inc.	102000	20,914.50
01/23	01/10/2023	22362	11820	Republic Services #902	102000	371.85
01/23	01/10/2023	22363	10456	RW Electrical Construction	102000	3,500.00
01/23	01/10/2023	22364	10820	S & J Supply Company	102000	1,387.16
01/23	01/10/2023	22365	11860	San Gabriel Valley Water Assoc.	102000	5,565.22
01/23	01/10/2023	22366	10053	San Marino Security Systems	102000	580.00
01/23	01/10/2023	22367	12478	SC Fuels (Fuelman)	102000	2,040.68
01/23	01/10/2023	22368	13629	Secure Site Solutions, Inc.	102000	630.00
01/23	01/10/2023	22369	13321	Signius Communications	102000	557.86
01/23	01/10/2023	22370	11411	South Coast A.Q.M.D.	102000	1,089.37
01/23	01/10/2023	22371	10020	Southern California Gas Co.	102000	275.63
01/23	01/10/2023	22372	13183	Stetson Engineers, Inc.	102000	11,845.50
01/23	01/10/2023	22373	10039	Sunburst Decorative Rock, Inc.	102000	1,433.45
01/23	01/10/2023	22374	10379	SWRCB	102000	46,213.53
01/23	01/10/2023	22375	13249	Temple City Lawnmower Inc.	102000	108.20

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/23	01/10/2023	22376	10153	The Orbit Printing Co	102000	448.33
01/23	01/10/2023	22377	12045	Underground Service Alert	102000	158.75
01/23	01/10/2023	22378	13631	W S Pave, Inc.	102000	12,913.75
01/23	01/10/2023	22379	12727	Waterline Technologies, Inc.	102000	3,067.22
01/23	01/10/2023	22380	10283	Watts Regulator Co	102000	243.38
01/23	01/10/2023	22381	10022	Western Water Works Supply Co.	102000	2,297.86
01/23	01/10/2023	22382	10553	Ford of Downtown LA	102000	34,873.98
01/23	01/10/2023	22383	13485	Sonsray Machinery, LLC	102000	65,921.32
01/23	01/10/2023	22384	10552	Trailer Factory Outlet	102000	17,242.96
Grand Totals:						674,094.15

Report Criteria:

Report type: Summary
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 Bank.Bank number = {=} 1

Report Criteria:

Report type: Summary
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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/22	12/05/2022	13068	10453	T-Mobile	102000	168.16
12/22	12/05/2022	13069	10537	Chu Ting Lu	102000	955.06
12/22	12/07/2022	13070	11940	Lincoln National Life Insurance Co.	102000	2,990.00
12/22	12/07/2022	13071	13217	Anthony Piscopo	102000	200.00
12/22	12/09/2022	13072	10405	Elham Khajavi DDS, Inc.	102000	1,013.00
12/22	12/09/2022	13073	10539	Ildberto Duarte	102000	18.20
12/22	12/09/2022	13074	13605	Jim Jenkins	102000	200.00
12/22	12/09/2022	13075	13367	Kent W. Wilson, DDS	102000	100.00
12/22	12/09/2022	13076	13429	Matt Pearson	102000	200.00
12/22	12/09/2022	13077	13190	Patrick Rowland	102000	175.19
12/22	12/09/2022	13078	10540	YR International Inc.	102000	17.46
12/22	12/12/2022	13079	13283	Jared Dibenedetto	102000	200.00
12/22	12/12/2022	13080	13237	Philip B. Maldonado, DDS	102000	327.00
12/22	12/12/2022	13081	10541	Zhiwei Lai	102000	79.17
12/22	12/12/2022	13082	12674	U.S. Bank	102000	2,292.60
12/22	12/13/2022	13083	10544	Anagh Mamdapurkar	102000	92.35
12/22	12/13/2022	13084	10350	Domingo Saucedo	102000	92.35
12/22	12/14/2022	13085	10543	Green Forever	102000	17,334.00
12/22	12/14/2022	13086	10542	Hwa Lin Chen	102000	170.00
12/22	12/14/2022	13087	10269	Laura Immei Sprague, DDS Inc.	102000	205.00
12/22	12/15/2022	13088	13277	Hilton Hotel	102000	142.58
12/22	12/20/2022	13089	10545	Brian M. Kar, DMD Inc.	102000	242.00
12/22	12/20/2022	13090	10040	Costco Membership	102000	60.00
12/22	12/20/2022	13091	10162	USC Foundation	102000	419.00
12/22	12/21/2022	13092	10094	Franchise Tax Board	102000	189.92
12/22	12/21/2022	13093	11940	Lincoln National Life Insurance Co.	102000	2,990.00
12/22	12/22/2022	13094	10098	Petty Cash Reimbursement	102000	250.00
12/22	12/23/2022	13095	13163	Carlos Cardona	102000	200.00
12/22	12/23/2022	13096	13546	Maria Melissa Francisco, DDS	102000	345.00
12/22	12/23/2022	13097	13322	Vicken Marganian, DDS	102000	453.00
12/22	12/29/2022	13098	10545	Brian M. Kar, DMD Inc.	102000	495.00
12/22	12/29/2022	13099	10547	Concord Property Management Inc.	102000	200.00
12/22	12/29/2022	13100	10549	David Eillen	102000	45.71
12/22	12/29/2022	13101	10546	John T. Wang DDS, Inc.	102000	171.00
12/22	12/29/2022	13102	10548	Michael Chin	102000	73.09
12/22	12/29/2022	13103	10453	T-Mobile	102000	216.16
12/22	12/29/2022	13104	10551	Aaron Sun	102000	146.62
12/22	12/29/2022	13105	10550	Mayann My Thai Family Trust	102000	1,118.82
Grand Totals:						34,585.44