

**San Gabriel County Water District  
Regular Meeting of the Board of Directors  
8366 Grand Ave  
Rosemead, CA 91770**

**January 24, 2023**

**4:00 P.M.**

**AGENDA**

**Call to Order**

**1. Pledge of Allegiance**

<b>2. Roll Call</b>	<b>Director Cammarano</b>	_____
	<b>Director DeLaTorre</b>	_____
	<b>Director Taylor</b>	_____
	<b>Director Saucedo</b>	_____
	<b>Director Mamdapurkar</b>	_____

**3. Additions, Re-order and Adoption of the Agenda:**

**Motion:**

**Second:**

**Action:**

**4. Public Comment on Agenda and Non-Agenda items**

**Anyone wishing to discuss items on and not on the agenda may do so at this time**

**5. Minutes of a Regular Meeting of the Board of Directors held January 10, 2023**

**Motion:**

**Second:**

**Action:**

**6. List of Demands on the General Account**

**a. Revolving/Payroll Account Reimbursement**

**Motion:**

**Second:**

**Action:**

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- 7. District Counsel**
- 8. Action Items**
- 9. Miscellaneous Information Items**
  - a. Receive and File: December 2022 Banking & Investment Report**
- 10. General Manager Report**
- 11. Future Agenda Items**
- 12. Director Comments**
- 13. Adjournment to Closed Session**
  - a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**  
**Government Code Section 54956.8**  
**Agency Negotiators: Jim Prior and Martin Koczanowicz**  
**Negotiating Party: American Tower**  
**Under negotiation: Terms of a potential Lease buy-out**
- 14. Reconvene in Open Session**
  - a. Report of Action, if any, Taken in Closed Session**

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**15      Adjournment**

**Motion:**

**Second:**

**Action:**

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON JANUARY 10, 2023**

**CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, January 10, 2023, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.

**ROLL CALL** Present at the District office were General Manager Jim Prior, Carmen Corona, Casey Feilen, Directors Cammarano, DeLaTorre, Taylor, Saucedo and Mamdapurkar and District Counsel Koczanowicz.

**AGENDA** Upon motion by Director Cammarano and seconded by Director DeLaTorre, the Board voted to adopt the agenda with a revision of Item 8 being taken up by the Board after Public Comment. Motion passed 5 - 0.

**PUBLIC COMMENT** None

**ACTION ITEMS** New Truck Purchase  
On a motion by Director DeLaTorre, seconded by Director Saucedo Board unanimously approved a purchase of a new Ford Ranger truck by a 5-0 vote.  
Skid Steer Tractor Purchase  
On a motion by Director Mamdapurkar, seconded by Director Saucedo the Board approved the purchase of a Case Skid Steer Tractor by a 5-0 vote.  
Trailer for the Skid Steer Tractor  
On a motion by Director Saucedo, seconded by Director Mamdapurkar, the Board unanimously approved the purchase of a trailer for the Skid Steer Tractor by a 5-0 vote.

**URGENCY ITEM ADDED TO THE AGENDA** The General Manager informed the Board that he just became aware of an opportunity to purchase a Super Duty Truck at a very good discount. The availability of the truck became known to staff after the posting of the agenda. Also such trucks were being bought up very quickly due to high demand and lack of inventory due to Covid-19. Waiting till next Board meeting to approve the purchase could result in the truck not being available anymore, or an increase in price.

District Counsel informed the Board that the circumstances described above would allow the Board to add this item to the agenda on a super majority vote, in order to have the opportunity to obtain the truck and at a very good discounted price.

On a motion by Director Taylor Seconded by Director Mamdapurkar, Board on a 5-0 vote added the purchase of the Super Duty truck to the agenda.  
Super Duty truck Purchase  
General Manager Prior requested approval for the purchase of the new Super Duty Truck, along with acquisition of all of the equipment for the bed, for



an approximate amount of \$125,000, \$58,000 for Cab and Chasse and remainder for equipping the bed. The item was approved in the Annual Budget so no additional funds would be necessary. On a motion by Director Saucedo, seconded by Director Taylor Board approved the purchase of the truck on a 5-0 vote.

## **MINUTES**

Upon motion by Director Taylor and seconded by Director Saucedo, the Board voted to approve the minutes for the special meeting of the Board of Directors held on December 13, 2022. Motion passed 5-0.

## **DEMANDS**

Director DeLaTorre motioned to authorize an electronic funds transfer from the general account to the revolving account in the amount of \$200,073.98 (Check #s 13068-13105) and a payment from General Account in the amount of \$674,094.15 (Check #s 22324-22384). The motion was seconded by Director Saucedo. Directors asked questions about line items concerning employee sick pay cash out, acquisition of water meters, soil removal, service leaks repair, status of the Gerona water line project and utility user fee payment to City of San Gabriel. Staff responded to all questions to the satisfaction of the Board. Motion passed on a 5-0 vote.

## **DISTRICT COUNSEL REPORT**

District Counsel reported that the District received yet another offer from American Tower for a lease termination on a cell tower, which will be discussed in closed session at the next meeting. He also briefed the Board on a Knight case where a juror participated virtually during part of the trial. Lastly District Counsel advised the Board that he will be out in February, with Christine Carson covering the two Board meetings.

## **MISC INFORMATION**

Water Well report was provided to the Board. Director Taylor noted an increase in numbers as well as the storage levels being higher in the reservoir.

Board also received information about the District being awarded President's Special Recognition Award from ACWA JPIA for its excellent safety record and lack of claims. Director Cammarano expressed her congratulations to the staff.

## **GENERAL MANAGER COMMENTS**

The General Manager reported that the new fuel trailer came in, giving the District two trailers for better coverage in case of power outages. He also told the Board that the District received complements on its Emergency Preparedness Plan from PWAG during the recent visit. Lastly he asked if any of the Directors had an interest in serving on the ACWA Executive Board. None did.

## **FUTURE AGENDA ITEMS**

January 24, 2022 meeting: Closed Session on American Tower Lease

**DIRECTOR  
COMMENTS**

Director Cammarano informed the Board that the Women's Foundation will have a luncheon on January 19<sup>th</sup> at 11:30 in the Padilla room in the Mission District. General Manager Prior will be providing a presentation to the group on water issues. Director Taylor noted that Reservoirs are still down including Northern California where the storm was more severe. Board also discussed the damages caused by the recent storm. Director Mamdapurkar asked about how customers' are noticed about water shut offs. District provides process for notices on the website. Director Taylor advised the Board that he may be out due to medical reasons, but the date is not yet known.

**ADJOURNMENT**

Upon motion by Director Cammarano, seconded by Director Saucedo the Board voted unanimously to adjourn the meeting at 4:46 p.m.

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President

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Secretary

[SEAL]

**EFT-From the General Account for the Revolving Reimbursement**

	<b>Date Paid</b>	<b>Amount Paid</b>
Payroll	1/4/2023	\$ 79,040.08
Director's Payroll	1/10/2023	\$ 353.55
Payroll	1/18/2023	\$ 78,554.80
	<b>Total Amount to be Reimbursed:</b>	<b>\$ 157,948.43</b>



**SAN GABRIEL COUNTY WATER DISTRICT  
BANKING & INVESTMENT REPORT  
December 2022**

**Cash & Investments**

LAIF Investment	\$ 16,863,695
<i>LAIF Interest Rate</i>	2.173%
Time-Value Investment	\$ 1,426,575
Citizens Bank - General	\$ 2,935,533
Citizens Bank - Revolving	\$ 249,926
Citizens-Bank - Safety Lunches	\$ 32,387
Xpress Bill Pay Holding (Online)	\$ 31,458
Citizens Bank - General/Revolving & Other	\$ 3,249,304

*\*I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

**Date: 1/24/2023**

  
\_\_\_\_\_  
*Treasurer*

	<u>Dec-21</u>	<u>YTD Dec-21</u>	<u>Dec-22</u>	<u>YTD Dec-22</u>
<b>Cash Receipts</b>	\$ 703,310	\$ 11,238,802	\$ 800,357	\$ 10,888,690
<b>Disbursements</b>	\$ 485,624	\$ 9,857,444	\$ 665,139	\$ 8,858,447
<b>Water Sales</b>	\$ 706,147	\$ 9,329,736	\$ 722,197	\$ 9,137,821
Water Payments	772,203			
A/R Payments	19,797			
LAIF Interest	-			
Time Value Interest	10,821			
Safety Lunches	(2,464)			
	<u>\$ 800,357</u>			
			Meter Charges \$ 276,237	
			Water Charges \$ 445,960	
			<u>Total Billed \$ 722,197</u>	