

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave
Rosemead, CA 91770**

November 22, 2022

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|---------------------------|-------|
| Director Taylor | _____ |
| Director DeLaTorre | _____ |
| Director Cammarano | _____ |
| Director Chan | _____ |
| Director Saucedo | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held November 8, 2022

Motion:
Second:
Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:
Second:
Action:

7. District Counsel

8. Action Items

9. Miscellaneous Information Items

a. Receive and File: October 2022 Banking & Investment Report

b. Receive and File: October 2022 Monthly Revenue & Expenditure Report

10. General Manager Report

a. Cancel December 27, 2022 Board Meeting

11. Future Agenda Items

12. Director Comments

13. Adjournment to Closed Session

**a. Public Employee Performance Review (§54957)
Title: General Manager**

14. Reconvene in Open Session

a. Report of Action, if any, Taken in Closed Session

**Regular Meeting of the Board of Directors
November 22, 2022
Page -2-**

15. Adjournment

**Motion:
Second:
Action:**

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON NOVEMBER 8, 2022**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday November 8, 2022 at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** Present at the District office were staff General Manager Jim Prior, Casey Feilen, Carmen Corona, Directors Taylor, Cammarano, DeLaTorre, Saucedo and District Counsel Koczanowicz. Director Chan was absent.
- AGENDA** Upon motion by Director DeLaTorre and seconded by Director Cammarano, the Board adopted the agenda as presented on a 4-0 vote.
- PUBLIC COMMENT** Director-Elect Mamdapurkar was present and stated that he is learning a lot, referring to the special budget meeting that preceded the regular meeting.
- MINUTES** Upon motion by Director Cammarano, seconded by Director Saucedo, the Board voted to approve the minutes for the meeting of the Board of Directors held on October 25, 2022 with a 4-0.
- DEMANDS** Director DeLaTorre motioned to authorize payment of demands on General Account in the amount of \$742,680.09 (Check#22226-22271) and electronic fund transfer from the General to the Revolving Account in the amount of \$94,185.76(Checks # 13007-13034). Director Cammarano seconded. Staff satisfactorily responded to questions from the Directors regarding various payments including status of Gerona and Fraijo Bros projects. Motion passed on a 4-0 vote.
- DISTRICT COUNSEL REPORT** District Counsel provided a briefing on a recent decision from 9th Circuit, (*Shyler v. 13PCH*) wherein the Court of Appeals upheld Trial Court's decision greatly reducing the requested attorney's fees to an ADA premises violations serial litigant firm. Court found the requested \$35K grossly excessive in view of the routine template formulaic work and allowed only \$7,896.
- District Counsel also advised the Board that he will be away in February and a partner from the firm will cover the meetings that month.
- ACTION ITEMS** None
- MISC INFORMATION ITEMS** Receive and File Water Well Report
Board reviewed the Water Well Report. Director Taylor noted that the in spite of the rain storage was down. Casey Feilen advised the Board that water was being "spread" for the past two weeks and he expected the numbers to be higher. Board received and filed the report.

**GENERAL
MANAGER
REPORT**

General Manager provided the Dialysis Water Use Chart requested by Dir. Cammarano at the last meeting and informed the Board that he has not yet heard from Tom Love regarding the status of the MWD connection project.

**FUTURE
AGENDA
ITEMS**

General Manager Evaluation for November 22, 2022 meeting

**DIRECTOR
COMMENTS**

Director Cammarano inquired about the Christmas Lunch and timing of the meeting on that day. Special meeting will start at 2:00 pm after the lunch celebration.

ADJOURNMENT

Upon motion by Director Taylor, seconded by Director Cammarano the Board voted unanimously to adjourn the meeting at 4:18 p.m.

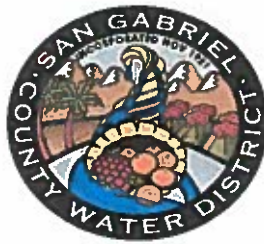
President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Director's Payroll	11/8/2022	\$ 338.25
Payroll	11/9/2022	\$ 71,914.64
	Total Amount to be Reimbursed:	\$ 72,252.89



**SAN GABRIEL COUNTY WATER DISTRICT
BANKING & INVESTMENT REPORT
October 2022**

Cash & Investments	
LAIF Investment	\$ 16,363,695
<i>LAIF Interest Rate</i>	1.772%
Time-Value Investment	\$ 1,417,593
Citizens Bank - General	\$ 3,515,632
Citizens Bank - Revolving	\$ 105,814
Citizens-Bank - Safety Lunches	\$ 35,045
Xpress Bill Pay Holding (Online)	\$ 31,688
Citizens Bank - General/Revolving & Other	\$ 3,688,180

**I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 11/22/2022

Carmen J. [Signature]

Treasurer

	<u>Oct-21</u>	<u>YTD Oct-21</u>	<u>Oct-22</u>	<u>YTD Oct-22</u>
Cash Receipts	\$ 888,003	\$ 8,886,501	\$ 969,019	\$ 9,169,850
Disbursements	\$ 520,619	\$ 8,749,274	\$ 635,159	\$ 7,220,639
Water Sales	\$ 796,763	\$ 7,799,743	\$ 754,895	\$ 7,648,327
<i>Water Payments</i>	897,466			
<i>A/R Payments</i>	20,050		<i>Meter Charges</i> \$ 275,381	
<i>LAIF Interest</i>	55,012		<i>Water Charges</i> \$ 479,514	
<i>Time Value Interest</i>	(3,018)		<i>Total Billed</i> \$ 754,895	
<i>Safety Lunches</i>	(491)			
	<u>\$ 969,019</u>			

**SAN GABRIEL COUNTY WATER DISTRICT
REVENUE AND EXPENDITURE DISTRIBUTION**

**October 2022
Year-To-Date Percent
83%**

Acct. #	Description	Budget	Receipts & Expenditures Oct-22	Total YTD	Balance	YTD %
	Total Revenues	\$ 9,645,853	\$ 825,815	\$ 8,474,382	\$ (1,171,471)	88%
	Operational Expense					
	Production & Supply	2,103,494	124,629	1,954,353	(149,141)	93%
	Transmission & Distribution	660,916	43,857	498,347	(162,569)	75%
	Customer Service	370,509	25,099	303,616	(66,893)	82%
	General & Administrative	3,421,062	186,017	2,429,149	(991,913)	71%
	Total Operational Expense	6,555,981	379,602	5,185,466	(1,370,515)	79%
	Gain/(Loss) before Capital	3,089,872	446,214	3,288,916	199,044	106%
	Capital Expenditures	3,075,000	511,709	1,513,676	(1,561,324)	49%
	Gain/(Loss)	\$ 14,872	\$ (65,495)	\$ 1,775,240	\$ 1,760,368	