

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave
Rosemead, CA 91770**

September 27, 2022

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|---------------------------|-------|
| Director Taylor | _____ |
| Director DeLaTorre | _____ |
| Director Cammarano | _____ |
| Director Chan | _____ |
| Director Saucedo | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held September 13, 2022

Motion:
Second:
Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:
Second:
Action:

- 7. District Counsel**
- 8. Action Items**
- 9. Miscellaneous Information Items**
 - a. Receive and File: August 2022 Banking & Investment Report**
 - b. Receive and File: August 2022 Monthly Revenue & Expenditure Report**
- 10. General Manager Report**
- 11. Future Agenda Items**
- 12. Director Comments**
- 13. Adjournment**

Motion:
Second:
Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON SEPTEMBER 13, 2022**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, September 13, 2022 at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** Present at the District office were staff General Manager Jim Prior, Casey Feilen, Directors Taylor, DeLaTorre, Chan, Saucedo and District Counsel Koczanowicz. Director Cammarano was absent.
- AGENDA** Upon motion by Director DeLaTorre and seconded by Director Saucedo, the Board adopted the agenda as presented on a 4-0 vote.
- PUBLIC COMMENT** Two members of the public were present, but no public comment was received.
- MINUTES** Upon motion by Director Chan, seconded by Director DeLaTorre, the Board voted 4-0 to approve the minutes for the special meeting of the Board of Directors held on August 23, 2022.
- DEMANDS** Director DeLaTorre motioned to authorize payment of demands on General Account in the amount of \$1,149,913.37 (Check#22130-22182) and electronic fund transfer from the General to the Revolving Account in the amount of \$130,837.92 (Checks # 12923-12962 and voided checks #12945 and 12906). Director Chan seconded. Staff satisfactorily responded to questions from the Directors regarding various payments including truck repairs, Well 8 Project, watermaster payment, two-way radios and landscaping Project. Motion passed on a 4-0 vote.
- DISTRICT COUNSEL REPORT** District Counsel reported on the two items requested by Director Cammarano at the last meeting. First, even though there is the same number of candidates as there will be vacancies on the Board, under state law a Water District cannot cancel the election and appoint the candidates to the seats.
- Secondly, District Counsel provided a brief overview of the Brown Act provisions and provided some examples of potential situations that could result in inadvertent violations. He also answered questions from the Directors on the subject.
- ACTION ITEMS** None
- MISC INFORMATION ITEMS** Receive and File Water Well Report

Casey Feilen noted a correction in the Water Well report for Well 16 with the Static read being 287 ft, not 301 ft. Directors observed that all the numbers were down and continue to drop.

**GENERAL
MANAGER
REPORT**

General Manager informed the Board that Gerona Street project started construction and is expected to be done by the end of November; he stated that the street trees in front of the District office will be removed and replaced with more compatible trees; General Manager also reported that District received \$4,700 in Demand Response Payment, that the Nursery has paid for development studies and that the new project is about 4 years out. Lastly General Manager reported that District has hired a new employee, Mr. Delgado. Director Taylor requested an updated phone list.

**FUTURE
AGENDA
ITEMS**

None

**DIRECTOR
COMMENTS**

Director Chan inquired about staff's well-being and wished Director Cammarano a speedy recovery to health. Director Saucedo asked about landscaping around the District office and Director Taylor spoke about the vision and hearing care brochure.

ADJOURNMENT

Upon motion by Director Taylor, seconded by Director DeLaTorre the Board voted 4-0 to adjourn the meeting at 4:33 p.m.

President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Payroll	9/1/2022	\$ 9,241.87
Director's Payroll	9/13/2022	\$ 245.90
Payroll	9/14/2022	\$ 70,013.56
	Total Amount to be Reimbursed:	\$ 79,501.33



**SAN GABRIEL COUNTY WATER DISTRICT
BANKING & INVESTMENT REPORT
August 2022**

Cash & Investments	
LAIF Investment	\$ 16,308,683
<i>LAIF Interest Rate</i>	1.276%
Time-Value Investment	\$ 1,198,812
Citizens Bank - General	\$ 3,901,887
Citizens Bank - Revolving	\$ 69,162
Citizens-Bank - Safety Lunches	\$ 36,096
Xpress Bill Pay Holding (Online)	\$ 33,201
Citizens Bank - General/Revolving & Other	\$ 4,040,346

**I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 9/27/2022



 Treasurer

	<u>Aug-21</u>	<u>YTD Aug-21</u>	<u>Aug-22</u>	<u>YTD Aug-22</u>
Cash Receipts	\$ 889,850	\$ 6,782,874	\$ 1,212,460	\$ 7,220,560
Disbursements	\$ 595,484	\$ 6,645,872	\$ 524,352	\$ 5,192,976
Water Sales	\$ 890,218	\$ 6,057,755	\$ 766,304	\$ 6,012,133
<i>Water Payments</i>	821,308			
<i>A/R Payments</i>	360,882		<i>Meter Charges</i> \$ 275,671	
<i>LAIF Interest</i>	28,608		<i>Water Charges</i> \$ 490,633	
<i>Time Value Interest</i>	1,724		<i>Total Billed</i> \$ 766,304	
<i>Safety Lunches</i>	(62)			
	\$ 1,212,460			

**SAN GABRIEL COUNTY WATER DISTRICT
REVENUE AND EXPENDITURE DISTRIBUTION**

**August 2022
Year-To-Date Percent
67%**

Acct. #	Description	Budget	Receipts & Expenditures Aug-22	Total YTD	Balance	YTD %
	Total Revenues	\$ 9,645,853	\$ 1,025,572	\$ 6,724,732	\$ (2,921,121)	70%
	Operational Expense					
	Production & Supply	2,103,494	1,026,201	1,736,169	(367,325)	83%
	Transmission & Distribution	660,916	92,934	409,223	(251,693)	62%
	Customer Service	370,509	37,314	244,672	(125,837)	66%
	General & Administrative	3,421,062	203,824	2,067,575	(1,353,487)	60%
	Total Operational Expense	6,555,981	1,360,273	4,457,639	(2,098,342)	68%
	Gain/(Loss) before Capital	3,089,872	(334,701)	2,267,093	(822,779)	73%
	Capital Expenditures	3,075,000	19,747	796,785	(2,278,215)	26%
	Gain/(Loss)	\$ 14,872	\$ (354,448)	\$ 1,470,308	\$ 1,455,436	