

**San Gabriel County Water District
Special Meeting of the Board of Directors
8366 Grand Ave
Rosemead, CA 91770**

August 23, 2022

3:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|---------------------------|-------|
| Director Taylor | _____ |
| Director DeLaTorre | _____ |
| Director Cammarano | _____ |
| Director Chan | _____ |
| Director Saucedo | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held August 9, 2022

Motion:
Second:
Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:
Second:
Action:

- 7. District Counsel**

- 8. Action Items**

- 9. Miscellaneous Information Items**
 - a. Receive and File: July 2022 Banking & Investment Report**
 - b. Receive and File: July 2022 Monthly Revenue & Expenditure Report**
 - c. Mid-Year Budget Review**

- 10. General Manager Report**

- 11. Future Agenda Items**

- 12. Director Comments**

- 13. Adjournment**
 - Motion:**
 - Second:**
 - Action:**

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON AUGUST 9, 2022**

CALL TO ORDER A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, August 9, 2022 at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m by Director DeLaTorre.

ROLL CALL Present at the District office were General Manager Jim Prior, Casey Feilen, Carmen Corona, Directors Cammarano, Chan, DeLaTorre, Saucedo and District Counsel Koczanowicz. Director Taylor was absent.

AGENDA Upon motion by Director Cammarano and seconded by Director Saucedo, the Board adopted the agenda as presented on a 4-0 vote.

PUBLIC COMMENT No members of the public were present, no public comment received.

MINUTES Upon motion by Director Chan, seconded by Director Saucedo, the Board on a 3-0 vote approved the minutes for the meeting of the Board of Directors held on July 26, 2022, with a minor correction by Director Chan. Director DeLaTorre chose to abstain as he was absent from that meeting.

DEMANDS Director Chan moved to authorize payments from General Account in the amount of \$178,968.03 (Chk#s 22088-22129) and EFT transfer from the General into the Revolving Account in the amount of \$41,837.05 (chck#s 12879-12922). Motion was seconded by Director Cammarano. Directors inquired about several entries including US Bank payment, Tri-State Conference, State arrearage payments, payment to LA County Fire, residual payments and development growth in general. Staff responded to all of the questions to the satisfaction of the Board. Motion to approve passed on a 4-0 vote.

DISTRICT COUNSEL REPORT District Counsel reported that he was glad to be back after missing two meetings.

ACTION ITEMS None

MISC INFORMATION ITEMS Water Well Report
Board received Water Well Report. Director DeLaTorre commented that water levels are not getting better

GENERAL MANAGER REPORT General Manager reported on successful Tri-State Conference attended by three employees, he also advised that Gerona project is likely to start by the end of August; that employee “night-out” at Top Golf went very well and

that Carlos, Carmen and Casey will attend a breakfast with LVMWD manager as the main speaker.

**FUTURE
AGENDA
ITEMS**

Mid -Year Budget review will be on the agenda at the next meeting with a 3:00 pm start for the special session.

**DIRECTOR
COMMENTS**

Director Cammarano relayed a story of one of the residents passing from Covid. Director Chan inquired about staff's health. Director Saucedo inquired about the Director Taylor's health.

ADJOURNMENT

Upon motion by Director DeLaTorre, seconded by Director Cammarano the Board voted unanimously to adjourn the meeting at 4:19 p.m.

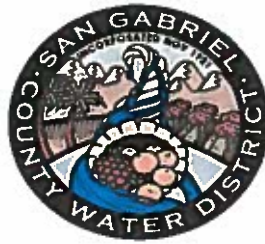
President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Payroll	8/3/2022	\$ 74,494.05
Director's Payroll	8/9/2022	\$ 245.90
Payroll	8/17/2022	\$ 75,100.37
	Total Amount to be Reimbursed:	\$ 149,840.32



**SAN GABRIEL COUNTY WATER DISTRICT
BANKING & INVESTMENT REPORT
July 2022**

Cash & Investments	
LAIF Investment	\$ 16,280,075
<i>LAIF Interest Rate</i>	1.090%
Time-Value Investment	\$ 1,197,088
Citizens Bank - General	\$ 3,156,170
Citizens Bank - Revolving	\$ 158,163
Citizens-Bank - Safety Lunches	\$ 36,158
Xpress Bill Pay Holding (Online)	\$ 32,079
Citizens Bank - General/Revolving & Other	\$ 3,382,570

**I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 8/23/2022

Carmen J.

Treasurer

	<u>Jul-21</u>	<u>YTD Jul-21</u>	<u>Jul-22</u>	<u>YTD Jul-22</u>
Cash Receipts	\$ 943,149	\$ 5,893,024	\$ 854,775	\$ 6,038,370
Disbursements	\$ 757,260	\$ 6,050,388	\$ 955,323	\$ 4,668,624
Water Sales	\$ 840,953	\$ 5,167,308	\$ 785,750	\$ 5,245,829
Water Payments	830,604			
A/R Payments	25,167		Meter Charges \$ 276,418	
LAIF Interest	-		Water Charges \$ 509,332	
Time Value Interest	630		<u>Total Billed \$ 785,750</u>	
Safety Lunches	(1,627)			
	<u>\$ 854,775</u>			

**SAN GABRIEL COUNTY WATER DISTRICT
REVENUE AND EXPENDITURE DISTRIBUTION**

**July 2022
Year-To-Date Percent
58%**

<u>Acct. #</u>	<u>Description</u>	<u>Budget</u>	<u>Receipts & Expenditures Jul-22</u>	<u>Total YTD</u>	<u>Balance</u>	<u>YTD %</u>
	Total Revenues	\$ 9,645,853	\$ 800,068	\$ 5,699,190	\$ (3,946,663)	59%
	Operational Expense					
	Production & Supply	2,103,494	84,490	709,968	(1,393,526)	34%
	Transmission & Distribution	660,916	45,608	316,289	(344,627)	48%
	Customer Service	370,509	30,121	207,358	(163,151)	56%
	General & Administrative	3,421,062	174,913	1,863,751	(1,557,311)	54%
	Total Operational Expense	6,555,981	335,133	3,097,365	(3,458,616)	47%
	Gain/(Loss) before Capital	3,089,872	464,935	2,601,824	(488,048)	84%
	Capital Expenditures	3,075,000	6,284	777,038	(2,297,962)	25%
	Gain/(Loss)	\$ 14,872	\$ 458,652	\$ 1,824,786	\$ 1,809,914	