

**San Gabriel County Water District  
Regular Meeting of the Board of Directors  
8366 Grand Ave  
Rosemead, CA 91770**

**July 26, 2022**

**4:00 P.M.**

**AGENDA**

**Call to Order**

**1. Pledge of Allegiance**

- 2. Roll Call**
- |                           |       |
|---------------------------|-------|
| <b>Director Taylor</b>    | _____ |
| <b>Director DeLaTorre</b> | _____ |
| <b>Director Cammarano</b> | _____ |
| <b>Director Chan</b>      | _____ |
| <b>Director Saucedo</b>   | _____ |

**3. Additions, Re-order and Adoption of the Agenda:**

**Motion:**  
**Second:**  
**Action:**

**4. Public Comment on Agenda and Non-Agenda items**

**Anyone wishing to discuss items on and not on the agenda may do so at this time**

**5. Minutes of a Regular Meeting of the Board of Directors held July 12, 2022**

**Motion:**  
**Second:**  
**Action:**

**6. List of Demands on the General Account**

**a. Revolving/Payroll Account Reimbursement**

**Motion:**  
**Second:**  
**Action:**

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**7. District Counsel**

**8. Action Items**

**9. Miscellaneous Information Items**

**a. Receive and File: June 2022 Banking & Investment Report**

**b. Receive and File: May Monthly Revenue & Expenditure Report  
June Monthly Revenue & Expenditure Report**

**10. General Manager Report**

**11. Future Agenda Items**

**12. Director Comments**

**13. Adjournment**

**Motion:**

**Second:**

**Action:**

**Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.**

**If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.**

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON JULY 12, 2022**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, July 12, 2022, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, and Vice President DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and Deputy District Counsel Christine Carson were present. Director Saucedo was absent.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cammarano, the Board voted unanimously (4-0) to adopt the agenda for this regular meeting of the Board of Directors held on July 12, 2022.
- PUBLIC COMMENT MINUTES** There was no public present until later in the meeting.  
Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously (4-0) to approve the minutes of the regular meeting of the Board of Directors held on June 28, 2022 with one amendment that where it says that Director Chan asked about a pipe, it was actually Director Taylor.
- DEMANDS** Upon motion by Director DeLaTorre, and seconded by Director Chan, the Board voted unanimously (4-0) to approve checks in the aggregate amount of \$704,282.17 which includes check numbers 22044-22087 from the General Account as set forth in the check register in the agenda packet, and checks totaling \$25,705.29 in electronic funds, including the payment of check numbers 12856 through 12878 (noting voided checks 12862-12863) from the revolving account.
- DISTRICT COUNSEL** Christine Carson introduced herself as filling in for District Counsel, and did not have a report.
- ACTION** None.
- INFORMATION** The Water Well Report and report of water levels as of June 30, 2022 included in the agenda packet was received and filed. The District rehabbed Well 14 and is pumping more without as much of a draw-down. The District is obtaining an estimate on another well rehab and information from a hydrologist on a good location for a well.
- GENERAL MANAGER COMMENTS** The General Manager reported that the new garden service started, and blinds for the field office came in.  
The General Manager also reported on conservation efforts and the drought as follows:

- If we do not have rain by November in Southern California we could reach an all-time low, but the District saved another 4% over the water year.
- Metropolitan Water District of Southern California's allotment of water is a concern.
- The Carson project is 5-6 years out.
- Director Camarrano said the photos of Diamond Valley Reservoir are interesting and show the water line.

**FUTURE  
AGENDA  
ITEMS**

None.

**DIRECTOR  
COMMENTS**

Director Cammarano commented on receiving the District newsletter, which is very good. Director Cammarano also discussed the National Night Out in the Mission District at which the District will have a booth with information.

Director Taylor requested a newsletter, which Ms. Corona said she would provide.

Director Chan expressed concern for how the staff is doing. He also indicated that a ratepayer mentioned a leak but told him it was taken care of and she was happy with that. The rate payer indicated she had emailed the District and initially did not get a response, but the leak was resolved to the customer's satisfaction.

The directors welcomed a member of the public who had arrived at the meeting.

**ADJOURNMENT**

Upon motion by President Taylor, and seconded by Director Cammarano, the Board voted unanimously (4-0) to adjourn the meeting at 4:30 p.m.

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President

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Secretary

[SEAL]

**EFT-From the General Account for the Revolving Reimbursement**

	<b>Date Paid</b>	<b>Amount Paid</b>
Payroll	7/6/2022	\$ 72,771.47
Director's Payroll	7/12/2022	\$ 338.25
Payroll	7/20/2022	\$ 71,970.22
	<b>Total Amount to be Reimbursed:</b>	<b>\$ 145,079.94</b>




**SAN GABRIEL COUNTY WATER DISTRICT  
BANKING & INVESTMENT REPORT  
June 2022**

<b>Cash &amp; Investments</b>	
LAIF Investment	\$ 15,280,075
<i>LAIF Interest Rate</i>	0.861%
Time-Value Investment	\$ 1,196,458
Citizens Bank - General	\$ 4,236,203
Citizens Bank - Revolving	\$ 174,295
Citizens-Bank - Safety Lunches	\$ 37,785
Xpress Bill Pay Holding (Online)	\$ 35,466
Citizens Bank - General/Revolving & Other	\$ 4,483,749

*\*I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 7/26/2022

  
\_\_\_\_\_  
Treasurer

	<u>Jun-21</u>	<u>YTD Jun-21</u>	<u>Jun-22</u>	<u>YTD Jun-22</u>
<b>Cash Receipts</b>	\$ 904,562	\$ 4,949,875	\$ 814,298	\$ 5,183,595
<b>Disbursements</b>	\$ 430,529	\$ 5,293,128	\$ 503,780	\$ 3,713,301
<b>Water Sales</b>	\$ 771,596	\$ 4,326,355	\$ 777,678	\$ 4,460,079
<i>Water Payments</i>	763,122			
<i>A/R Payments</i>	61,670		<i>Meter Charges</i> \$ 275,292	
<i>LAIF Interest</i>	-		<i>Water Charges</i> \$ 502,387	
<i>Time Value Interest</i>	(9,397)		<i>Total Billed</i> \$ 777,678	
<i>Safety Lunches</i>	(1,097)			
	\$ 814,298			

**SAN GABRIEL COUNTY WATER DISTRICT  
REVENUE AND EXPENDITURE DISTRIBUTION**

**May 2022  
Year-To-Date Percent  
42%**

Acct. #	Description	Budget	Receipts & Expenditures May-22	Total YTD	Balance	YTD %
	<b>Total Revenues</b>	<b>\$ 9,645,853</b>	<b>\$ 945,696</b>	<b>\$ 4,108,309</b>	<b>\$ (5,537,544)</b>	<b>43%</b>
	<b>Operational Expense</b>					
	Production & Supply	2,103,494	82,120	541,114	(1,562,380)	26%
	Transmission & Distribution	660,916	54,196	231,801	(429,115)	35%
	Customer Service	370,509	30,745	148,148	(222,361)	40%
	General & Administrative	3,421,062	168,249	1,219,459	(2,201,603)	36%
	<b>Total Operational Expense</b>	<b>6,555,981</b>	<b>335,310</b>	<b>2,140,523</b>	<b>(4,415,458)</b>	<b>33%</b>
	<b>Gain/(Loss) before Capital</b>	<b>3,089,872</b>	<b>610,386</b>	<b>1,967,786</b>	<b>(1,122,086)</b>	<b>64%</b>
	Capital Expenditures	3,075,000	94,377	514,339	(2,560,661)	17%
	<b>Gain/(Loss)</b>	<b>\$ 14,872</b>	<b>\$ 516,009</b>	<b>\$ 1,453,447</b>	<b>\$ 1,438,575</b>	

**SAN GABRIEL COUNTY WATER DISTRICT  
REVENUE AND EXPENDITURE DISTRIBUTION**

**June 2022  
Year-To-Date Percent  
50%**

Acct. #	Description	Budget	Receipts & Expenditures Jun-22	Total YTD	Balance	YTD %
	<b>Total Revenues</b>	<b>\$ 9,645,853</b>	<b>\$ 790,632</b>	<b>\$ 4,899,121</b>	<b>\$ (4,746,732)</b>	<b>51%</b>
	<b>Operational Expense</b>					
	Production & Supply	2,103,494	84,363	625,478	(1,478,016)	30%
	Transmission & Distribution	660,916	33,532	265,333	(395,583)	40%
	Customer Service	370,509	29,087	177,236	(193,273)	48%
	General & Administrative	3,421,062	469,379	1,688,838	(1,732,224)	49%
	<b>Total Operational Expense</b>	<b>6,555,981</b>	<b>616,361</b>	<b>2,756,884</b>	<b>(3,799,097)</b>	<b>42%</b>
	<b>Gain/(Loss) before Capital</b>	<b>3,089,872</b>	<b>174,271</b>	<b>2,142,237</b>	<b>(947,635)</b>	<b>69%</b>
	Capital Expenditures	3,075,000	256,416	770,755	(2,304,245)	25%
	<b>Gain/(Loss)</b>	<b>\$ 14,872</b>	<b>\$ (82,145)</b>	<b>\$ 1,371,482</b>	<b>\$ 1,356,610</b>	