

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave
Rosemead, CA 91770**

June 28, 2022

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|---------------------------|-------|
| Director Taylor | _____ |
| Director DeLaTorre | _____ |
| Director Cammarano | _____ |
| Director Chan | _____ |
| Director Saucedo | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held June 14, 2022

Motion:
Second:
Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:
Second:
Action:

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7. District Counsel

8. Action Items

9. Miscellaneous Information Items

a. Receive and File: May 2022 Banking & Investment Report

b. Receive and File: 2021 Audited Financial Statement

**c. Receive and File: January Monthly Revenue & Expenditure Report
February Monthly Revenue & Expenditure Report
March Monthly Revenue & Expenditure Report
April Monthly Revenue & Expenditure Report**

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON JUNE 14, 2022**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, June 14, 2022 at 8366 Grand Avenue, Rosemead, California at the hour of 4:02 p.m.
- ROLL CALL** Present at the District office were General Manager Jim Prior, Casey Feilen, Carmen Corona, Directors Taylor, Cammarano, Chan, Saucedo and District Counsel Koczanowicz. Director DeLaTorre was absent.
- AGENDA** Upon motion by Director Chan and seconded by Director Saucedo, the Board adopted the agenda as presented on a 4 – 0 vote.
- PUBLIC COMMENT** No members of the public were present, no public comment received.
- MINUTES** Upon motion by Director Cammarano, seconded by Director Saucedo, the Board voted 4-0 to approve the minutes for the meeting of the Board of Directors held on May 24, 2022.
- DEMANDS** Director Chan motioned to authorize payment of demands on General Account in the amount of \$269,017.46 (Checks # 21991-22043) and electronic fund transfer from the General to the Revolving Account in the amount of \$95,810.91(Checks # 12825-12855 and voided check #12763). Director Cammarano seconded. Staff satisfactorily responded to questions from the Directors regarding various payments including air conditioning repairs, Contractor payments for pipe leak repair and developer improvements, emergency radios, payments to California American Water for Well 16. Motion passed on a 4-0 vote.
- DISTRICT COUNSEL REPORT** District Counsel reported that he has been working with staff on the cancellation of the landscaping maintenance contract due to poor performance by the contractor.
- ACTION ITEMS** None
- MISC INFORMATION ITEMS** Receive and File Water Well Report
Director Taylor observed that all the water levels were down and continue to drop.
- GENERAL MANAGER REPORT** General Manager and the Board commented on how impressive the ARC tour was and how large the facility was (10MGD). He informed the Board that the field office will be ready for a tour by the next Board meeting; that MWD connection feasibility study is well on its way and District will

receive regular updates on the progress. General Manager also told the Board that Casey Feilen will be attending the June 14th Council meeting in Rosemead and potentially answering questions regarding water related topics during Tom Love's presentation to the City Council; he also responded to questions from the Board regarding the timing and extent of the Carson Project. He also reminded the Board that he will be doing a presentation for the Kiwanis on June 23rd.
Mid-year budget review will be on the agenda in August

**FUTURE
AGENDA
ITEMS**

**DIRECTOR
COMMENTS**

Director Cammarano commented that National Night-Out information can be obtained from Chief of Police; Director Chan inquired about staff's health and well-being.

ADJOURNMENT

Upon motion by Director Taylor, seconded by Director Cammarano the Board voted 4-0 to adjourn the meeting at 4:32 p.m.

President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Payroll	6/8/2022	\$ 72,355.58
Director's Payroll	6/14/2022	\$ 245.90
Payroll	6/22/2022	\$ 71,982.27
	Total Amount to be Reimbursed:	\$ 144,583.75



**SAN GABRIEL COUNTY WATER DISTRICT
BANKING & INVESTMENT REPORT
May 2022**

Cash & Investments	
LAIF Investment	\$ 15,280,075
<i>LAIF Interest Rate</i>	0.684%
Time-Value Investment	\$ 1,205,855
Citizens Bank - General	\$ 4,007,876
Citizens Bank - Revolving	\$ 104,189
Citizens-Bank - Safety Lunches	\$ 38,882
Xpress Bill Pay Holding (Online)	\$ 32,355
Citizens Bank - General/Revolving & Other	\$ 4,183,302

**I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 6/28/2022



 Treasurer

	<u>May-21</u>	<u>YTD May-21</u>	<u>May-22</u>	<u>YTD May-22</u>
Cash Receipts	\$ 689,475	\$ 4,045,313	\$ 843,784	\$ 4,369,297
Disbursements	\$ 805,799	\$ 4,862,599	\$ 710,766	\$ 3,209,521
Water Sales	\$ 798,773	\$ 3,554,759	\$ 726,156	\$ 3,682,401
<i>Water Payments</i>	833,263			
<i>A/R Payments</i>	11,689		<i>Meter Charges</i> \$ 275,273	
<i>LAIF Interest</i>	-		<i>Water Charges</i> \$ 450,884	
<i>Time Value Interest</i>	(822)		<i>Total Billed</i> \$ 726,156	
<i>Safety Lunches</i>	(346)			
	<u>\$ 843,784</u>			

**SAN GABRIEL COUNTY WATER DISTRICT
REVENUE AND EXPENDITURE DISTRIBUTION**

**January 2022
Year-To-Date Percent
8%**

Acct. #	Description	Budget	Receipts & Expenditures Jan-22	Total YTD	Balance	YTD %
	Total Revenues	\$ 9,645,853	\$ 728,268	\$ 728,268	\$ (8,917,585)	8%
	Operational Expense					
	Production & Supply	2,103,494	69,567	69,567	(2,033,927)	3%
	Transmission & Distribution	660,916	43,207	43,207	(617,709)	7%
	Customer Service	370,509	27,608	27,608	(342,901)	7%
	General & Administrative	3,421,062	218,127	218,127	(3,202,935)	6%
	Total Operational Expense	6,555,981	358,509	358,509	(6,197,472)	5%
	Gain/(Loss) before Capital	3,089,872	369,759	369,759	(2,720,113)	12%
	Capital Expenditures	3,075,000	197,287	197,287	(2,877,713)	6%
	Gain/(Loss)	\$ 14,872	\$ 172,472	\$ 172,472	\$ 157,600	

**SAN GABRIEL COUNTY WATER DISTRICT
REVENUE AND EXPENDITURE DISTRIBUTION**

**February 2022
Year-To-Date Percent
17%**

Acct. #	Description	Budget	Receipts & Expenditures Feb-22	Total YTD	Balance	YTD %
	Total Revenues	\$ 9,645,853	\$ 736,341	\$ 1,484,662	\$ (8,161,191)	15%
	Operational Expense					
	Production & Supply	2,103,494	66,513	137,997	(1,965,497)	7%
	Transmission & Distribution	660,916	37,828	82,001	(578,915)	12%
	Customer Service	370,509	26,134	53,742	(316,767)	15%
	General & Administrative	3,421,062	168,950	387,077	(3,033,985)	11%
	Total Operational Expense	6,555,981	299,425	660,817	(5,895,164)	10%
	Gain/(Loss) before Capital	3,089,872	436,916	823,845	(2,266,027)	27%
	Capital Expenditures	3,075,000	101,946	299,233	(2,775,767)	10%
	Gain/(Loss)	\$ 14,872	\$ 334,970	\$ 524,612	\$ 509,740	

**SAN GABRIEL COUNTY WATER DISTRICT
REVENUE AND EXPENDITURE DISTRIBUTION**

**March 2022
Year-To-Date Percent
25%**

Acct. #	Description	Budget	Receipts & Expenditures Mar-22	Total YTD	Balance	YTD %
	Total Revenues	\$ 9,645,853	\$ 881,627	\$ 2,346,236	\$ (7,299,617)	24%
	Operational Expense					
	Production & Supply	2,103,494	129,927	266,008	(1,837,486)	13%
	Transmission & Distribution	660,916	62,076	143,110	(517,806)	22%
	Customer Service	370,509	39,770	93,512	(276,997)	25%
	General & Administrative	3,421,062	503,210	890,287	(2,530,775)	26%
	Total Operational Expense	6,555,981	734,982	1,392,917	(5,163,064)	21%
	Gain/(Loss) before Capital	3,089,872	146,644	953,319	(2,136,553)	31%
	Capital Expenditures	3,075,000	65,924	365,157	(2,193,197)	12%
	Gain/(Loss)	\$ 14,872	\$ 80,720	\$ 588,162	\$ 573,290	

**SAN GABRIEL COUNTY WATER DISTRICT
REVENUE AND EXPENDITURE DISTRIBUTION**

**April 2022
Year-To-Date Percent
33%**

Acct. #	Description	Budget	Receipts & Expenditures Apr-22	Total YTD	Balance	YTD %
	Total Revenues	\$ 9,645,853	\$ 816,376	\$ 3,162,613	\$ (6,483,240)	33%
	Operational Expense					
	Production & Supply	2,103,494	192,987	458,994	(1,644,500)	22%
	Transmission & Distribution	660,916	34,495	177,606	(483,310)	27%
	Customer Service	370,509	23,892	117,404	(253,105)	32%
	General & Administrative	3,421,062	160,922	1,051,209	(2,369,853)	31%
	Total Operational Expense	6,555,981	412,296	1,805,213	(4,750,768)	28%
	Gain/(Loss) before Capital	3,089,872	404,081	1,357,400	(1,732,472)	44%
	Capital Expenditures	3,075,000	54,805	419,962	(2,655,038)	14%
	Gain/(Loss)	\$ 14,872	\$ 349,276	\$ 937,438	\$ 922,566	