

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON MAY 10, 2022**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, May 10, 2022 at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** Present at the District office were General Manager Jim Prior, Casey Feilen, Carmen Corona, Directors Taylor, Cammarano, DeLaTorre, Chan, Saucedo and District Counsel Koczanowicz.
- AGENDA** Upon motion by Director DeLaTorre and seconded by Director Saucedo, the Board adopted the agenda as presented on a 5 – 0 vote.
- PUBLIC COMMENT** No members of the public were present.
- MINUTES** Upon motion by Director Chan and seconded by Director Saucedo, the Board unanimously voted to approve the minutes for the meeting of the Board of Directors held on April 26, 2022, with one minor correction.
- DEMANDS** Director DeLaTorre motioned to authorize payment from General Account in the amount of \$482,138.22 (Check #s 21945-21990) and electronic funds transfer from the general account to the revolving account in the amount of \$100,297.79 (Check #s 12727-12824). The motion was seconded by Director Cammarano. Staff responded to questions from the Directors regarding several payments including Well 14 work by Tri-County, payment to MWD for feasibility study, county assessment and costs of IT for internet repair. Directors also asked about payments for Edison costs, purchase of parts for water system, as well as a voided check to U.S. Bank. All questions were answered to the Board’s satisfaction. Motion passed on a 5-0 vote.
- DISTRICT COUNSEL REPORT** District Counsel reported that there were no legal issues that required Board’s attention.
- ACTION ITEMS** 8 a. Discussion, Consideration and Action on Approving Water Supply Shortage Stage 2
- Director Cammarano moved to approve the staff recommendation to declare Stage 2 of the Water Conservation Plan. Motion was seconded by Director DeLaTorre.
- General Manager informed the Board that as a result of the ongoing drought, it would be prudent to consider declaring Stage 2 of the Water Conservation

Plan, as the State continues to move toward tighter water usage restrictions. Director Taylor commented that since we are in the drought and the State has not taken any steps to improve the water supply, we need to adopt Stage 2. Director Chan stated that he would not be able to vote for it since the State did not create the needed infrastructure with the bonds that were voted in 2014.

Director Cammarano stated that she believes that the drought is a serious issue: she also stated that something must be done to have the public take the situation seriously and that consideration must be given to hardship cases. Director Saucedo inquired about the possible use of drip systems to assist in water conservation. Following the discussion, motion to approve the Resolution (as corrected for grammatical error) passed 4-1, with Director Chan being the dissenting vote.

**MISC  
INFORMATION**

Water Well Report. Board received Water Well Report. Director Taylor commented that all levels were down and that by November it may reach all time low. Board received and filed the report

**GENERAL  
MANAGER  
REPORT**

General Manager reported that the Fuel Trailer has been delivered; that the ARC tour will take place on June 7<sup>th</sup>, 2022 in Pico Rivera; that the ramps are being installed in the field office for ADA compliance; that 500 ft of 12 inch and 16 inch pipe will be delivered and the project will start in July. General Manager also advised the Board that May 18<sup>th</sup> is Public Works Day; that the Newsletter is scheduled to be released shortly, that a Keurig coffee machine will be acquired for the office and that the AC system in the office is in need of repair. Lastly General Manager informed the Board that a resident was seeking Board's approval for the drought tolerant landscaping, to be put on the sign in his front yard, which staff did not recommend. Director Taylor had questions about the fencing at the District office, which were answered to his satisfaction.

**FUTURE  
AGENDA  
ITEMS**

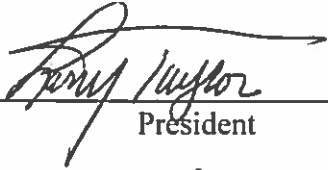
None

**DIRECTOR  
COMMENTS**

Director Cammarano reminded the Board that Kiwanis will receive a presentation on water conservation and related issues on June 23<sup>rd</sup> at noon. She commented on the success of Blossom Marketplace. General Manager will be doing the presentation. She also handed out invitations for the Gala Dinner for 250<sup>th</sup> Anniversary of San Gabriel Mission. Director Chan inquired about the health of the staff. He also reported on his attendance at ACWA in Sacramento including various meetings and caucuses. He thanked A&W for the dinner and relayed a story about meeting a high school classmate, that he has not seen since graduation.

**ADJOURNMENT**

Upon motion by Director Taylor, seconded by Director Cammarano the Board voted unanimously to adjourn the meeting at 5:00 p.m.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

[SEAL]

## Report Criteria:

Report type: Summary  
 Check.Type = {<>} "Adjustment"  
 Bank.Bank number = {=} 1

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/22	05/10/2022	21945	10177	ACC Business	102000	594.67
05/22	05/10/2022	21946	10077	ACWA/JPIA	102000	43,434.27
05/22	05/10/2022	21947	13751	ALSCO	102000	328.36
05/22	05/10/2022	21948	10048	AT&T	102000	275.42
05/22	05/10/2022	21949	10148	AT&T Mobility	102000	302.13
05/22	05/10/2022	21950	11364	City of San Gabriel	102000	37,385.03
05/22	05/10/2022	21951	11770	Clinical Laboratory of San Bernardino	102000	2,206.91
05/22	05/10/2022	21952	13303	Core & Main	102000	1,026.56
05/22	05/10/2022	21953	13470	Coverall North America, Inc.	102000	385.00
05/22	05/10/2022	21954	11486	Doty Bros. Equipment Co.	102000	85,970.62
05/22	05/10/2022	21955	12959	E.C.C., Inc.	102000	28,961.40
05/22	05/10/2022	21956	10171	EldeBailly LLP	102000	12,708.98
05/22	05/10/2022	21957	13413	Elite Equipment, Inc.	102000	531.12
05/22	05/10/2022	21958	12192	Federal Express	102000	58.22
05/22	05/10/2022	21959	13434	Ferguson Enterprises, Inc.	102000	98.05
05/22	05/10/2022	21960	10239	Fewer Fires, LLC	102000	399.00
05/22	05/10/2022	21961	10132	Geolinks	102000	599.00
05/22	05/10/2022	21962	12494	Gordon Termite Control, inc.	102000	60.00
05/22	05/10/2022	21963	13538	Highroad Information Technology	102000	2,529.00
05/22	05/10/2022	21964	12202	Home Depot Credit Services	102000	262.74
05/22	05/10/2022	21965	13524	Infosend	102000	101.83
05/22	05/10/2022	21966	12499	Interstate Batteries	102000	27.32
05/22	05/10/2022	21967	13727	KAR-TECH	102000	160.00
05/22	05/10/2022	21968	13658	Landcare USA, LLC	102000	3,090.99
05/22	05/10/2022	21969	10013	Mission Super Hardware	102000	301.24
05/22	05/10/2022	21970	13459	Mutual of Omaha	102000	565.44
05/22	05/10/2022	21971	13329	Northern Safety Co., Inc.	102000	393.85
05/22	05/10/2022	21972	13386	Office Depot	102000	78.85
05/22	05/10/2022	21973	10220	P.H. Roofing/Paul Harris	102000	350.00
05/22	05/10/2022	21974	10112	Purchase Power	102000	150.00
05/22	05/10/2022	21975	10024	Raymond Basin Management Board	102000	33,942.50
05/22	05/10/2022	21976	11820	Republic Services #902	102000	207.34
05/22	05/10/2022	21977	11968	Robert Brkich Construction	102000	67,072.84
05/22	05/10/2022	21978	12407	San Gabriel Valley Protective	102000	50.00
05/22	05/10/2022	21979	12479	SC Fuels	102000	1,562.50
05/22	05/10/2022	21980	12478	SC Fuels (Fuelman)	102000	2,656.05
05/22	05/10/2022	21981	11411	South Coast A.Q.M.D.	102000	287.76
05/22	05/10/2022	21982	10020	Southern California Gas Co.	102000	77.59
05/22	05/10/2022	21983	13486	Star Maintenance Supply	102000	158.70
05/22	05/10/2022	21984	13759	Tri County Pump Company	102000	87,564.86
05/22	05/10/2022	21985	12045	Underground Service Alert	102000	148.60
05/22	05/10/2022	21986	10428	Upper San Gabriel Valley MWD	102000	41,000.00
05/22	05/10/2022	21987	12727	Waterline Technologies, Inc.	102000	2,340.66
05/22	05/10/2022	21988	13221	Western Fence Co.	102000	5,870.00
05/22	05/10/2022	21989	10022	Western Water Works Supply Co.	102000	15,387.02
05/22	05/10/2022	21990	10447	Xerox Corporation	102000	485.80
Grand Totals:						482,138.22

Report Criteria:

Report type: Summary  
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 Bank.Bank number = {=} 3

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/22	04/28/2022	12727	13350	L. Andrew Mutch, DDS	102000	340.00- V
04/22	04/07/2022	12794	10178	Brian Choi Dental Inc.	102000	349.00
04/22	04/07/2022	12795	10421	Hao Tai Le	102000	1,704.00
04/22	04/07/2022	12796	12674	U.S. Bank	102000	.00 V
04/22	04/07/2022	12797	12674	U.S. Bank	102000	4,193.28
04/22	04/12/2022	12798	13529	Eric Chan	102000	92.35
04/22	04/12/2022	12799	10350	Domingo Saucedo	102000	92.35
04/22	04/12/2022	12800	10422	Cesar Mora	102000	87.18
04/22	04/12/2022	12801	10098	Petty Cash Reimbursement	102000	160.18
04/22	04/14/2022	12802	11940	Lincoln National Life Insurance Co.	102000	3,295.00
04/22	04/14/2022	12803	13322	Vicken Marganlan, DDS	102000	487.00
04/22	04/15/2022	12804	10122	ACWA / JPIA	102000	6,925.95
04/22	04/15/2022	12805	13283	Jared Dibenedetto	102000	60.00
04/22	04/19/2022	12806	10424	Felipe Kuo	102000	78.43
04/22	04/19/2022	12807	13350	L. Andrew Mutch, DDS	102000	251.00
04/22	04/19/2022	12808	13494	Roy H. Chang, DDS	102000	330.00
04/22	04/28/2022	12809	10425	Best Investment Group LLC	102000	29.07
04/22	04/26/2022	12810	13774	Great Smiles Dental	102000	138.00
04/22	04/26/2022	12811	10427	Guoqi Zhen	102000	66.36
04/22	04/26/2022	12812	13584	Scott A. Santoro, DMD, Inc.	102000	280.00
04/22	04/26/2022	12813	13206	Stephen W. Bowen, DMD	102000	111.00
04/22	04/26/2022	12814	13529	Eric Chan	102000	92.35
04/22	04/26/2022	12815	10350	Domingo Saucedo	102000	92.35
04/22	04/27/2022	12816	13350	L. Andrew Mutch, DDS	102000	340.00
04/22	04/27/2022	12817	11940	Lincoln National Life Insurance Co.	102000	3,295.00
04/22	04/29/2022	12818	13296	Jeffrey C. Murphy, DDS	102000	26.00
04/22	04/29/2022	12819	10233	Pasadena Periodontics	102000	58.40
04/22	04/29/2022	12820	10363	Staples Business Credit	102000	568.74
04/22	04/29/2022	12821	10429	Jin Li Guang	102000	1,127.10
04/22	04/29/2022	12822	10430	Melyan Ye	102000	1,579.97
04/22	04/29/2022	12823	10431	Tuyet T Tran	102000	1,810.81
04/22	04/29/2022	12824	10432	Yu-Hsio Kao	102000	897.72
Grand Totals:						<u>28,278.59</u>