

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON APRIL 26, 2022**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, April 26, 2022 at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** Present at the District office were General Manager Jim Prior, Casey Feilen, Carmen Corona, Directors Taylor, Cammarano, DeLaTorre, Chan, Saucedo and District Counsel Koczanowicz.
- AGENDA** Upon motion by Director DeLaTorre and seconded by Director Saucedo, the Board adopted the agenda as presented on a 5 – 0 vote.
- PUBLIC COMMENT** No members of the public were in attendance.
- MINUTES** Upon motion by Director Chan seconded by Director Saucedo, the Board unanimously voted to approve the minutes as corrected by Director Chan for the meeting of the Board of Directors held on April 12, 2022.
- DEMANDS** Director DeLaTorre motioned to authorize electronic funds transfer from the general account to the revolving account in the amount of \$72,564.60. The motion was seconded by Director Chan and passed on a 5-0 vote.
- DISTRICT COUNSEL REPORT** District Counsel reported that there were no legal issues that required Board's attention and responded to some questions from the Directors about the transition to the new firm.
- ACTION ITEMS** **8 a. Consideration of adoption of Resolution No.4-26-519 to amend the Administrative Code**
Director Cammarano moved, Director DeLaTorre seconded the motion to approve the staff recommendation to adopt the Resolution to amend Chapter 8 of the Code Sections dealing with Water Shortage Contingency plan. General Manager explained that the proposed amendments make the District Code consistent with the stages and triggers for the State declared levels of Water Supply shortages. He further explained the Boards action was limited to amending the code and no new levels or mandatory reductions were before the Board. Directors inquired about consequences of Level III being instituted and about potential need for enforcement of conservation measures and potential additional employees. General Manager explained that currently the District is relying on reports from the public and in-the-field observations by employees to maintain compliance and assist in conservation measures.
Carmen Corona informed the Board that in the past there was sufficient assistance from the existing employees to help in monitoring and informing

the public if/when greater levels of conservation were necessary. Motion to approve passed 5-0.

8 b Consideration of proposed revisions to the American Tower Lease with the District

Board received a written staff report regarding the requested changes to the Lease terms by American Tower. Staff responded to some questions regarding the condition of the tower and any tenants. Director Cammarano moved to accept staff recommendation and reject the proposed amendments. Director Chan seconded and motion passed on a 5-0 vote.

MISC INFORMATION

Receive and File March 22 Banking and Investment Report. Board received the Report. General Manager provided maturity dates for the Time Value Investments. Director Taylor commented that the revenue numbers looked good; Director Chan commented on the higher LAIF rates and asked about the interim losses on the Time Value Investments.

GENERAL MANAGER REPORT

General Manager reported that District received a \$12,700 check from JPIA as a reward for keeping the work place free of accidents; he stated that Well 14 will soon be back in service; the District has started the conversion to T-Mobile with the switch of the cell phones first, all numbers will remain the same; Mr. Prior reported that Gerona project may move forward as more pipe is likely to arrive soon; the new modular building at the District making good progress with windows soon to be installed; he reported that Civil Tech will soon start preparing a "scope of work" for Bidders for the test well at Well 8 and that he had a productive meeting with City of San Gabriel staff to discuss joint handling of the Stage 2 water shortage declaration; he also discussed the Albert Robles Center tour and invited Directors to participate and reported on progress in water assessment study required by the State and a Water Association meeting in Glendora where Adan Ortega reported that in response to the drought, the State is more likely to install landscape removal regulations than risk a housing moratorium.

FUTURE AGENDA ITEMS


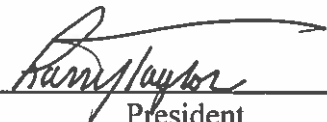
Discussion of instituting Stage 2 Water Supply Shortage

DIRECTOR COMMENTS

Director Cammarano thanked everyone for attending and supporting the Women's Foundation Luncheon which was a great success. Director Taylor inquired about the availability of Prop 68 funds and General Manager advised that District's demographics do not make it a likely choice for those grants. Director Chan inquired about the health of the staff and he and Director Saucedo talked about the raffle prizes at the Women Foundation luncheon. Director Cammarano reminded everyone about the grand re-opening event for the Mission which will be held on September 10th & 11th.

ADJOURNMENT

Upon motion by Director Taylor, seconded by Director Cammarano the Board voted unanimously to adjourn the meeting at 4:44 p.m.

President

Secretary

[SEAL]