

**San Gabriel County Water District  
Regular Meeting of the Board of Directors  
8366 Grand Ave  
Rosemead, CA 91770**

**May 24, 2022**

**4:00 P.M.**

**AGENDA**

**Call to Order**

**1. Pledge of Allegiance**

- 2. Roll Call**
- |                           |       |
|---------------------------|-------|
| <b>Director Taylor</b>    | _____ |
| <b>Director DeLaTorre</b> | _____ |
| <b>Director Cammarano</b> | _____ |
| <b>Director Chan</b>      | _____ |
| <b>Director Saucedo</b>   | _____ |

**3. Additions, Re-order and Adoption of the Agenda:**

**Motion:**

**Second:**

**Action:**

**4. Public Comment on Agenda and Non-Agenda items**

**Anyone wishing to discuss items on and not on the agenda may do so at this time**

**5. Minutes of a Regular Meeting of the Board of Directors held May 10, 2022**

**Motion:**

**Second:**

**Action:**

**6. List of Demands on the General Account**

**a. Revolving/Payroll Account Reimbursement**

**Motion:**

**Second:**

**Action:**

**7. District Counsel**

**8. Action Items**

**9. Miscellaneous Information Items**

**a. Receive and File: April 2022 Banking & Investment Report**

**10. General Manager Report**

**11. Future Agenda Items**

**12. Director Comments**

**13. Adjournment**

**Motion:**

**Second:**

**Action:**

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON MAY 10, 2022**

**CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, May 10, 2022 at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.

**ROLL CALL** Present at the District office were General Manager Jim Prior, Casey Feilen, Carmen Corona, Directors Taylor, Cammarano, DeLaTorre, Chan, Saucedo and District Counsel Koczanowicz.

**AGENDA** Upon motion by Director DeLaTorre and seconded by Director Saucedo, the Board adopted the agenda as presented on a 5 – 0 vote.

**PUBLIC COMMENT** No members of the public were present.

**MINUTES** Upon motion by Director Chan and seconded by Director Saucedo, the Board unanimously voted to approve the minutes for the meeting of the Board of Directors held on April 26, 2022, with one minor correction.

**DEMANDS** Director DeLaTorre motioned to authorize payment from General Account in the amount of \$482,138.22 (Check #s 21945-21990) and electronic funds transfer from the general account to the revolving account in the amount of \$100,297.79 (Check #s 12727-12824). The motion was seconded by Director Cammarano. Staff responded to questions from the Directors regarding several payments including Well 14 work by Tri-County, payment to MWD for feasibility study, county assessment and costs of IT for internet repair. Directors also asked about payments for Edison costs, purchase of parts for water system, as well as a voided check to U.S. Bank. All questions were answered to the Board's satisfaction. Motion passed on a 5-0 vote.

**DISTRICT COUNSEL REPORT** District Counsel reported that there were no legal issues that required Board's attention.

**ACTION ITEMS** 8 a. Discussion, Consideration and Action on Approving Water Supply Shortage Stage 2

Director Cammarano moved to approve the staff recommendation to declare Stage 2 of the Water Conservation Plan. Motion was seconded by Director DeLaTorre.

General Manager informed the Board that as a result of the ongoing drought, it would be prudent to consider declaring Stage 2 of the Water Conservation

Plan, as the State continues to move toward tighter water usage restrictions. Director Taylor commented that since we are in the drought and the State has not taken any steps to improve the water supply, we need to adopt Stage 2. Director Chan stated that he would not be able to vote for it since the State did not create the needed infrastructure with the bonds that were voted in 2014.

Director Cammarano stated that she believes that the drought is a serious issue: she also stated that something must be done to have the public take the situation seriously and that consideration must be given to hardship cases. Director Saucedo inquired about the possible use of drip systems to assist in water conservation. Following the discussion, motion to approve the Resolution (as corrected for grammatical error) passed 4-1, with Director Chan being the dissenting vote.

**MISC  
INFORMATION**

Water Well Report. Board received Water Well Report. Director Taylor commented that all levels were down and that by November it may reach all time low. Board received and filed the report

**GENERAL  
MANAGER  
REPORT**

General Manager reported that the Fuel Trailer has been delivered; that the ARC tour will take place on July 7<sup>th</sup>, 2022 in Pico Rivera; that the ramps are being installed in the field office for ADA compliance; that 500 ft of 12 inch and 16 inch pipe will be delivered and the project will start in July. General Manager also advised the Board that May 18<sup>th</sup> is Public Works Day; that the Newsletter is scheduled to be released shortly, that a Keurig coffee machine will be acquired for the office and that the AC system in the office is in need of repair. Lastly General Manager informed the Board that a resident was seeking Board's approval for the drought tolerant landscaping, to be put on the sign in his front yard, which staff did not recommend. Director Taylor had questions about the fencing at the District office, which were answered to his satisfaction.

**FUTURE  
AGENDA  
ITEMS**

None

**DIRECTOR  
COMMENTS**

Director Cammarano reminded the Board that Kiwanis will receive a presentation on water conservation and related issues on June 23<sup>rd</sup> at noon. She commented on the success of Blossom Marketplace. General Manager will be doing the presentation. She also handed out invitations for the Gala Dinner for 250<sup>th</sup> Anniversary of San Gabriel Mission. Director Chan inquired about the health of the staff. He also reported on his attendance at ACWA in Sacramento including various meetings and caucuses. He thanked A&W for the dinner and relayed a story about meeting a high school classmate, that he has not seen since graduation.

**ADJOURNMENT**

Upon motion by Director Taylor, seconded by Director Cammarano the Board voted unanimously to adjourn the meeting at 5:00 p.m.

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President

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Secretary

[SEAL]

**EFT-From the General Account for the Revolving Reimbursement**

	<b>Date Paid</b>	<b>Amount Paid</b>
Director's Payroll	5/10/2022	\$ 353.55
Payroll	5/11/2022	\$ 72,416.31
	<b>Total Amount to be Reimbursed:</b>	<b>\$ 72,769.86</b>



**SAN GABRIEL COUNTY WATER DISTRICT  
BANKING & INVESTMENT REPORT  
April 2022**

<b>Cash &amp; Investments</b>	
LAIF Investment	\$ 15,280,075
<i>LAIF Interest Rate</i>	0.523%
Time-Value Investment	\$ 1,206,677
Citizens Bank - General	\$ 3,881,269
Citizens Bank - Revolving	\$ 99,702
Citizens-Bank - Safety Lunches	\$ 39,228
Xpress Bill Pay Holding (Online)	\$ 29,262
Citizens Bank - General/Revolving & Other	\$ 4,049,462

*\*I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 5/24/2022

*Carmen J.*  
\_\_\_\_\_  
Treasurer

	<u>Apr-21</u>	<u>YTD Apr-21</u>	<u>Apr-22</u>	<u>YTD Apr-22</u>
<b>Cash Receipts</b>	\$ 747,406	\$ 3,355,838	\$ 851,403	\$ 3,525,513
<b>Disbursements</b>	\$ 1,503,548	\$ 4,056,800	\$ 783,594	\$ 2,498,755
<b>Water Sales</b>	\$ 674,461	\$ 2,755,986	\$ 779,650	\$ 2,956,245
<i>Water Payments</i>	782,050			
<i>A/R Payments</i>	67,828		<i>Meter Charges</i> \$ 275,502	
<i>LAIF Interest</i>	11,612		<i>Water Charges</i> \$ 504,149	
<i>Time Value Interest</i>	(9,802)		<i>Total Billed</i> \$ 779,650	
<i>Safety Lunches</i>	(285)			
	<u>\$ 851,403</u>			