

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON APRIL 12, 2022**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, April 12, 2022 at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** Present at the District office were General Manager Jim Prior, Casey Feilen, Carmen Corona, Directors Taylor, Cammarano, DeLaTorre, Chan, Saucedo and District Counsel Koczanowicz.
- AGENDA** Upon motion by Director DeLaTorre and seconded by Director Saucedo, the Board adopted the agenda as presented on a 5 – 0 vote.
- PUBLIC COMMENT** No members of the public were present, no comments were received.
- MINUTES** Upon motion by Director Chan and seconded by Director Saucedo, the Board unanimously voted to approve the minutes for the meeting of the Board of Directors held on March 22, 2022, with one minor correction on item 8c.
- DEMANDS** Director DeLaTorre motioned to authorize payment from General Account in the amount of \$572,947.44 (Check #s 21893-21944) and electronic funds transfer from the general account to the revolving account in the amount of \$101,713.81(Check #s 12753-12793). The motion was seconded by Director Chan. Staff responded to questions from the Directors regarding various entries including tree removal at Well 8, the following voided checks (12410,12415,12423,12468,12724 & 21863), cost of concrete slab for the office building and payments of usa’s account. Motion passed on a 5-0 vote.
- DISTRICT COUNSEL REPORT** District Counsel reported that the transition to the new law firm Aleshire & Wynder LLP has been smooth and that Christine Carson from the firm will be assisting in handling of legal matters.
- ACTION ITEMS** **8 a. Consideration of Time Value Investment changes**
Director Cammarano moved to approve the staff recommendation to move investments into new CDs on a 3 year term, seconded by Director DeLaTorre. Board inquiries regarding three year vs. four year terms and number of CDs were answered by staff. Motion to approve passed 5-0.
- MISC INFORMATION** **Water Well Report.** Board received Water Well Report. Director Taylor commented that all Wells were down a little bit. Board discussed the historical trends for water volumes.

**GENERAL
MANAGER
REPORT**

General Manager reported that MWD will be invoicing the District for the feasibility study for a connection, which was a positive step forward to getting the study on its way. He reported that he will be meeting with the City of San Gabriel regarding Governor's new executive orders for drought emergency and potential development limitations resulting therefrom. General Manager reported that staff is evaluating a switch from AT&T to T-Mobile in order to save District approximately \$1,000 per month. He also reported that the new modular building will be delivered shortly, that the pipe for the Gerona project may be delayed in delivery and that District received another Lease amendment proposal from American Tower. Board asked some questions and directed staff to agendize the item for action at the next meeting. Lastly General Manager reported that Board will be considering an amendment to adopt new Water Shortage Contingency plan at the next meeting.

**FUTURE
AGENDA
ITEMS**


Administrative Code Amendment for Water Contingency Plan and American Tower request for lease amendment

**DIRECTOR
COMMENTS**

Director Chan inquired about the health of the staff and stated that he will attend ACWA conference in Sacramento. Director Taylor inquired about possibility of going to the Delta tour; Director Cammarano informed everyone that Sally Baldwin, wife of a former Director passed away with services scheduled for May 23, 2022 at 2:00 pm at the Church of our Savior and she requested that the meeting be adjourned in her memory. She also informed everyone that Kiwanis will hold a pancake breakfast on April 16, 2022 at Smith park and that the San Gabriel Women's Foundation will have a Soup and Salad lunch on April 21st, 2022 at Grapevine Park.

ADJOURNMENT

Upon motion by Director Taylor, seconded by Director Cammarano the Board voted unanimously to adjourn the meeting at 4:47 p.m. in memory of Sally Baldwin.



President



Secretary

[SEAL]

Report Criteria:

Report type: Summary
 Check.Type = {<} "Adjustment"
 Bank.Bank number = {=} 1

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/22	04/11/2022	21863	10120	Fraljo Brothers Inc.	102000	70,767.38- V
04/22	04/12/2022	21893	10177	ACC Business	102000	594.67
04/22	04/12/2022	21894	10077	ACWA/JPIA	102000	44,266.57
04/22	04/12/2022	21895	13751	ALSCO	102000	410.45
04/22	04/12/2022	21896	10048	AT&T	102000	276.29
04/22	04/12/2022	21897	10148	AT&T Mobility	102000	297.40
04/22	04/12/2022	21898	13694	California American Water	102000	292.73
04/22	04/12/2022	21899	13750	CALPERS	102000	280,000.00
04/22	04/12/2022	21900	10061	Caselle, Inc.	102000	3,000.00
04/22	04/12/2022	21901	11364	City of San Gabriel	102000	47,437.67
04/22	04/12/2022	21902	13649	City of San Gabriel	102000	1,946.70
04/22	04/12/2022	21903	12035	Civiltec Engineering, Inc.	102000	110.00
04/22	04/12/2022	21904	10168	Claris Strategy	102000	3,440.00
04/22	04/12/2022	21905	11770	Clinical Laboratory of San Bernardino	102000	1,856.78
04/22	04/12/2022	21906	13303	Core & Main	102000	24,597.81
04/22	04/12/2022	21907	13470	Coverall North America, Inc.	102000	385.00
04/22	04/12/2022	21908	10060	CV Strategies	102000	683.75
04/22	04/12/2022	21909	11486	Doty Bros. Equipment Co.	102000	10,458.00
04/22	04/12/2022	21910	12959	E.C.C., Inc.	102000	6,488.88
04/22	04/12/2022	21911	10171	EideBailly LLP	102000	3,402.33
04/22	04/12/2022	21912	13369	Fast Eddie's Trucking	102000	5,332.00
04/22	04/12/2022	21913	12192	Federal Express	102000	53.32
04/22	04/12/2022	21914	13682	Flintridge Tree Care	102000	8,765.00
04/22	04/12/2022	21915	10120	Fraljo Brothers Inc.	102000	70,767.38
04/22	04/12/2022	21916	10132	Geolinks	102000	1,198.00
04/22	04/12/2022	21917	12494	Gordon Termite Control, Inc.	102000	50.00
04/22	04/12/2022	21918	12956	Hach Company	102000	865.33
04/22	04/12/2022	21919	13538	Highroad Information Technology	102000	24,330.25
04/22	04/12/2022	21920	13524	Infosend	102000	4,892.08
04/22	04/12/2022	21921	12499	Interstate Batteries	102000	54.64
04/22	04/12/2022	21922	12169	JHM Supply	102000	138.57
04/22	04/12/2022	21923	13727	KAR-TECH	102000	80.00
04/22	04/12/2022	21924	13381	Kevin's Smog, Inc.	102000	40.00
04/22	04/12/2022	21925	13658	Landcare USA, LLC	102000	3,090.99
04/22	04/12/2022	21926	13761	Merry & San Marino Plumbing	102000	325.00
04/22	04/12/2022	21927	10013	Mission Super Hardware	102000	280.91
04/22	04/12/2022	21928	13459	Mutual of Omaha	102000	565.44
04/22	04/12/2022	21929	10157	O'Reilly	102000	60.02
04/22	04/12/2022	21930	10166	Public Water Agencies Group	102000	2,802.50
04/22	04/12/2022	21931	11820	Republic Services #902	102000	207.34
04/22	04/12/2022	21932	13757	Russ Pershing Concrete	102000	28,000.00
04/22	04/12/2022	21933	12478	SC Fuels (Fuelman)	102000	2,927.36
04/22	04/12/2022	21934	13629	Secure Site Solutions, Inc.	102000	405.00
04/22	04/12/2022	21935	13321	Signius Communications	102000	951.29
04/22	04/12/2022	21936	10020	Southern California Gas Co.	102000	265.22
04/22	04/12/2022	21937	13486	Star Maintenance Supply	102000	165.65
04/22	04/12/2022	21938	13249	Temple City Lawnmower Inc.	102000	53.18
04/22	04/12/2022	21939	10153	The Orbit Printing Co	102000	316.42
04/22	04/12/2022	21940	13759	Tri County Pump Company	102000	46,260.00
04/22	04/12/2022	21941	12045	Underground Service Alert	102000	178.30
04/22	04/12/2022	21942	13631	W S Pave, Inc.	102000	7,970.00
04/22	04/12/2022	21943	12727	Waterline Technologies, Inc.	102000	1,962.24

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/22	04/12/2022	21944	10447	Xerox Corporation	102000	416.36
Grand Totals:						<u>572,947.44</u>

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Bank.Bank number = {=} 1

Report Criteria:

Report type: Summary
 Check.Type = {<>} "Adjustment"
 Bank.Bank number = {=} 3

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/22	03/24/2022	12410	10251	Janice Kasal	102000	180.69- V
03/22	03/24/2022	12415	10259	Ada Li Hin	102000	72.53- V
03/22	03/24/2022	12423	10256	Sharon Wong	102000	13.19- V
03/22	03/24/2022	12468	10284	Duyen Pham	102000	52.32- V
03/22	03/08/2022	12724	10068	Arlen Vartanian D.D.S., Inc.	102000	274.00- V
03/22	03/01/2022	12753	12674	U.S. Bank	102000	1,809.51
03/22	03/02/2022	12754	11940	Lincoln National Life Insurance Co.	102000	2,970.00
03/22	03/02/2022	12755	13283	Jared Dibenedetto	102000	60.00
03/22	03/07/2022	12756	10404	Chunmel Li	102000	6.29
03/22	03/07/2022	12757	10405	Elham Khajavi DDS, Inc.	102000	750.00
03/22	03/07/2022	12758	10269	Laura Immel Sprague, DDS Inc.	102000	424.00
03/22	03/08/2022	12759	13529	Eric Chan	102000	92.35
03/22	03/08/2022	12760	10350	Domingo Saucedo	102000	92.35
03/22	03/08/2022	12761	10068	Arlen Vartanian D.D.S., Inc.	102000	274.00
03/22	03/08/2022	12762	13528	Charles N. Delatorre	102000	1,750.00
03/22	03/08/2022	12763	10406	Dorothy J Palazo Trust	102000	64.73
03/22	03/08/2022	12764	10098	Petty Cash Reimbursement	102000	172.61
03/22	03/10/2022	12765	13477	The Hartford	102000	1,090.00
03/22	03/16/2022	12766	11940	Lincoln National Life Insurance Co.	102000	3,120.00
03/22	03/16/2022	12767	10063	San Gabriel Valley Tribune	102000	149.44
03/22	03/16/2022	12768	13458	Vanessa Ho, DDS	102000	400.00
03/22	03/22/2022	12769	13529	Eric Chan	102000	92.35
03/22	03/22/2022	12770	10350	Domingo Saucedo	102000	92.35
03/22	03/22/2022	12771	10405	Elham Khajavi DDS, Inc.	102000	1,157.00
03/22	03/22/2022	12772	10409	James Lan	102000	57.83
03/22	03/22/2022	12773	10408	Jed Yang	102000	100.00
03/22	03/22/2022	12774	13296	Jeffrey C. Murphy, DDS	102000	254.00
03/22	03/22/2022	12775	10410	Junrong Huang	102000	4.62
03/22	03/22/2022	12776	10271	Kaitlin McClure, D.D.S.	102000	1,750.00
03/22	03/22/2022	12777	13594	Scott A. Santoro, DMD, Inc.	102000	360.00
03/22	03/22/2022	12778	10407	Tianwen Bu	102000	18.34
03/22	03/30/2022	12779	10411	Cuifang Chen	102000	61.54
03/22	03/30/2022	12780	10405	Elham Khajavi DDS, Inc.	102000	243.00
03/22	03/30/2022	12781	11940	Lincoln National Life Insurance Co.	102000	3,170.00
03/22	03/30/2022	12782	10412	Miaowen Chang	102000	51.11
03/22	03/31/2022	12783	10415	Brenda Ruvalcaba	102000	685.01
03/22	03/31/2022	12784	10414	JMP Builders, Inc.	102000	68.75
03/22	03/31/2022	12785	10413	Ly N. Ha	102000	953.27
03/22	03/31/2022	12786	10417	Ricardo Catano	102000	77.77
03/22	03/31/2022	12787	10418	Steven Thal	102000	5,077.58
03/22	03/31/2022	12788	10197	Swish Province II LLC	102000	1,466.00
03/22	03/31/2022	12789	10416	Yan Chen	102000	556.35
03/22	03/31/2022	12790	10363	Staples Business Credit	102000	913.46
03/22	03/31/2022	12791	10419	Fritz Allncy	102000	26.35
03/22	03/31/2022	12792	13774	Great Smiles Dental	102000	346.00
03/22	03/31/2022	12793	10420	William Gene Weal	102000	54.12
Grand Totals:						30,269.35