

**San Gabriel County Water District  
Regular Meeting of the Board of Directors  
8366 Grand Ave  
Rosemead, CA 91770**

**March 22, 2022**

**4:00 P.M.**

**AGENDA**

**Call to Order**

**1. Pledge of Allegiance**

- 2. Roll Call**
- |                           |       |
|---------------------------|-------|
| <b>Director Taylor</b>    | _____ |
| <b>Director DeLaTorre</b> | _____ |
| <b>Director Cammarano</b> | _____ |
| <b>Director Chan</b>      | _____ |
| <b>Director Saucedo</b>   | _____ |

**3. Additions, Re-order and Adoption of the Agenda:**

**Motion:**  
**Second:**  
**Action:**

**4. Public Comment on Agenda and Non-Agenda items**

**Anyone wishing to discuss items on and not on the agenda may do so at this time**

**5. Minutes of a Regular Meeting of the Board of Directors held March 8, 2022**

**Motion:**  
**Second:**  
**Action:**

**6. List of Demands on the General Account**

**a. Revolving/Payroll Account Reimbursement**

**Motion:**  
**Second:**  
**Action:**

**7. District Counsel**

**8. Action Items**

- a. Consideration and Action on Professional Service Agreement with Aleshire & Wynder Law Firm.**

**Motion:  
Second:  
Action:**

- b. Consideration and Action on 2022 Mainline Replacement Awarding contract to Doty Bros Construction.**

**Motion:  
Second:  
Action:**

- c. Consideration and Action on voting for LAFCO Representative**

**Motion:  
Second:  
Action:**

**9. Miscellaneous Information Items**

- a. Receive and File: February 2022 Banking & Investment Report**

**10. General Manager Report**

**11. Future Agenda Items**

**12. Director Comments**

**13. Adjournment**

**Motion:**

**Second:**

**Action:**

**Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.**

**If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.**

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON MARCH 8, 2022**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, March 8, 2022 at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** Present at the District office were General Manager Jim Prior, Casey Feilen, Carmen Corona, Directors Taylor, Cammarano, DeLaTorre, Chan, Saucedo and District Counsel Koczanowicz.
- AGENDA** Upon motion by Director DeLaTorre and seconded by Director Saucedo, the Board adopted the agenda as presented on a 5-0 vote.
- PUBLIC COMMENT** Member of the public, Jeff was present at the meeting but did not speak.
- MINUTES** Upon motion by Director Chan and seconded by Director Saucedo, the Board unanimously voted to approve the minutes for the meeting of the Board of Directors held on February 22, 2022, with one minor spelling correction.
- DEMANDS** Director DeLaTorre motioned to authorize payment from General Account in the amount of \$220,647.30 (Check #s 21844-21892) and electronic funds transfer from the general account to the revolving account in the amount of \$24,564.53(Check #s 12715-12752). The motion was seconded by Director Chan. Staff responded to questions from the Directors regarding various entries including Well 16 water usage, hydrant deposit refund, landscape costs and US Bank purchases. Motion passed on a 5-0 vote.
- DISTRICT COUNSEL REPORT** District Counsel reported that there were no legal issues that required Board's attention and stated that no news is good news.
- ACTION ITEMS** 8 a. Declare Surplus and authorize disposition of Vehicle #204  
Director DeLaTorre moved to approve the staff recommendation to declare the truck surplus and authorize sale seconded by Director Saucedo. General Manager informed the Board that he had an offer from Carmax for purchase of the truck. Motion to approve passed 5-0.
- MISC INFORMATION** Water Well Report. Board received Water Well Report. Director Taylor commented that all Wells were up except for The Raymond Basin Well. Board received and filed the report

**GENERAL  
MANAGER  
REPORT**

General Manager reported that the American Ground Water Trust Conference will take place March 29-30, 2022 and commented that the proposed programs and presentations looked interesting. He further reported that District was featured in ACWA news publication and that he expects bids to be in next Thursday for the Gerona project with the Board award scheduled for the next Board meeting. Director Saucedo asked how many bidders were expected on the project, it was 3. Lastly General Manager reminded the Board that Steve O'Neill will be attending the next Board meeting.

**FUTURE  
AGENDA  
ITEMS**

Gerona Bid Award

**DIRECTOR  
COMMENTS**

Director Chan inquired about the health of the staff, on the 100 year District logo and the history of the District's name. Director Cammarano commented on the supplemental insert in the Times and Star news about the effects of the drought and thought the information could be used in the District's next Newsletter. She also thanked staff for the 700 Form assistance. Directors Chan and Cammarano also commented on the increased crime.

**ADJOURNMENT**

Upon motion by Director Taylor, seconded by Director DeLaTorre the Board voted unanimously to adjourn the meeting at 4:28 p.m.

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President

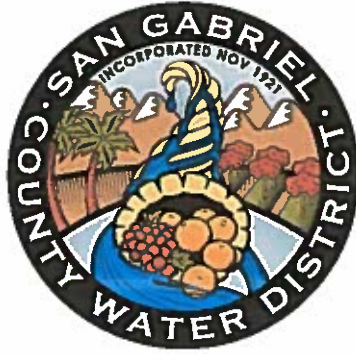
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Secretary

[SEAL]

**EFT-From the General Account for the Revolving Reimbursement**

	<b>Date Paid</b>	<b>Amount Paid</b>
Payroll	3/2/2022	\$ 72,012.62
Director's Payroll	3/8/2022	\$ 353.55
Payroll	3/16/2022	\$ 73,561.69
	<b>Total Amount to be Reimbursed:</b>	<b>\$ 145,927.86</b>



March 22, 2022

To: Board of Directors  
From: General Manager ✓  
Subject: San Gabriel County Water District 2022 Mainline Replacement

Each year, during budget planning, the District's mainlines are evaluated based on age and location for purposes of replacement. We would like to replace 2800' of 16" riveted steel pipe on Gerona. from Longden Dr. to Hermosa Dr along with 82-1" services. We will be replacing the main with 16" ductile iron pipe. The District sent out bid proposals on February 24, 2022 and were due back on March 17, 2022 at 3pm. The contractors below were given bid packages. Bids were opened at the District office on March 17,2022 at 3:05 pm.

Present for the bid opening were James Prior, Carlos Cardona, Anthony Agobian and Casey Feilen. No Contractors were present.

Brkich Const.	\$1,299,562.00
Doty Bros	\$1,226,226.00
W.A. Rasic	\$1,417,970.00

**Recommendation:**

It is staff's recommendation that we choose Doty Bros. to install the San Gabriel County Water District 2022 Mainline Replacement. .



**SAN GABRIEL COUNTY WATER DISTRICT**  
**BANKING & INVESTMENT REPORT**  
*February 2022*

<b>Cash &amp; Investments</b>	
LAIF Investment	\$ 15,268,464
<i>LAIF Interest Rate</i>	0.278%
Time-Value Investment	\$ 1,230,975
Citizens Bank - General	\$ 3,127,512
Citizens Bank - Revolving	\$ 175,435
Citizens-Bank - Safety Lunches	\$ 27,153
Xpress Bill Pay Holding (Online)	\$ 40,061
Citizens Bank - General/Revolving & Other	\$ 3,370,162

*\*I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

**Date: 3/22/2022**

  
 \_\_\_\_\_  
 Treasurer

	<u>Feb-21</u>	<u>YTD Feb-21</u>	<u>Feb-22</u>	<u>YTD Feb-22</u>
<b>Cash Receipts</b>	\$ 747,015	\$ 1,652,284	\$ 742,055	\$ 1,562,360
<b>Disbursements</b>	\$ 599,739	\$ 1,325,134	\$ 504,668	\$ 1,201,896
<b>Water Sales</b>	\$ 670,097	\$ 1,412,551	\$ 726,936	\$ 1,450,960
<i>Water Payments</i>	724,054			
<i>A/R Payments</i>	22,347	<i>Meter Charges</i>	\$ 275,589	
<i>LAIF Interest</i>	-	<i>Water Charges</i>	\$ 451,347	
<i>Time Value Interest</i>	(4,346)	<i>Total billed in September</i>	\$ 726,936	
<i>Safety Lunches</i>	-			
	<u>\$ 742,055</u>			