

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave
Rosemead, CA 91770**

February 22, 2022

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|---------------------------|-------|
| Director Taylor | _____ |
| Director DeLaTorre | _____ |
| Director Cammarano | _____ |
| Director Chan | _____ |
| Director Saucedo | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held February 8, 2022

Motion:
Second:
Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:
Second:
Action:

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7. District Counsel

8. Action Items

9. Miscellaneous Information Items

a. Receive and File: January 2022 Banking & Investment Report

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON FEBRUARY 8, 2022**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, February 8, 2022 at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** Present at the District office were General Manager Jim Prior, Carmen Corona, Directors Taylor, Cammarano, DeLaTorre, Chan, Saucedo and District Counsel Koczanowicz.
- AGENDA** Upon motion by Director DeLaTorre and seconded by Director Saucedo, the Board adopted the agenda as presented on a 5 – 0 vote.
- PUBLIC COMMENT** No members of the public were present at the meeting
- MINUTES** Upon motion by Director Chan and seconded by Director Saucedo, the Board unanimously voted to approve the minutes for the meeting of the Board of Directors held on January 25, 2022.
- DEMANDS** Director DeLaTorre motioned to authorize payment from General Account in the amount of \$293,908.63 (Check #s 21794-21843) and electronic funds transfer from the general account to the revolving account in the amount of \$17,390.13(Check #s 12685-12714). The motion was seconded by Director Cammarano. Staff responded to questions from the Directors regarding various entries including developer and customer refunds, JPIA quarterly payment, hauling service and modular building. Motion passed on a 5-0 vote.
- DISTRICT COUNSEL REPORT** District Counsel reported that there were no legal issues that required Board’s attention and stated that he was glad to, again, attend the meeting in person.
- ACTION ITEMS** **8 a. Authorize purchase of modular building**
Director Cammarano moved to approve the purchase of the building from iModular for \$48,261.94, seconded by Director DeLaTorre. General Manager informed the Board of the location, size of the pad and the building. The total expenditure, including siting and utility connections was estimated

at \$135,000. Some discussion regarding bid pricing and related details ensued.

Motion to approve passed 5-0.

8 b. Authorize staff to move forward with MWD connection feasibility and Well 8 exploratory drilling

Director Cammarano moved, Director Chan seconded approval of staff's recommendation to pursue both MWD connection and Well 8 pilot hole drilling. General Manager summarized the staff's recommendation and informed the Board that a rough estimate of ultimate costs for MWD connection is \$2-3M and new Well 8 around \$2M. Sunnyslope Water Company has agreed to share the \$92,000 cost of initial plans for the MWD connection. Exploratory well is estimated at \$200,000, both below the \$500,000 budgeted for this year for this project. Exploring both potential water supplies was the most prudent course of action at this point. General Manager answered questions regarding the possible route for the MWD connection and the extent of which Sunnyslope would be responsible for the ultimate costs of that connection. Motion passed 5-0.

8 c. Discussion, Consideration and Action on Time Value Investment

Director Chan moved and Director Saucedo seconded staff's recommendation to move funds from maturing CDs into new investments, based on the advice of District's Financial advisor. Motion and second were amended to invest the funds in a highest interest bearing asset, if possible, recognizing different maturity dates and terms. Motion passed on 5-0 vote.

MISC INFORMATION

Water Well Report. Board received Water Well report which showed increased storage since the storms. Director Taylor commented on the numbers being better. Directors and staff discussed differences between capacity and actual stored amounts. Levels at Well 12 and 14 were up. General Manager explained that Well 14 has been off-line being repaired and will be flushed by the end of the month. Director Saucedo inquired about the boundary lines for service between SGCWD and other water providers.

GENERAL MANAGER REPORT

General Manager reported that the Del Mar line has been completed and Gerona is going out to bid near the end of the month. Staff estimates the project at \$1.5M.

FUTURE AGENDA ITEMS

None

DIRECTOR COMMENTS

Director Chan inquired about the health of the staff. Director Cammarano reminded the Board that ACWA Spring Conference will take place in

Sacramento May 3-5, 2022 and confirmed that customers of the District can pay bills in person. Director Taylor inquired about the ACWA dinner reportable costs from the last conference in December.

ADJOURNMENT

Upon motion by Director Taylor, seconded by Director Cammarano the Board voted unanimously to adjourn the meeting at 4:37 p.m.

President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Payroll	2/2/2022	\$ 72,485.11
Director's Payroll	2/8/2022	\$ 353.55
Payroll	2/16/2022	\$ 73,185.78
	Total Amount to be Reimbursed:	\$ 146,024.44



**SAN GABRIEL COUNTY WATER DISTRICT
BANKING & INVESTMENT REPORT
January 2022**

Cash & Investments	
LAIF Investment	\$ 15,268,464
<i>LAIF Interest Rate</i>	0.234%
Time-Value Investment	\$ 1,235,321
Citizens Bank - General	\$ 2,885,760
Citizens Bank - Revolving	\$ 182,610
Citizens-Bank - Safety Lunches	\$ 27,153
Xpress Bill Pay Holding (Online)	\$ 32,907
Citizens Bank - General/Revolving & Other	\$ 3,128,429

**I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 2/22/2022



 Treasurer

	<u>Jan-21</u>	<u>YTD Jan-21</u>	<u>Jan-22</u>	<u>YTD Jan-22</u>
Cash Receipts	\$ 905,809	\$ 905,809	\$ 820,305	\$ 820,305
Disbursements	\$ 725,395	\$ 725,395	\$ 697,228	\$ 697,228
Water Sales	\$ 742,454	\$ 742,454	\$ 724,024	\$ 724,024
Water Payments	777,217			
A/R Payments	48,483		Meter Charges \$ 273,003	
LAIF Interest			Water Charges \$ 451,021	
Time Value Interest	(5,009)	Total billed in September	\$ 724,024	
Safety Lunches	(386)			
	<u>\$ 820,305</u>			