

**MINUTES OF A SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON DECEMBER 14, 2021**

**CALL TO ORDER** A special meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, December 14, 2021, at 8366 Grand Avenue, Rosemead, California at the hour of 2:07 p.m., available to the public via teleconference.

**ROLL CALL** The Board of Directors of the San Gabriel County Water District convened a Special meeting on December 14, 2021. Present at the District office were General Manager Jim Prior, Carmen Corona, Casey Feilen, Directors Cammarano, DeLaTorre, Chan, Saucedo and District Counsel Koczanowicz. Director Taylor was present by Zoom call.

**AGENDA** Upon motion by Director Cammarano, Seconded by Director Saucedo the Board voted to adopt the agenda as presented; passed 5 - 0.

**PUBLIC COMMENT** Anita To was present by Zoom call but did not make any comments.

**MINUTES** Director Chan provided a couple of minor grammatical corrections to the minutes. Upon motion by Director Cammarano and seconded by Director Chan, the Board unanimously voted to approve the minutes for the special and regular meetings of the Board of Directors held on November 23, 2021, as corrected.

**DEMANDS** Director Chan motioned to authorize payment of electronic funds transfer from the general account to the revolving account in the amount of \$88,329.64 includes checks numbered 12618-12650 and payment from General Account in the amount of \$258,957.14 includes checks numbered 21698-21748. The motion was seconded by Director Saucedo. Director Chan made inquiries as to certain specific items including forklift service, a deposit account refund and service call on Well 15, which were answered to his satisfaction by staff. Motion passed on a 5-0 vote.

**DISTRICT COUNSEL REPORT** District Counsel reported on work related to the request for a single meter at the new condominium complex.

**ACTION ITEMS**

**a. 2022 Budget**  
On a motion by Director Chan, seconded by Director Saucedo, Board unanimously passed Resolution No. 12-21-517 to adopt 2022 budget. Motion passed 5-0

**b. Authorized Position and Compensation**

On a motion by Director Cammarano, seconded by Director Saucedo, the Board unanimously passed Resolution No. 12-21-518 adopting new Authorized Position and Compensation chart for the District. Motion passed 5-0

**c. General Manager Contract**

Director Cammarano made a motion, seconded by Director DeLaTorre to approve the new General Manger contract. General Manager responded to questions regarding the term of the contract, severance and vacation and sick leave accrual. District Counsel, for the record confirmed the General Manager's salary under the new contract. Board unanimously approved the new 2-year contract for the General Manager. Motion passed 5-0

**MISC  
INFORMATION**

Board received and filed the Water Well report

**GENERAL  
MANAGER  
COMMENTS**

General Manager wished everyone Happy Holidays and briefly discussed 101 E Valley Blvd project.

**FUTURE  
AGENDA  
ITEMS**

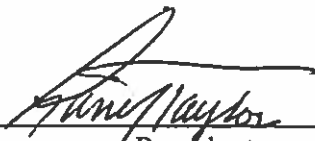
None

**DIRECTOR  
COMMENTS**

Director Chan inquired about the health of the staff and wished Director Taylor a quick return to health. He also spoke about the Blossom Market Place and good food choices. Director Cammarano thanked staff for everything they do and how well they represent the District. Director Taylor asked about the City of San Gabriel economic overview hand out and requested that several copies be made for distribution.

**ADJOURNMENT**

Upon motion by Director DeLaTorre, seconded by Director Cammarano the Board voted unanimously to adjourn the meeting at 2:41 p.m.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

[SEAL]

Report Criteria:

Report type: Summary  
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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/21	12/14/2021	21698	10177	ACC Business	102000	603.58
12/21	12/14/2021	21699	10077	ACWAJPIA	102000	43,684.34
12/21	12/14/2021	21700	13751	ALSCO	102000	374.65
12/21	12/14/2021	21701	12481	Armorcast Products Co.	102000	11,351.65
12/21	12/14/2021	21702	10048	AT&T	102000	275.29
12/21	12/14/2021	21703	10148	AT&T Mobility	102000	302.58
12/21	12/14/2021	21704	13694	California American Water	102000	167.44
12/21	12/14/2021	21705	10061	Caselle, Inc.	102000	1,500.00
12/21	12/14/2021	21706	11364	City of San Gabriel	102000	48,117.10
12/21	12/14/2021	21707	12035	Civiltac Engineering, Inc.	102000	15,864.08
12/21	12/14/2021	21708	10168	Claris Strategy	102000	3,440.00
12/21	12/14/2021	21709	11770	Clinical Laboratory of San Bernardino	102000	5,019.50
12/21	12/14/2021	21710	13470	Coverall North America, Inc.	102000	342.23
12/21	12/14/2021	21711	10276	Cricket Consulting	102000	75.00
12/21	12/14/2021	21712	10060	CV Strategies	102000	6,563.75
12/21	12/14/2021	21713	11486	Doty Bros. Equipment Co.	102000	25,501.77
12/21	12/14/2021	21714	13257	Dunn-Edwards Corporation	102000	297.60
12/21	12/14/2021	21715	13434	Ferguson Enterprises, Inc.	102000	121.87
12/21	12/14/2021	21716	10132	Geolinks	102000	599.00
12/21	12/14/2021	21717	12494	Gordon Termite Control, Inc.	102000	50.00
12/21	12/14/2021	21718	10231	GS Custom Designs Inc.	102000	285.00
12/21	12/14/2021	21719	12956	Hach Company	102000	161.30
12/21	12/14/2021	21720	13538	Highroad Information Technology	102000	3,160.00
12/21	12/14/2021	21721	12805	HI-Way Safety, Inc.	102000	793.91
12/21	12/14/2021	21722	12202	Home Depot Credit Services	102000	44.51
12/21	12/14/2021	21723	10358	Hunter Electric Service Inc.	102000	1,165.20
12/21	12/14/2021	21724	13524	Infosend	102000	2,545.60
12/21	12/14/2021	21725	12169	JHM Supply	102000	170.12
12/21	12/14/2021	21726	13381	Kevin's Smog, Inc.	102000	100.00
12/21	12/14/2021	21727	13679	Koraleen Enterprises	102000	1,308.33
12/21	12/14/2021	21728	13658	Landcare USA, LLC	102000	2,103.00
12/21	12/14/2021	21729	10013	Mission Super Hardware	102000	209.68
12/21	12/14/2021	21730	13459	Mutual of Omaha	102000	544.69
12/21	12/14/2021	21731	13386	Office Depot	102000	404.79
12/21	12/14/2021	21732	10081	Olivarez, Madruga, Lemieux & O'Neill, LL	102000	3,767.00
12/21	12/14/2021	21733	13319	Pitney Bowes	102000	263.27
12/21	12/14/2021	21734	10166	Public Water Agencies Group	102000	963.75
12/21	12/14/2021	21735	10112	Purchase Power	102000	150.00
12/21	12/14/2021	21736	11820	Republic Services #902	102000	178.42
12/21	12/14/2021	21737	12478	SC Fuels (Fuelman)	102000	2,099.83
12/21	12/14/2021	21738	13321	Signius Communications	102000	535.20
12/21	12/14/2021	21739	10020	Southern California Gas Co.	102000	65.22
12/21	12/14/2021	21740	10153	The Orbit Printing Co	102000	619.31
12/21	12/14/2021	21741	10221	Toyota Matl Hndlg Solutions	102000	420.57
12/21	12/14/2021	21742	12045	Underground Service Alert	102000	117.25
12/21	12/14/2021	21743	10773	Vina Engraving & Trophies	102000	132.30
12/21	12/14/2021	21744	13631	W S Pave, Inc.	102000	4,500.00
12/21	12/14/2021	21745	12727	Waterline Technologies, Inc.	102000	2,338.74
12/21	12/14/2021	21746	13221	Western Fence Co.	102000	3,995.00
12/21	12/14/2021	21747	10022	Western Water Works Supply Co.	102000	61,256.36
12/21	12/14/2021	21748	10447	Xerox Corporation	102000	307.36

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
Grand Totals:						258,957.14

Report Criteria:

Report type: Summary  
Check.Type = (<>) "Adjustment"  
Bank.Bank number = (=) 1

## Report Criteria:

Report type: Summary  
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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
11/21	11/04/2021	12618	12674	U.S. Bank	102000	1,688.79
11/21	11/08/2021	12619	10349	Michael Z. Wong	102000	3.53
11/21	11/08/2021	12620	13237	Philip B. Maldonado, DDS	102000	259.00
11/21	11/08/2021	12621	13322	Vicken Marganian, DDS	102000	453.00
11/21	11/09/2021	12622	10098	Petty Cash Reimbursement	102000	200.89
11/21	11/09/2021	12623	13529	Eric Chan	102000	92.35
11/21	11/09/2021	12624	10350	Domingo Saucedo	102000	92.35
11/21	11/10/2021	12625	11940	Lincoln National Life Insurance Co.	102000	2,680.00
11/21	11/12/2021	12626	13285	State Water Resources Control Board	102000	60.00
11/21	11/15/2021	12627	13785	Thomas C. Nelson, DDS	102000	400.00
11/21	11/15/2021	12628	13458	Vanessa Ho, DDS	102000	125.00
11/21	11/17/2021	12629	10356	Gene Huang	102000	329.56
11/21	11/17/2021	12630	10357	George Cuevas	102000	21.49
11/21	11/17/2021	12631	10354	Ke Fang	102000	41.70
11/21	11/17/2021	12632	10355	Valerie Gonzalez	102000	81.49
11/21	11/17/2021	12633	10353	Zhujin Hu	102000	72.35
11/21	11/17/2021	12634	10352	Zuohing Liu	102000	48.50
11/21	11/18/2021	12635	10105	Goel Professional Corporation	102000	1,152.00
11/21	11/18/2021	12636	10145	May Chong Louie-Au	102000	225.00
11/21	11/22/2021	12637	10359	Pik Ching Yip	102000	12.25
11/21	11/22/2021	12638	10359	Pik Ching Yip	102000	33.27
11/21	11/22/2021	12639	13494	Roy H. Chang, DDS	102000	260.00
11/21	11/22/2021	12640	13594	Scott A. Santoro, DMD, Inc.	102000	25.00
11/21	11/22/2021	12641	10360	Teresa Hua	102000	100.00
11/21	11/23/2021	12642	13277	Hilton Hotel	102000	1,803.07
11/21	11/23/2021	12643	13529	Eric Chan	102000	92.35
11/21	11/23/2021	12644	10350	Domingo Saucedo	102000	92.35
11/21	11/24/2021	12645	11940	Lincoln National Life Insurance Co.	102000	2,680.00
11/21	11/24/2021	12646	13285	State Water Resources Control Board	102000	105.00
11/21	11/30/2021	12647	10361	All American Asphalt	102000	1,500.00
11/21	11/30/2021	12648	10364	Jia Hui Yao	102000	4,697.82
11/21	11/30/2021	12649	10362	Caroline Kuo	102000	997.52
11/21	11/30/2021	12650	10365	Thuan To	102000	154.72
<b>Grand Totals:</b>						<b>20,560.35</b>