

**San Gabriel County Water District  
Regular Meeting of the Board of Directors  
January 11, 2022  
4:00 P.M.**

**AGENDA**

**Call to Order**

**1. Pledge of Allegiance**

- 2. Roll Call**
- |                           |       |
|---------------------------|-------|
| <b>Director Taylor</b>    | _____ |
| <b>Director DeLaTorre</b> | _____ |
| <b>Director Cammarano</b> | _____ |
| <b>Director Chan</b>      | _____ |
| <b>Director Saucedo</b>   | _____ |

**3. Additions, Re-order and Adoption of the Agenda:**

**Motion:**  
**Second:**  
**Action:**

**4. Public Comment on Agenda and Non-Agenda items**

**Anyone wishing to discuss items on and not on the agenda may do so at this time**

**5. Minutes of a Special Meeting of the Board of Directors held December 14, 2021**

**Motion:**  
**Second:**  
**Action:**

**6. List of Demands on General Account**

**a. December 2021 Invoices**

**Motion:**  
**Second:**  
**Action:**

**Regular Meeting of the Board of Directors**

**January 11, 2022**

**Page -2-**

**7. District Counsel**

**8. Action Item**

**a. Approve the purchase of one new truck**

**Motion:**

**Second:**

**Action:**

**9. Miscellaneous Information Items**

**a. Water Well Report**

**10. General Manager Report**

**11. Future Agenda Items**

**12. Director Comments**

**13. Adjournment**

**Motion:**

**Second:**

**Action:**

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON DECEMBER 14, 2021**

**CALL TO ORDER** A special meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, December 14, 2021, at 8366 Grand Avenue, Rosemead, California at the hour of 2:07 p.m., available to the public via teleconference.

**ROLL CALL** The Board of Directors of the San Gabriel County Water District convened a Special meeting on December 14, 2021. Present at the District office were General Manager Jim Prior, Carmen Corona, Casey Feilen, Directors Cammarano, DeLaTorre, Chan, Saucedo and District Counsel Koczanowicz. Director Taylor was present by Zoom call.

**AGENDA** Upon motion by Director Cammarano, Seconded by Director Saucedo the Board voted to adopt the agenda as presented; passed 5 - 0.

**PUBLIC COMMENT** Anita To was present by Zoom call but did not make any comments.

**MINUTES** Director Chan provided a couple of minor grammatical corrections to the minutes. Upon motion by Director Cammarano and seconded by Director Chan, the Board unanimously voted to approve the minutes for the special and regular meetings of the Board of Directors held on November 23, 2021, as corrected.

**DEMANDS** Director Chan motioned to authorize payment of electronic funds transfer from the general account to the revolving account in the amount of \$88,329.64 includes checks numbered 12618-12650 and payment from General Account in the amount of \$258,957.14 includes checks numbered 21698-21748. The motion was seconded by Director Saucedo. Director Chan made inquiries as to certain specific items including forklift service, a deposit account refund and service call on Well 15, which were answered to his satisfaction by staff. Motion passed on a 5-0 vote.

**DISTRICT COUNSEL REPORT** District Counsel reported on work related to the request for a single meter at the new condominium complex.

**ACTION ITEMS**

**a. 2022 Budget**  
On a motion by Director Chan, seconded by Director Saucedo, Board unanimously passed Resolution No. 12-21-517 to adopt 2022 budget. Motion passed 5-0

**b. Authorized Position and Compensation**

On a motion by Director Cammarano, seconded by Director Saucedo, the Board unanimously passed Resolution No. 12-21-518 adopting new Authorized Position and Compensation chart for the District. Motion passed 5-0

**c. General Manager Contract**

Director Cammarano made a motion, seconded by Director DeLaTorre to approve the new General Manger contract. General Manager responded to questions regarding the term of the contract, severance and vacation and sick leave accrual. District Counsel, for the record confirmed the General Manager's salary under the new contract. Board unanimously approved the new 2-year contract for the General Manager. Motion passed 5-0

**MISC  
INFORMATION**

Board received and filed the Water Well report

**GENERAL  
MANAGER  
COMMENTS**

General Manager wished everyone Happy Holidays and briefly discussed 101 E Valley Blvd project.

**FUTURE  
AGENDA  
ITEMS**

None

**DIRECTOR  
COMMENTS**

Director Chan inquired about the health of the staff and wished Director Taylor a quick return to health. He also spoke about the Blossom Market Place and good food choices. Director Cammarano thanked staff for everything they do and how well they represent the District. Director Taylor asked about the City of San Gabriel economic overview hand out and requested that several copies be made for distribution.

**ADJOURNMENT**

Upon motion by Director DeLaTorre, seconded by Director Cammarano the Board voted unanimously to adjourn the meeting at 2:41 p.m.

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President

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Secretary

[SEAL]

**EFT-From the General Account for the Revolving Reimbursement**

	<b>Date Paid</b>	<b>Amount Paid</b>
Sick Cash Out Payroll	12/1/2021	\$ 21,646.51
Payroll	12/8/2021	\$ 67,800.18
Board of Director's Payroll	12/14/2021	\$ 353.55
Payroll	12/22/2021	\$ 68,118.49
Revolving Reimbursement	12/31/2021	\$ 22,284.24
	<b>Total Amount to be Reimbursed:</b>	<b>\$ 180,202.97</b>

# Revolving Account

Report Criteria:  
 Report type: Summary  
 Check Type = {<>} "Adjustment"  
 Bank.Bank number = {=} 3

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/21	12/02/2021	12651	13429	Matt Pearson	102000	200.00
12/21	12/02/2021	12652	13190	Patrick Rowland	102000	198.44
12/21	12/02/2021	12653	10363	Staples Business Credit	102000	608.97
12/21	12/06/2021	12654	13296	Jeffrey C. Murphy, DDS	102000	1,419.00
12/21	12/06/2021	12655	13605	Jim Jenkins	102000	200.00
12/21	12/06/2021	12656	10369	Jose Carillo	102000	47.11
12/21	12/06/2021	12657	10366	Yanyi Wu	102000	81.61
12/21	12/06/2021	12658	10368	Yu Hui Yang	102000	56.36
12/21	12/06/2021	12659	10367	Zefei Lui	102000	1,825.65
12/21	12/07/2021	12660	12674	U.S. Bank	102000	3,227.52
12/21	12/09/2021	12661	10371	Hao Zhang	102000	10.05
12/21	12/09/2021	12662	10208	Jeremy Teoh DDS., Inc.	102000	148.50
12/21	12/09/2021	12663	11940	Lincoln National Life Insurance Co.	102000	2,680.00
12/21	12/14/2021	12664	13529	Eric Chan	102000	92.35
12/21	12/14/2021	12665	10350	Domingo Saucedo	102000	92.35
12/21	12/14/2021	12666	13366	Anthony Agobian	102000	198.44
12/21	12/14/2021	12667	13283	Jared Dibenedetto	102000	200.00
12/21	12/14/2021	12668	13367	Kent W. Wilson, DDS	102000	1,160.00
12/21	12/14/2021	12669	10145	May Chong Louie-Au	102000	1,450.00
12/21	12/14/2021	12670	13785	Thomas C. Nelson, DDS	102000	440.00
12/21	12/14/2021	12671	10162	USC Foundation	102000	419.00
12/21	12/22/2021	12672	13163	Carlos Cardona	102000	200.00
12/21	12/22/2021	12673	10040	Costco Membership	102000	60.00
12/21	12/22/2021	12674	13277	Hilton Hotel	102000	84.74
12/21	12/22/2021	12675	11940	Lincoln National Life Insurance Co.	102000	2,680.00
12/21	12/28/2021	12676	13217	Anthony Piscopo	102000	200.00
12/21	12/30/2021	12677	10376	Jason Jung	102000	282.80
12/21	12/30/2021	12678	10375	Jian Cheng	102000	1,079.05
12/21	12/30/2021	12679	10377	Julie Wang	102000	112.46
12/21	12/30/2021	12680	10373	Ronald Z Yee	102000	746.07
12/21	12/30/2021	12681	10372	Wendy Kwan	102000	1,073.77
12/21	12/31/2021	12682	10086	Barsoum Dental	102000	166.00
12/21	12/31/2021	12683	13546	Maria Melissa Francisco, DDS	102000	139.00
12/21	12/31/2021	12684	10286	Rhett Y. Szu D.D.S.	102000	705.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
<b>Grand Totals:</b>						<u>22,284.24</u>

**Report Criteria:**

Report type: Summary

Check.Type = {<>} "Adjustment"

Bank.Bank number = {=} 3



January 11, 2022

To: Board of Directors  
From: General Manager  
Subject: Vehicle Purchase

This year the District budgeted to replace vehicle #204. In the past the District has purchased vehicles from National Auto Fleet Group. This year NAFG is unable to deliver a service truck due to back-orders. Staff was able to locate a service truck locally that is priced within our budget. The budget to purchase a vehicle was \$85,000.00

Attached is the description and cost of the vehicle.

Recommendation:

It is staff's recommendation that we purchase the new vehicle from Rush Truck Center in Whittier.





**Rush Truck Center, Whittier**  
 2450 Kella Avenue  
 Whittier, CA 90601

www.rushtruckcenters.com

# Retail Sales Order

SALES ORDER		Date 01/06/2022	
Please enter my order for the following: <input checked="" type="checkbox"/> New <input checked="" type="checkbox"/> F.E.T. Applicable <input type="checkbox"/> Used <input type="checkbox"/> F.E.T. Exempt		<b>San Gabriel County Water District</b> Customer's Name <b>8366 Grand Ave.      Rosemead    CA      91770</b> Street      City      State      Zip Federal Tax ID #      Business Phone      Fax	
Make    Ford      Series    F-550 Year    2021      Body Type    REG CAB Color    OXFORD WHITE      Trim      6.7L DIESEL XL Serial # 1FDUF5GT4MDA15477 Stock # 1351666 To be delivered on or about	Purchaser's Name Street      City      State      Zip Federal Tax ID #      Business Phone      Fax <b>Sang Kim</b> By Salesman Truck Will be Titled in <u>Los Angeles</u> County.		
<b>SCELZI COMBO BODY</b> <b>INCLUDES GPC</b> <b>EXCLUDES STROBES AND VICE MOUNT</b>		<b>LIENHOLDER INFORMATION</b> Date of Lien Lien Holder Draft Through	
Sales Price      73,059.40 Factory Paid F.E.T.      0.00 F.E.T. Tire Credit      0.00 Total Factory Paid F.E.T.      0.00 Optional Extended Warranties      0.00 Sub-Total      73,059.40 Dealer Paid F.E.T. *      0.00 Local Taxes      6,971.99 Vehicle License, Transfer, Title, Registration Fee      0.00 Electronic Vehicle Registration or      30.00 Transfer Charge (not a governmental fee) (paid to Motor Vehicle Software Corp.) Tire Recycling Fee      10.50 Document Processing Charge      80.00 ** Administrative Fee **      250.00 Total Cash Delivered Price      80,401.89 Total Down Payment      0.00 Unpaid Cash Balance Due on Delivery      80,401.89	Total Used Vehicle Allowance *      0.00 Less Total Balance Owed      0.00 Total Net Allowance on Used Vehicle(s)      0.00 Deposit or Credit Balance      0.00 Cash with Order      0.00 ← - - - - -      0.00 *See Trade-in details on page 4		
<b>A DOCUMENT PROCESSING CHARGE IS NOT A GOVERNMENTAL FEE. A DOCUMENT PROCESSING CHARGE IS NOT REQUIRED BY LAW, BUT MAY BE CHARGED TO CUSTOMERS FOR HANDLING DOCUMENTS RELATING TO THE SALE. A DOCUMENT PROCESSING CHARGE MAY NOT EXCEED \$80.00. THIS NOTICE IS REQUIRED BY LAW.</b>  ** THE ADMINISTRATIVE FEE IS NOT A GOVERNMENTAL FEE **		Customer, by the execution of this Order, offers to purchase the Product(s) described above upon the Terms and Conditions contained herein. Customer acknowledges that Customer has read the Terms and Conditions of this Order on Page 2 and has received a true copy of this Order and the Terms and Conditions.  <b>INSURANCE</b> <b>UNLESS A CHARGE IS INCLUDED IN THIS ORDER FOR PUBLIC LIABILITY OR PROPERTY DAMAGE INSURANCE, PAYMENT FOR SUCH COVERAGE IS NOT PROVIDED BY THIS ORDER.</b>  <b>NOTICE. No person is required as a condition precedent to financing the purchase of an automobile that any insurance be negotiated or purchased through a particular insurance agent or broker.</b>	
*SUBJECT TO ADJUSTMENT - FINAL F.E.T. MAY VARY. ANY F.E.T. VARIANCE RESPONSIBILITY OF DEALER		Customer's Signature _____ Date _____  OFFER RECEIVED BY: _____ Date _____ SALES REPRESENTATIVE  OFFER ACCEPTED BY: _____ Date _____ AUTHORIZED REPRESENTATIVE	
<b>NOTICE: THE FOLLOWING ARE IMPORTANT PROVISIONS OF THIS ORDER</b>  THIS ORDER CANCELS AND SUPERCEDES ANY PRIOR AGREEMENTS AND, AS OF THE DATE HEREOF, COMPRISES THE COMPLETE AND EXCLUSIVE STATEMENT OF THE TERMS OF THE AGREEMENT BETWEEN THE PARTIES.  IF ANY REPRESENTATIONS, SPECIFICATIONS OR OTHER AGREEMENTS ARE RELIED UPON BY CUSTOMER, THEY MUST BE IN WRITING AND SPECIFICALLY IDENTIFIED AND REFERENCED IN THIS ORDER; OTHERWISE, THEY WILL NOT BE BINDING ON OR ENFORCEABLE AGAINST DEALER.  THERE ARE NO UNWRITTEN ORAL AGREEMENTS BETWEEN THE PARTIES.			



## Ford Model F-550



### CALL FOR PRICING

**2021 Ford F-550**  
**Ford 6.7L Power Stroke V-8**  
**330HP / OTQ**  
**Ford AUTO 10 Speed**  
**Stock # 1351666**

#### CONTACT INFO:

Victor Kim, Fleet Manager  
Call: 714-400-4392

#### LOCATION:

Whittier CA

#### **General**

Unit Type New Medium Duty  
Make Ford  
Model F-550  
Year 2021  
Body Type Contractor Body  
Body Size 12.0  
Body MFG Scelzi  
GVWR 19500  
Stock Number 1351666

#### **Day Cab**

Type Standard Cab  
Trim XL  
Interior Color Medium Earth Gray  
Interior Fabric Vinyl

#### **Exterior**

Exterior Color OXFORD WHITE

#### **Engine**

Engine MFG Ford

Engine Model 6.7L Power Stroke V-8

Horse Power 330hp

#### **Chassis**

Type 4x2  
Wheel Base 169 inches

#### **Tires and Wheels**

Front Wheel Steel  
Front Tire Size 19.5 inches  
Rear Wheel Steel  
Rear Tire Size 19.5 inches

#### **Axle**

Rear Axle Ratio 4.88

#### **Transmission**

Manufacturer Ford  
Model AUTO  
Speed 10 Speed

#### **Fuel Tanks**

Tank #1 Type Steel  
Tank #1 Capacity 40 gallons  
Tank #1 Position Rear



**Water Levels as of December 31, 2021**

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

	<u>DECEMBER 2020</u>	<u>DECEMBER 2021</u>
Baldwin Park Key Well	200.2	182.0

**Reservoir Storage in the San Gabriel Canyon:**

Cogswell Reservoir	11,136 acre-feet
San Gabriel Reservoir	43,646 acre-feet
Morris Reservoir	28,696 acre-feet
<b>Total Storage Capacity</b>	<b>83,478 acre-feet</b>

As of December 21, 2021 combined storage was 15,698 acre-feet (19 percent of capacity)

**San Gabriel County Water District**

Listed below are water levels measured at static and pumping and also pump depth.

	<u>2020</u>	<u>2020</u>	<u>2021</u>	<u>2021</u>	
	STATIC	PUMPING	STATIC	PUMPING	PUMP DEPTH
<u>Raymond Basin</u>					
Well #16	301	373	269	364	423
<u>Main San Gabriel Basin</u>					
Well #9	NM	408	NM	386	471
Well #11	231	342	236	346.5	483
Well #12	230.5	254	224	248.5	380
Well #14	194	274	190	NM	381
Well #15	375	415	378	416	650