

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON SEPTEMBER 24, 2019**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, September 24, 2019, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, and Cici; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously, 4 – 0, to adopt the agenda for this regular meeting of the Board of Directors held on September 24, 2019.
- PUBLIC COMMENT** Tom Love, General Manager of Upper San Gabriel Valley Municipal Water District was in attendance, and gave a presentation on “The State of the Basin,” providing information on the past, present and future on the Main San Gabriel Basin, as well as information on conservation programs, including the drought resistant plant voucher program.
- MINUTES** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously, 4 - 0, to approve the minutes of the regular meeting of the Board of Directors held on September 10, 2019.
- DEMANDS** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously, 4 – 0, to approve the electronic transfer of funds from the General Account to the Revolving Account for reimbursement in the amount of \$126,523.02.
- DISTRICT COUNSEL** n/a
- ACTION** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously, 4 – 0, to award the contract for the Mainline Replacement Phase 3 project to Doty Bros., in the amount of \$450,143.00.
- Upon motion by Director Cammarano and seconded by Director Cici, the Board voted unanimously, 4 – 0, to authorize staff to solicit proposals for auditing services for the 2019 fiscal year audit.
- Upon motion by Director Chan and seconded by Director Cammarano, the Board voted unanimously, 4 – 0, to hold the annual employee recognition luncheon at the San Gabriel Hilton on December 10, 2019.
- INFORMATION** The August 2019, Banking and Investment Report was received and filed.

The August 2019, Monthly Revenue & Expenditure Report was received and filed.

The August 2019, Water Well Report was received and filed.

**GENERAL  
MANAGER  
COMMENTS**

The General Manager reported that water use is down 13% from the 2013 baseline level, and that people are still conserving water.

The General Manger provided an update on discussions with the San Gabriel City Manager concerning the City water tax issue.

The General Manager reported that Director DeLaTorre had supplied the name of a consultant for compliance with the Americans with Disabilities Act. The fee for the consulting services is \$1,900, within the general manager's discretionary authority, and the Board approved the expenditure.

The General Manager reported that Civiltech prepared specs for the repair of Well No. 11, and that several interested contractors had submitted price quotes for the job.

The General Manager reported that the District's Personnel Manual had been reviewed by an HR Specialist, and certain revisions were recommended.

The General Manager shared an article from AWWA describing Assistant General Manger Feilen recognition for his invention of a temporary sodium hypochlorite tank plug.

**FUTURE  
AGENDA  
ITEMS**

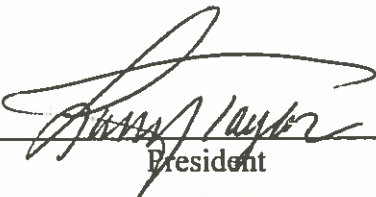
Consider revisions to the District's Personnel Manual, date to be determined.

**DIRECTOR  
COMMENTS**

Director Cammarano described a recent pipe leak she experienced, and the subsequent repair.

**ADJOURNMENT**

Upon motion by Director Taylor, and seconded by Director Chan, the Board voted unanimously, 4 – 0, to adjourn the meeting.

  
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President

  
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Secretary

[SEAL]