

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON JULY 9, 2019**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, July 9, 2019, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on July 9, 2019.
- PUBLIC COMMENT** Director Chan introduced an acquaintance who was present, Mr. Herz. Mr Hertz offered that he owned and operated a credit card processing company, summarized his business approach, and added that he would like the opportunity to consult with staff to see if he might be able to serve any current needs in this area.
- Ms. Cici wished Director Taylor a belated happy birthday.
- MINUTES** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on June 25, 2019.
- DEMANDS** Upon motion by Director Chan, and seconded by Director Cici, the Board voted unanimously to approve the payment of check numbers 20219 through 20261 from the General Account in the aggregate amount of \$391,031.01, and check numbers 11782 through 11886 in the aggregate amount of \$23,645.79 from the Revolving Account for the June, 2019 invoices.
- DISTRICT COUNSEL** District counsel reported regarding the rescheduling of the ethics presentation.
- ACTION** None.
- INFORMATION** The 2018 Audited Financial Statement and 2019 Approved Budget were received and filed.
- GENERAL MANAGER COMMENTS** The General Manager reported that in the wake of the recent earthquakes, District staff examined the reservoirs and well sites, and that no District facilities were damaged. Additionally, The District's emergency plan is in place should a similar event in the future require local response.

The General Manager reminded the Board that the mid-year budget review would take place at the next meeting, July 23.

The General Manager reported that the owner/developer of the Hilton Curio project continues to resist the District's requirements that each unit of the project be separately metered, and has hired a lawyer to challenge the requirement.

The General Manager reported that plans have been made for an employee outing to an upcoming Dodgers v. Angels baseball game.

The General Manager reported that he would be away from the office for approximately one week attending to some personal matters.

**FUTURE
AGENDA
ITEMS**

- Mid-year budget review (7/23)
- Consideral approval of the ACWA / JPIA Employee Assistance Program (8/13)
- Ethics training (8/13)

**DIRECTOR
COMMENTS**

Director Cici inquired about the possible enlarging of the Board room, and the General Manager replied that as the time to establish a new budget approached, the District would consult with an architect in order to determine the potential cost of such a project.

Director Chan inquired if any other Directors received correspondence from the County Recorder's office concerning an error in completing the Form 700, and no other Directors had received anything.

Director Chan asked Finance and Administration Manager Corona for clarification concerning bank statements, and Ms. Corona replied that she would begin providing separate statements for the District's accounts.

Director Chan asked Finance and Administration Manager Corona to book hotel rooms for all the Directors for the next ACWA conference, and she replied that she would do so, depending on the cancellation policies of the various hotels.

ADJOURNMENT

Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to adjourn the meeting.



Amy Meyer
President



[Name]
Secretary

[SEAL]

Report Criteria:

Report type: Summary
 Check.Type = (<-) "Adjustment"
 Bank.Bank number = (=) 1

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/19	07/09/2019	20219	10122	ACWA / JPIA	102000	5,724.75
07/19	07/09/2019	20220	10077	ACWA/JPIA	102000	49,202.65
07/19	07/09/2019	20221	11645	Airgas USA, LLC	102000	119.15
07/19	07/09/2019	20222	13751	ALSCO	102000	273.56
07/19	07/09/2019	20223	10048	AT&T	102000	237.25
07/19	07/09/2019	20224	10092	Bee Removers	102000	348.00
07/19	07/09/2019	20225	12993	Byrd Industrial Electronics	102000	1,733.38
07/19	07/09/2019	20226	13694	California American Water	102000	138.46
07/19	07/09/2019	20227	13750	CALPERS	102000	187,638.00
07/19	07/09/2019	20228	10061	Caselle, Inc.	102000	1,470.00
07/19	07/09/2019	20229	11364	City of San Gabriel	102000	49,105.60
07/19	07/09/2019	20230	12035	Civiltec Engineering, Inc.	102000	3,686.25
07/19	07/09/2019	20231	11770	Clinical Laboratory of San Bernardino	102000	2,834.00
07/19	07/09/2019	20232	13470	Coverall North America, Inc.	102000	255.00
07/19	07/09/2019	20233	12959	E.C.C., Inc.	102000	19,802.00
07/19	07/09/2019	20234	13369	Fast Eddie's Trucking	102000	6,130.00
07/19	07/09/2019	20235	12192	Federal Express	102000	63.17
07/19	07/09/2019	20236	12494	Gordon Termite Control, Inc.	102000	50.00
07/19	07/09/2019	20237	13538	Highroad Information Technology	102000	1,125.00
07/19	07/09/2019	20238	12202	Home Depot Credit Services	102000	159.07
07/19	07/09/2019	20239	13524	Infosend	102000	3,990.88
07/19	07/09/2019	20240	12169	JHM Supply	102000	14.80
07/19	07/09/2019	20241	13658	Landcare USA, LLC	102000	1,890.00
07/19	07/09/2019	20242	13141	McMaster-Carr Supply Company	102000	138.34
07/19	07/09/2019	20243	10013	Mission Super Hardware	102000	198.06
07/19	07/09/2019	20244	13459	Mutual of Omaha	102000	515.73
07/19	07/09/2019	20245	13386	Office Depot	102000	561.76
07/19	07/09/2019	20246	10081	Olivarez, Madrugá, Lemieux & O'Neill, LL	102000	3,675.00
07/19	07/09/2019	20247	10098	Petty Cash Reimbursement	102000	70.80
07/19	07/09/2019	20248	12878	Plumbing Wholesale Outlet, Inc.	102000	90.59
07/19	07/09/2019	20249	12478	SC Fuels (Fuelman)	102000	1,783.60
07/19	07/09/2019	20250	13629	Secure Site Solutions, Inc.	102000	405.00
07/19	07/09/2019	20251	13321	Signlus Communications	102000	279.48
07/19	07/09/2019	20252	13432	Sky Blueprint & Supplies, Inc.	102000	27.62
07/19	07/09/2019	20253	11411	South Coast A.Q.M.D.	102000	421.02
07/19	07/09/2019	20254	10021	Southern California Edison Co.	102000	43,479.53
07/19	07/09/2019	20255	10020	Southern California Gas Co.	102000	55.45
07/19	07/09/2019	20256	13486	Star Maintenance Supply	102000	184.07
07/19	07/09/2019	20257	12045	Underground Service Alert	102000	140.35
07/19	07/09/2019	20258	12897	Verizon Wireless	102000	255.24
07/19	07/09/2019	20259	12727	Waterline Technologies, Inc.	102000	1,865.76
07/19	07/09/2019	20260	10022	Western Water Works Supply Co.	102000	606.53
07/19	07/09/2019	20261	10447	Xerox Corporation	102000	286.11

Grand Totals:

391,031.01

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Bank.Bank number = {=} 3

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/19	06/25/2019	11782	10030	Walkiki Property LLC	102000	9,892.19- V
06/19	06/11/2019	11861	13529	Eric Chan	102000	92.35
06/19	06/12/2019	11862	11940	Lincoln National Life Insurance Co.	102000	3,075.00
06/19	06/14/2019	11863	12674	U.S. Bank	102000	3,893.13
06/19	06/17/2019	11864	10080	Hung Bao Diep	102000	1,926.00
06/19	06/17/2019	11865	10243	American Water Works Association	102000	277.00
06/19	06/17/2019	11866	13300	Brian W. Snaer, DDS	102000	307.00
06/19	06/17/2019	11867	13528	Charles N. Delatorra	102000	1,500.00
06/19	06/17/2019	11868	13752	Frederick Johnson, DDS	102000	699.00
06/19	06/17/2019	11869	13337	Kevin J. Snaer, DDS	102000	386.00
06/19	06/17/2019	11870	10083	Matthew Tsai or Lill Che	102000	188.00
06/19	06/17/2019	11871	12209	Paul M. Reischl, DDS	102000	492.00
06/19	06/17/2019	11872	10082	Ramirez Pediatric Dental Corp.	102000	389.00
06/19	06/17/2019	11873	13709	Roger W.K. Joe, DDS	102000	1,415.00
06/19	06/18/2019	11874	10084	CareEd Health	102000	900.00
06/19	06/25/2019	11875	13300	Brian W. Snaer, DDS	102000	307.00
06/19	06/25/2019	11876	10087	Howard Rambach	102000	42.29
06/19	06/25/2019	11877	12296	John K. Sudick, DDS	102000	178.00
06/19	06/25/2019	11878	13494	Roy H. Chang, DDS	102000	155.00
06/19	06/25/2019	11879	10030	Walkiki Property LLC	102000	9,892.19
06/19	06/25/2019	11880	13529	Eric Chan	102000	92.35
06/19	06/26/2019	11881	11940	Lincoln National Life Insurance Co.	102000	3,075.00
06/19	06/26/2019	11882	13206	Stephen W. Bowen, DMD	102000	511.75
06/19	06/27/2019	11883	13765	Master Meter	102000	1,500.00
06/19	06/28/2019	11884	10103	Linh Lynn Wong	102000	771.50
06/19	06/28/2019	11885	10106	Phong Tran	102000	682.75
06/19	06/28/2019	11886	10102	Trung Tran	102000	790.67

Grand Totals:

23,645.79