

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave.
Rosemead, CA 91770**

September 24, 2019

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|---------------------------|-------|
| Director Taylor | _____ |
| Director Chan | _____ |
| Director Cammarano | _____ |
| Director Cici | _____ |
| Director DeLaTorre | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held on September 10, 2019

Motion:
Second:
Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:
Second:
Action:

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7. District Counsel

8. Action Items

- a. Consider Award of Contract to Doty Bros. Construction to install the San Gabriel County Water District 2019 Mainline Replacement Phase III**

Motion:

Second:

Action:

- b. Consider Proposals for Professional Auditing Services related to the Annual Audit for Fiscal Year 2019**

Motion:

Second:

Action:

- c. Consider employee recognition lunch for Dec 10, 2019 at the Hilton Hotel**

Motion:

Second:

Action:

9. Miscellaneous Information Items

- a. Receive and File August 2019 Banking and Investment Report**
- b. Receive and File August 2019 Monthly Revenue & Expenditure Report**
- c. Water Well Report**

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment:

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON SEPTEMBER 10, 2019**

CALL TO ORDER	A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, September 10, 2019, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
ROLL CALL	President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Keith Lemieux were present.
AGENDA	Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on September 10, 2019.
PUBLIC COMMENT	Ms. Cici reported on Labor Day events. Director Ed Chavez reported regarding the excellent performance of Upper District Director Tom Love.
MINUTES	Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on August 27, 2019.
DEMANDS	Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to approve the payment of check numbers 20317 through 20364 from the General Account in the aggregate amount of \$981,835.02, and check numbers 11908 through 11938 in the aggregate amount of \$36,359.37 from the Revolving Account for the July, 2019 invoices and the transfer of electronic funds in the amount of \$36,805.27 to the Revolving Account.
DISTRICT COUNSEL	N/A
ACTION	None.
INFORMATION	None.
GENERAL MANAGER COMMENTS	The General Manager discussed early plans for renovating the board room. The General Manger discussed attendance at the recent CUEMA conference. The General Manager reported that General Manager Love will be at the next meeting.

**FUTURE
AGENDA
ITEMS**

2019 Mainline Project Phase III.

**DIRECTOR
COMMENTS**

Director Cammarano discussed booking the Hilton for employee appreciation luncheon.

ADJOURNMENT

Upon motion by Director Taylor, and seconded by Director Cammarano, the Board voted unanimously to adjourn the meeting.

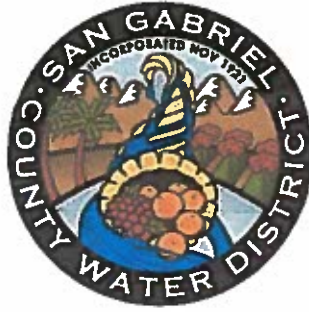
President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Payroll	9/4/2019	\$63,371.09
Board of Director's Payroll	9/10/2019	\$445.90
Payroll	9/18/2019	\$62,706.03
	Total Amount to be Reimbursed:	\$126,523.02



September 24, 2019

To: Board of Directors

From: General Manager 

Subject: San Gabriel County Water District Mainline Replacement Phase 3

Each year, during budget planning, the District's mainlines are evaluated based on age and location for purposes of replacement. We would like to replace 1786 feet on Delta St., between Mission Dr. and Wells St. The main we are replacing is 4" cast iron and steel installed in 1937. The District sent out bids proposals on September 4, 2019 and were due back on September 18, 2019 at 3 pm. The Contractors below received bid packages. The bid packets were opened at the District office on September 18, 2019 at 3:05 pm.

District Personnel Present: James Prior, Carlos Cardona, Casey Feilen and Anthony Agobian.
Contractors Present: None

Brkich Const	\$605,256.00
Doty Bros	\$450,143.00
W.A. Rasic Const	\$624,330.00

Recommendation:

It is staff's recommendation that we choose Doty Bros Const. to install The San Gabriel County Water District Mainline Replacement Phase 3.



**SAN GABRIEL COUNTY WATER DISTRICT
BANKING & INVESTMENT REPORT
August 2019**

Cash & Investments		
LAIF Investment	\$	10,354,279
<i>LAIF Interest Rate</i>		2.35%
Time-Value Investment	\$	1,550,620
Citizens Bank - General/Revolving & Other	\$	2,501,339

**I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 09/24/19



 Treasurer

	<u>Aug-18</u>	<u>YTD Aug-18</u>	<u>Aug-19</u>	<u>YTD Aug-19</u>
Cash Receipts	\$ 1,072,378	\$ 6,704,409	\$ 1,037,346	\$ 6,528,104
Disbursements	\$ 791,722	\$ 4,763,302	\$ 837,827	\$ 5,355,694
Water Sales	\$ 851,476	\$ 5,906,304	\$ 865,563	\$ 6,000,375

<i>Meter Charges</i>	\$	273,699
<i>Water Charges</i>	\$	591,864
<i>Total</i>	\$	<u>865,563</u>

**SAN GABRIEL COUNTY WATER DISTRICT
REVENUE AND EXPENDITURE DISTRIBUTION**

**August 2019
YEAR TO DATE Percent
67%**

Description	Budget	Receipts & Expenditures Aug-19	Total YTD	Balance	YTD %
Total Revenues	\$ 9,575,221	\$ 897,823	\$ 6,377,016	\$ (3,198,205)	67%
Operational Expense					
Production & Supply	2,852,454	690,085	1,922,183	(930,271)	67%
Transmission & Distribution	566,254	28,287	361,745	(204,509)	64%
Customer Service	355,890	25,988	208,445	(147,445)	59%
General & Administrative	3,710,207	240,732	2,218,875	(1,491,332)	60%
GASB 45	550,000	-	550,000	-	100%
Total Operational Expense	8,034,805	985,092	5,261,248	(2,773,557)	65%
Gain/(Loss) before Capital	1,540,416	(87,268)	1,115,768	(424,648)	72%
Capital Expenditures	1,500,000	181,567	665,757	(834,243)	44%
Gain/(Loss)	\$ 40,416	\$ (268,836)	\$ 450,011	\$ 409,595	1113%

	Use of Funds
Fund Balance Start of Year	\$ 9,742,373
Add Back YTD Depreciation	733,333
YTD Gain/(Loss)	450,011
Ending Fund Balance	\$ 10,925,717



Water Levels as of August 31, 2019

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

	<u>AUGUST 2018</u>	<u>AUGUST 2019</u>
Baldwin Park Key Well	173.8	207.6

Reservoir Storage in the San Gabriel Canyon:

Cogswell Reservoir	11,136 acre-feet
San Gabriel Reservoir	43,646 acre-feet
Morris Reservoir	<u>28,696 acre-feet</u>
Total Storage Capacity	83,478 acre-feet

As of August 27, 2019 combined storage was 23,926 acre-feet (29 percent of capacity)

San Gabriel County Water District

Listed below are water levels measured at static and pumping and also pump depth.

	<u>2018</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>	
	STATIC	PUMPING	STATIC	PUMPING	PUMP DEPTH
<u>Raymond Basin</u>					
Well #16	273	374	304	382	423
<u>Main San Gabriel Basin</u>					
Well #9	NM	394	NM	401	471
Well #11	249	NM	230.5	NM	483
Well #12	238.5	263	229.5	251	380
Well #14	208	292.5	199.5	286	381
Well #15	392	432	379	420	650