

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave.
Rosemead, CA 91770**

September 10, 2019

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|---------------------------|-------|
| Director Taylor | _____ |
| Director Chan | _____ |
| Director Cammarano | _____ |
| Director Cici | _____ |
| Director DeLaTorre | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held on August 27, 2019

Motion:
Second:
Action:

6. List of Demands on General Account

a. August 2019 Invoices

Motion:
Second:
Action:

Regular Meeting of the Board of Directors

September 10, 2019

Page -2-

- 7. District Counsel**

- 8. Action Item**

- 9. Miscellaneous Information Items**

- 10. General Manager Report**

- 11. Future Agenda Items**

- 12. Director Comments**

- 13. Adjournment**

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON AUGUST 27, 2019**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, August 27, 2019, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on August 27, 2019.
- PUBLIC COMMENT** Ms. Cici wished everybody a safe Labor day weekend.

Sean Harkness of CV Strategies was in attendance and reminded the Board of his availability.
- MINUTES** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to approve the minutes of the Special Meeting of the Board of Directors held on August 13, 2019, and the minutes of the Regular Meeting of the Board of Directors held on August 13, 2019.
- DEMANDS** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve an electronic transfer from the General Account to the Revolving Account in the amount of \$127,051.56.
- DISTRICT COUNSEL** District Counsel reported regarding the City Water tax issue.
- ACTION** Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to authorize the General Manager to enter into a contract with CV Strategies to prepare a Crisis Communication Plan.
- INFORMATION** The July 2019 Banking and Investment Report was received and filed.

The July 2019 Monthly Revenue & Expenditure Report was received and filed.
- GENERAL MANAGER COMMENTS** The General Manager reported that the District had signed up for the California Shakeout Earthquake preparedness drill on October 17, 2019.

The General Manger reported that an architect will be visiting the District to assess the possibility of expanding the Board room and provide some cost estimates.

The General Manager reported that Assistant General Manager Feilen took third place nationally in the AWWA contest for gadgets for his invention of a device preventing spillage from chemical containers.

**FUTURE
AGENDA
ITEMS**

None.

**DIRECTOR
COMMENTS**

Director Cammarano reminded that the City would be holding its Fiesta weekend and encouraged all to attend.

Director Cammarano added that she appreciated the sexual harassment training.

Director Cammarano reported that she would be meeting with the developer of the nursery property project, and that she was hopeful that they might be persuaded to provide some sort of memorial to the contributions of Japanese Americans.

Director Taylor recommended that staff review the personnel manual for an update to the sexual harassment policy.

Director Taylor inquired whether the District would be conducting the water loss audit, and the General Manger advised that it would be done, and provided a description of the process.

Director Chan advised that he would be attending the ACWA fall conference.

ADJOURNMENT

Upon motion by Director Cammarano, and seconded by Director Chan, the Board voted unanimously to adjourn the meeting.

President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Board of Director's Payroll	8/27/2019	\$445.90
Revolving Reimbursement	8/31/2019	\$36,359.37
	Total Amount to be Reimbursed:	\$36,805.27

Report Criteria:

Report type: Summary
Check.Type = {<>} "Adjustment"
Bank.Bank number = {=} 3

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
08/19	08/07/2019	11908	10111	Jie Ren	102000	47.97
08/19	08/07/2019	11909	11940	Lincoln National Life Insurance Co.	102000	3,075.00
08/19	08/12/2019	11910	13237	Philip B. Maldonado, DDS	102000	248.00
08/19	08/12/2019	11911	11860	San Gabriel Valley Water Assoc.	102000	30.00
08/19	08/13/2019	11912	13529	Eric Chan	102000	92.35
08/19	08/15/2019	11913	13161	Casey Feilen	102000	288.38
08/19	08/15/2019	11914	13190	Patrick Rowland	102000	1,733.60
08/19	08/15/2019	11915	12674	U.S. Bank	102000	6,518.07
08/19	08/19/2019	11916	10052	Oscar Valenzuela	102000	1,500.00
08/19	08/19/2019	11917	10115	Pasadena Endodontix	102000	581.00
08/19	08/19/2019	11918	13594	Scott A. Santoro, DMD	102000	160.00
08/19	08/19/2019	11919	10423	SCWUA	102000	330.00
08/19	08/21/2019	11920	11940	Lincoln National Life Insurance Co.	102000	3,075.00
08/19	08/26/2019	11921	10116	Hui Yang, DDS, Inc.	102000	919.00
08/19	08/26/2019	11922	13296	Jeffrey C. Murphy, DDS	102000	50.00
08/19	08/27/2019	11923	13529	Eric Chan	102000	92.35
08/19	08/28/2019	11924	10086	Barsourm Dental	102000	90.00
08/19	08/28/2019	11925	12209	Paul M. Reischl, DDS	102000	128.00
08/19	08/29/2019	11926	10121	Alvin Ho	102000	471.38
08/19	08/29/2019	11927	10128	C & Z Royal Construction Inc.	102000	651.27
08/19	08/29/2019	11928	10129	David Hang	102000	488.02
08/19	08/29/2019	11929	10124	Jaycee Ting	102000	207.15
08/19	08/29/2019	11930	10126	Jenny Wan Ling Zhang	102000	708.43
08/19	08/29/2019	11931	10130	Lynne Duoclan Vuong	102000	744.84
08/19	08/29/2019	11932	10123	Michael Ting	102000	93.45
08/19	08/29/2019	11933	10127	Rubio Village LLC	102000	8,871.48
08/19	08/29/2019	11934	10125	Shao Rong Lin	102000	799.24
08/19	08/29/2019	11935	10118	Si Xony Yu	102000	162.83
08/19	08/29/2019	11936	10119	Triple One Construction	102000	72.25
08/19	08/29/2019	11937	10117	Xinghua Hu	102000	598.03
08/19	08/29/2019	11938	12876	Platinum Consulting Group	102000	3,532.28
Grand Totals:						36,359.37