

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave.
Rosemead, CA 91770**

November 26, 2019

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|--------------------|-------|
| Director Taylor | _____ |
| Director Chan | _____ |
| Director Cammarano | _____ |
| Director Cici | _____ |
| Director DeLaTorre | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

5. Minutes of a Regular Meeting of the Board of Directors held November 12, 2019

Motion:
Second:
Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:
Second:
Action:

7. District Counsel

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- 8. Action Items**

- 9. Miscellaneous Information Items**
 - a. Receive and File: October 2019 Banking and Investment Report**
 - b. Receive and File: October 2019 Monthly Revenue and Expenditure Report**

- 10. General Manager Report**

- 11. Future Agenda Items**

- 12. Director Comments**

- 13. Adjournment:**
 - Motion:**
 - Second:**
 - Action:**

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON NOVEMBER 12, 2019**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, November 12, 2019, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Director, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O’Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously, 4 – 0, to adopt the agenda for this regular meeting of the Board of Directors held on November 12, 2019.
- PUBLIC COMMENT** Director Chavez of the Upper San Gabriel Valley Municipal Water District reported that Upper District’s annual Waterfest event was a great success with a large turnout.
- MINUTES** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously, 4 – 0, to approve the minutes of the regular meeting of the Board of Directors held on October 22, 2019.
- DEMANDS** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously, 4 – 0, to approve the payment of check numbers 20418 through 20476 from the General Account in the aggregate amount of \$567,561.54 for the October invoices, and an electronic funds transfer from the General Account in the amount of \$101,387.38 for the Revolving Reimbursement, including check numbers 11956 through 11985 from the Revolving Account in the amount of \$40,403.56.
- DISTRICT COUNSEL** District counsel reported regarding the issue of the City of Rosemead’s demand for fees in connection with the Delta Street project.
- ACTION** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously, 4 – 0, to receive the Proposed Budget, and to schedule a Budget Workshop for November 26, 2019 at 2:30 pm. Director Taylor clarified several points in preparation for the more intensive discussion to follow.
- INFORMATION** The October 2019 Water Well Report was received and filed.
- GENERAL MANAGER COMMENTS** The General Manager reported that Well No. 11 had been video-logged and appears to be clean and ready to get online as soon as a few necessary parts are received.

The General Manager reported that he had signed the District up for PWAG's American Infrastructure Act.

**FUTURE
AGENDA
ITEMS**

- Budget Workshop, November 26, 2019.

**DIRECTOR
COMMENTS**

Director Chan related a question he had received from a customer who wanted to know about the availability of customer usage rates. District counsel replied that such records are exempt from disclosure under the California Public Records Act, pursuant to Government Code section 6254.16.

ADJOURNMENT

Upon motion by Director Taylor, and seconded by Director DeLaTorre, the Board voted unanimously, 4 – 0, to adjourn the meeting.

President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Board of Director's Payroll	11/12/2019	\$338.25
Payroll	11/13/2019	\$62,411.16
	Total Amount to be Reimbursed:	\$62,749.41



**SAN GABRIEL COUNTY WATER DISTRICT
BANKING & INVESTMENT REPORT
October 2019**

Cash & Investments	
LAIF Investment	\$ 10,415,500
<i>LAIF Interest Rate</i>	2.17%
Time-Value Investment	\$ 1,563,373
Citizens Bank - General	\$ 2,417,765
Citizens Bank - Revolving	\$ 200,000
Citizens-Bank - Safety Lunches	\$ 24,086
Xpress Bill Pay Holding (Online)	\$ 40,138
Citizens Bank - General/Revolving & Other	\$ 2,681,989

**I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 11/26/19

 Treasurer

	<u>Oct-18</u>	<u>YTD Oct-18</u>	<u>Oct-19</u>	<u>YTD Oct-19</u>
Cash Receipts	\$ 924,853	\$ 8,555,081	\$ 911,130	\$ 8,429,910
Disbursements	\$ 1,292,891	\$ 6,965,221	\$ 606,158	\$ 7,100,936
Water Sales	\$ 785,408	\$ 7,521,975	\$ 887,002	\$ 7,760,847
		<i>Meter Charges</i> \$ 273,933		
		<i>Water Charges</i> \$ 613,068		
		<i>Total</i> \$ 887,002		

**SAN GABRIEL COUNTY WATER DISTRICT
REVENUE AND EXPENDITURE DISTRIBUTION**

October 2019
Year-To-Date Percent
83%

Description	Budget	Receipts & Expenditures Oct-19	Total YTD	Balance	YTD %
Total Revenues	\$ 9,575,221	\$ 910,940	\$ 8,251,380	\$ (1,323,841)	86%
Operational Expense					
Production & Supply	2,852,454	131,883	2,128,742	(723,712)	75%
Transmission & Distribution	566,254	49,739	458,227	(108,027)	81%
Customer Service	355,890	38,982	270,568	(85,322)	76%
General & Administrative	3,710,207	293,388	2,815,806	(894,401)	76%
GASB 45	550,000	-	550,000	-	100%
Total Operational Expense	8,034,805	513,993	6,223,344	(1,811,461)	77%
Gain/(Loss) before Capital	1,540,416	396,947	2,028,036	487,620	132%
Capital Expenditures	1,500,000	-	826,309	(673,691)	55%
Gain/(Loss)	\$ 40,416	\$ 396,947	\$ 1,201,727	\$ 1,161,311	2973%

	Use of Funds
Fund Balance Start of Year	\$ 9,742,373
Add Back YTD Depreciation	916,667
YTD Gain/(Loss)	1,201,727
Ending Fund Balance	\$ 11,860,767