

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave.
Rosemead, CA 91770**

November 12, 2019

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|--------------------|-------|
| Director Taylor | _____ |
| Director Chan | _____ |
| Director Cammarano | _____ |
| Director Cici | _____ |
| Director DeLaTorre | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held on October 22, 2019

Motion:
Second:
Action:

6. List of Demands on General Account

a. October 2019 Invoices

Motion:
Second:
Action:

7. District Counsel

8. Action Item

- a. Receive the 2020 Proposed Budget and Schedule a Budget Workshop**

Motion:

Second:

Action:

9. Miscellaneous Information Items

- a. Water Well Report**

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON OCTOBER 22, 2019**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, October 22, 2019, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O’Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on October 22, 2019.
- PUBLIC COMMENT** Ms. Cici shared that she had attended Director Cammarano’s lifetime achievement award at the annual La Casa banquet and that it was a very enjoyable affair.
- MINUTES** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on October 8, 2019.
- DEMANDS** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the Electronic Transfer of \$126,101.62 from the General Account to the Revolving Account for reimbursement.
- DISTRICT COUNSEL** District counsel reported generally on the Government Claims Act, its attendant immunities, and Inverse Condemnation liability in the context of a power shutdown where a district is unable to provide water for firefighting.
- ACTION** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to award a contract in the amount of \$12,000 to the firm of Nigro & Nigro to perform auditing services for the District’s annual audit for fiscal year ending December 31, 2019. The engagement is to be on a one-year basis, and the contract with Nigro & Nigro shall be subject to annual review and reconsideration by the Board.
- INFORMATION** The September 2019 Banking and Investment Report was received and filed.

The September 2019 Monthly Revenue & Expenditure Report was received and filed.
- GENERAL MANAGER COMMENTS** The General Manager reported that Well No. 11 rehabilitation is moving forward, and that it is expected that work to get it on line is expected to commence in the next two weeks.

The General Manger reported that the architect retained by the District for preliminary consulting on work required for the District's compliance with the Americans with Disabilities Act, as well as possible expansion of the Board Room, is expected to submit proposed plans in the next several weeks.

The General Manager reported on the assistant general manager's recent recognition by American Water Works Association for having invented a temporary tank plug that reduces sodium hypochlorite handling, with a summary of their attendance at the awards event in St. Louis.

The General Manager advised that the proposed budget would be included in the Directors' next agenda packets for review purposes only.

The General Manager reported that the District's website is compliant with the Americans with Disabilities Act.

**FUTURE
AGENDA
ITEMS**

- Scheduling a review of the proposed budget for the next fiscal year.

**DIRECTOR
COMMENTS**

Director Cammarano shared a recent newspaper article concerning the rapid increase in the number of Accessory Dwelling Units statewide, including the recent revision to the regulation that now allows two ADU's per parcels zoned for single family residences. Director Cammarano expressed her concern about these developments, and the effect they might have on existing zoning ordinances.

Director Cammarano advised that the City of San Gabriel is expected to increase its sales tax to 10.25%.

Director Chan reported that he attended Upper District's annual WaterFest event, and that it was a very well-attended, well-produced and enjoyable, informative event.

ADJOURNMENT

Upon motion by Director Taylor, and seconded by Director Cici, the Board voted unanimously to adjourn the meeting.

President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Board of Director's Payroll	10/22/2019	\$445.90
Payroll	10/30/2019	\$60,537.92
Revolving Reimbursement	10/31/2019	\$40,403.56
	Total Amount to be Reimbursed:	\$101,387.38

San Gabriel County Water District
Check Register - Revolving Account
Check Issue Dates: 10/1/2019 - 10/31/2019

Report Criteria:
Report type: Summary
Check.Type = {<>} "Adjustment"
Bank.Bank number = {=} 3

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/19	10/02/2019	11956	11940	Lincoln National Life Insurance Co.	102000	3,075.00
10/19	10/07/2019	11957	10122	ACWA / JPIA	102000	5,943.96
10/19	10/07/2019	11958	10137	Alexander Martinez	102000	37.57
10/19	10/07/2019	11959	12674	U.S. Bank	102000	6,238.30
10/19	10/07/2019	11960	13911	Kaxport Cleaning Service, Inc.	102000	120.00
10/19	10/07/2019	11961	12435	George Atilano	102000	1,297.68
10/19	10/08/2019	11962	13529	Eric Chan	102000	92.35
10/19	10/16/2019	11963	11940	Lincoln National Life Insurance Co.	102000	3,075.00
10/19	10/22/2019	11964	13189	Carmen Corona	102000	755.39
10/19	10/22/2019	11965	13308	Dmitry Tubis, DDS	102000	245.00
10/19	10/22/2019	11966	13605	Jim Jenkins	102000	250.41
10/19	10/22/2019	11967	12296	John K. Sudick, DDS	102000	487.00
10/19	10/22/2019	11968	13745	Monica Pena	102000	499.69
10/19	10/22/2019	11969	13237	Philip B. Maldonado, DDS	102000	125.00
10/19	10/22/2019	11970	13730	Good Looking Embroidery	102000	220.10
10/19	10/22/2019	11971	10139	Michael L. Rowe, D.D.S.	102000	201.00
10/19	10/22/2019	11972	13529	Eric Chan	102000	92.35
10/19	10/23/2019	11973	11860	San Gabriel Valley Water Assoc.	102000	.00
10/19	10/23/2019	11974	11860	San Gabriel Valley Water Assoc.	102000	90.00
10/19	10/23/2019	11975	13189	Carmen Corona	102000	1,404.42
10/19	10/30/2019	11976	11940	Lincoln National Life Insurance Co.	102000	3,075.00
10/19	10/30/2019	11977	13780	Robert Gire	102000	1,000.00
10/19	10/30/2019	11978	13494	Roy H. Chang, DDS	102000	327.00
10/19	10/31/2019	11979	10142	Arroyo Real Estate Investment LLC	102000	980.69
10/19	10/31/2019	11980	10140	Carolynn Lu	102000	48.57
10/19	10/31/2019	11981	10133	Kiet Chi Do	102000	553.10
10/19	10/31/2019	11982	10144	The One Investments LLC	102000	9,219.98
10/19	10/31/2019	11983	10145	May Chong Louie-Au	102000	255.00
10/19	10/31/2019	11984	10139	Michael L. Rowe, D.D.S.	102000	330.00
10/19	10/31/2019	11985	13375	Robin Su, DDS	102000	364.00

Grand Totals: 40,403.56



Water Levels as of October 31, 2019

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

	<u>OCTOBER 2018</u>	<u>OCTOBER 2019</u>
Baldwin Park Key Well	170.4	211.8

Reservoir Storage in the San Gabriel Canyon:

Cogswell Reservoir	11,136 acre-feet
San Gabriel Reservoir	43,646 acre-feet
Morris Reservoir	28,696 acre-feet
Total Storage Capacity	83,478 acre-feet

As of October 29, 2019, combined storage was 23,920 acre-feet (29 percent of capacity)

San Gabriel County Water District

Listed below are water levels measured at static and pumping and also pump depth.

	<u>2018</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>	
	STATIC	PUMPING	STATIC	PUMPING	PUMP DEPTH
<u>Raymond Basin</u>					
Well #16	277	376	310	382	423
<u>Main San Gabriel Basin</u>					
Well #9	NM	401	270	362	471
Well #11	245	NM	232	NM	483
Well #12	237.5	262	227	248	380
Well #14	210	293	194.5	272.5	381
Well #15	393	434	379	418	650