

**San Gabriel County Water District  
Regular Meeting of the Board of Directors  
8366 Grand Ave.  
Rosemead, CA 91770**

**January 08, 2019**

**4:00 P.M.**

**AGENDA**

**Call to Order**

**1. Pledge of Allegiance**

- 2. Roll Call**
- |                    |       |
|--------------------|-------|
| Director Taylor    | _____ |
| Director Chan      | _____ |
| Director Cammarano | _____ |
| Director Cici      | _____ |
| Director DeLaTorre | _____ |

**3. Additions, Re-order and Adoption of the Agenda:**

**Motion:**  
**Second:**  
**Action:**

**4. Public Comment on Agenda and Non-Agenda items**

**Anyone wishing to discuss items on and not on the agenda may do so at this time**

**5. Minutes of a Special Meeting of the Board of Directors held December 11, 2018**

**Motion:**  
**Second:**  
**Action:**

**6. List of Demands on General Account**

**a. December 2018 Invoices**

**Motion:**  
**Second:**  
**Action:**

**7. District Counsel**

**Regular Meeting of the Board of Directors**

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**8. Action Item**

- a. **Lease 250 acre-feet of production rights from La Puente Valley County Water District.**

**Motion:**

**Second:**

**Action:**

- b. **Approve the purchase of three trucks**

**Motion:**

**Second:**

**Action:**

**9. Miscellaneous Information Items**

- a. **Receive and File the December 2018 Banking and Investment Report**

**10. General Manager Report**

**11. Future Agenda Items**

**12. Director Comments**

**13. Adjournment**

**Motion:**

**Second:**

**Action:**

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON DECEMBER 11, 2018**

- CALL TO ORDER** A special meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, December 11, 2018, at 8366 Grand Avenue, Rosemead, California at the hour of 2:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- ELECTION OF OFFICERS** Upon motion by Director DeLaTorre and seconded by Director Cammarano, the Board voted unanimously to elect Director Taylor to the position of President of the Board of Directors.
- Upon motion by Director Cici and seconded by Director DeLaTorre, the Board voted unanimously to elect Director Chan to the position of Vice-President of the Board of Directors.
- Upon motion by Director Chan and seconded by Director Cammarano, the Board voted unanimously to elect General Manager Prior to the position of Secretary of the Board of Directors.
- Upon motion by Director Cammarano and seconded by Director DeLaTorre, the Board voted unanimously to elect Finance and Administration Manager Corona to the position of Treasurer of the Board of Directors.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Chan, the Board voted unanimously to adopt the agenda for this Special Meeting of the Board of Directors held on December 11, 2018.
- MINUTES** Upon motion by Director Cammarano and seconded by Director Chan, the Board voted unanimously to approve the minutes of the Special Meeting of the Board of Directors held on November 27, 2018, as well as the minutes for the regular meeting of the Board of Directors held on November 27, 2018.
- DEMANDS** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to approve the payment of check numbers 19843 through 19891 from the General Account in the aggregate amount of \$407,227.77, and check numbers 11691 through 11721 \$20,264.65 from the Revolving Account for the November, 2018 invoices.
- EXPENSES** None.

**PUBLIC  
COMMENT**

Ms. Cici commented that the annual San Gabriel Women's Foundation Holiday Luncheon is taking place December 20, 2018, and distributed flyers with pertinent information.

**DISTRICT  
COUNSEL**

District counsel reported regarding the constitutionality of the second paragraph of the California oath of office.

**ACTION**

Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to adopt Resolution No. 12-18-503, approving the District's budget for fiscal year commencing January 1, 2019.

Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to adopt Resolution No. 12-18-504, establishing authorized District positions and compensation.

Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to approve the general manager's contract.

**INFORMATION**

The November 2018 Banking and Investment Report was received and filed.

The November 2018 Water Well Report was received and filed.

**GENERAL  
MANAGER  
COMMENTS**

The General Manager reported that he received a complaint from Rosemead resident customer about a San Gabriel City tax that has been appearing on his bill. The General Manager and District counsel advised that an investigation would be conducted.

The General Manger advised that he wished to provide employees with a safety recognition award, which the Board authorized by concurrence.

**FUTURE  
AGENDA  
ITEMS**

- District Holiday schedule consideration.
- Verbiage for future budget resolution language.

**DIRECTOR  
COMMENTS**

Director Chan reported on his experience at the recent ACWA conference in San Diego, and offered summaries of the programs he attended, including those concerning: Dept. of Water Resources presentation on California wildfires; State Water funding issues; a panel discussion on the new Governor's agenda; post-emergency communications issues; unfunded pension liabilities; the Bay-Delta controversy; Bureau of Reclamation presentation concerning a national re-organization; a panel discussion on safe & affordable drinking water; a Region 8 meeting; and an ACWA/JPIA presentation including approval of captive insurance program.

Director Taylor requested a report on the status of the District's Emergency Preparedness Coordinator.

**ADJOURNMENT**

Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to adjourn the meeting.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

[SEAL]

San Gabriel County Water District  
Invoice Register (By Invoice Number)

Invoice Number / Line Description	Vendor Name / Expense Account	Invoice Date	Posting Date	Terms Code	Purchase Order / Job	Amount
12/11/18SICK.CASH.OUT	12031 REVOLVING REIMBURSEMENT 13200 - CITIZENS BANK - REVOLVING AC	12/01/18	12/01/18		INVOICE 12/11/18SICK.CASH.OUT TOTAL:	\$8,867.28 <b>\$8,867.28</b>
12/11/18BOARD.PR	12031 REVOLVING REIMBURSEMENT 13200 - CITIZENS BANK - REVOLVING AC	12/11/18	12/11/18		INVOICE 12/11/18BOARD.PR TOTAL:	\$445.90 <b>\$445.90</b>
12/12/18PR	12031 REVOLVING REIMBURSEMENT 13200 - CITIZENS BANK - REVOLVING AC	12/12/18	12/12/18		INVOICE 12/12/18PR TOTAL:	\$61,825.92 <b>\$61,825.92</b>
12/26/18PR	12031 REVOLVING REIMBURSEMENT 13200 - CITIZENS BANK - REVOLVING AC	12/26/18	12/26/18		INVOICE 12/26/18PR TOTAL:	\$62,211.45 <b>\$62,211.45</b>
					REPORT TOTAL:	<b>\$133,350.55</b>

**San Gabriel County Water District**  
**AP Check Register (Current by Bank)**

Check Dates: 12/1/2018 to 12/31/2018

Check No.	Date	Status	Vendor ID	Payee Name	Amount
<b>BANK ID: 13200 - REVOLVING ACCOUNT</b>					<b>13200</b>
11722	12/05/18	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$101.98
11723	12/05/18	P	13505	MEGAN PRIOR-PFEIFER	\$600.00
11724	12/05/18	P	10144	RACHEL LESLIE	\$128.87
11725	12/11/18	P	13529	ERIC CHAN	\$92.35
11726	12/12/18	P	10094	FRANCHISE TAX BOARD	\$42.44
11727	12/12/18	P	10057	DR FRANK CHO DDS	\$1,200.00
11728	12/12/18	P	10146	GREGORY ARDARY	\$690.00
11729	12/12/18	P	13277	HILTON HOTEL	\$1,864.92
11730	12/12/18	P	13296	JEFFREY C. MURPHY, D.D.S.	\$209.00
11731	12/12/18	P	12296	JOHN K. SUDICK, DDS	\$301.00
11732	12/12/18	P	13367	KENT W. WILSON, D.D.S.	\$97.00
11733	12/12/18	P	13350	L. ANDREW MUTCH, D.D.S.	\$161.00
11734	12/12/18	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,045.00
11735	12/12/18	P	13190	PATRICK ROWLAND	\$200.00
11736	12/12/18	P	10147	SAN GABRIEL WOMEN'S FOUNDATION	\$105.00
11737	12/12/18	P	12674	U.S. BANK	\$4,906.52
11738	12/12/18	P	13754	WEST COAST DENTAL GROUP	\$1,198.00
11739	12/13/18	P	10423	SCWUA - % BRIAN BOWCOCK	\$120.00
11739	12/13/18	V	12/13/18 10423	SCWUA - % BRIAN BOWCOCK	(\$120.00)
11740	12/13/18	P	10423	SCWUA - % BRIAN BOWCOCK	\$140.00
11741	12/13/18	P	10423	SCWUA - % BRIAN BOWCOCK	\$35.00
11742	12/19/18	P	13300	BRIAN W. SNAER, D.D.S.	\$211.00
11743	12/19/18	P	13594	SCOTT A. SANTORO, DMD	\$400.00
11744	12/19/18	P	13285	SWRCB-DWOCF	\$105.00
11745	12/20/18	P	13300	BRIAN W. SNAER, D.D.S.	\$711.00
11746	12/20/18	P	13163	CARLOS CARDONA	\$200.00
11747	12/20/18	P	13367	KENT W. WILSON, D.D.S.	\$203.00
11748	12/20/18	P	13494	ROY H. CHANG, D.D.S.	\$297.00
11749	12/20/18	P	13605	JIM JENKINS	\$200.00
11750	12/26/18	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,045.00
11751	12/28/18	P	13529	ERIC CHAN	\$639.96
11752	12/28/18	P	13337	KEVIN J. SNAER, D.D.S.	\$255.00
11753	12/28/18	P	13754	WEST COAST DENTAL GROUP	\$152.00
<b>BANK 13200 REGISTER TOTAL:</b>					<b>\$19,537.04</b>
<b>GRAND TOTAL :</b>					<b>\$19,537.04</b>

\* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void ( Void Date ); "A" - Application; "E" - EFT  
 \*\* Denotes broken check sequence.



January 8, 2019

To: Board of Directors

From: General Manager 

Subject: Lease Water Rights

La Puente Valley County Water District has 250 acre-feet of production rights that are available for lease. The water rate for untreated water is \$834.00, we can get it at a rate of \$758.94 for a total of \$189,735.00 which would be a savings of \$18,765.00. With current conditions looking like another dry year it would be in the District's best interest to lease these rights.

Recommendation:

It is staff's recommendation that we lease 250 acre-feet of production rights from La Puente Valley County Water District.





January 8, 2019

To: Board of Directors  
From: General Manager ✓  
Subject: Vehicle Purchase

This year the District budgeted to replace vehicles #120, 121 and 122. In the past the District has gone out and solicited three bids from local auto dealers. This year the District has joined in a JPA to get the best price available. We are purchasing two 2019 Ford F150 Supercabs and a 2019 Ford Ranger. The cost is \$86,744.29.

Attached is the MSRP and quotes for each vehicle.

**Recommendation:**

It is staff's recommendation that we purchase the new vehicle from National Auto Fleet Group which will be delivered through Wondries Ford in Alhambra.



# National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076  
 (855) 289-6572 • (831) 480-8497 Fax  
 Fleet@NationalAutoFleetGroup.com

1/3/2019

Quote ID: 16557

Order Cut Off Date: 3/1/2019

Anthony Agobian  
 San Gabriel County Water District  
 Fleet

8366 Grand Ave.

Rosemead, California, 91770

Dear Anthony Agobian ,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.

**One (1) New/Unused (2019 Ford Ranger (R1E) XL 2WD SuperCab 6' Box 127" WB, )** and delivered to your specified location, each for

	One Unit
Contract Price	\$24,848.76
Tax (9.5000 %)	\$2,360.63
Tire fee	\$8.75
<b>Total</b>	<b>\$27,218.14</b>

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell (Formerly Known as NJPA) 120716-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 30 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Rick Sikes  
 Account Manager  
 Email: ricks@wondries.com  
 Office: (626) 656-8409  
 Fax: (831) 480-8497



**GMC**

# 2019 Fleet/Non-Retail Ford Ranger XL 2WD SuperCab 6' Box 127" WB

## WINDOW STICKER

2019 Ford Ranger XL 2WD SuperCab 6' Box 127" WB

CODE	MODEL	MSRP
R1E	2019 Ford Ranger XL 2WD SuperCab 6' Box 127" WB	\$24,300.00
<b>OPTIONS</b>		
99H	ENGINE: 2.3L ECOBOOST, -inc: auto start-stop technology (STD)	\$0.00
44U	TRANSMISSION: ELECTRONIC 10-SPEED SELECTSHIFT AUTO, (STD)	\$0.00
64A	WHEELS: 16" SILVER STEEL, (STD)	\$0.00
—	TIRES: P255/70R16 A/S BSW, (STD)	\$0.00
YZ	OXFORD WHITE	\$0.00
—	STANDARD PAINT	\$0.00
QH	EBONY, FRONT CLOTH BUCKET SEATS, -inc: manual 4-way adjustable driver/passenger w/manual lumbar, flow-through console and floor shifter	\$0.00
—	TBD AXLE RATIO, (STD)	\$0.00
67F	XL POWER EQUIPMENT GROUP, -inc: Perimeter Alarm, Remote Key Fob w/Tailgate Lock, Power Glass Sideview Mirrors	\$355.00
58E	SYNC, -inc: enhanced voice recognition communications and entertainment system, 911 Assist, 4.2" LCD display in center stack, AppLink, 1 smart charging USB port, FordPass connect 4G Wi-Fi modem, 4G LTE Wi-Fi hotspot connects up to 10 devices (includes a complimentary trial subscription of 3 months or 3 gigabytes - whichever comes first, Wireless service plan required after trial subscription ends, Visit att.com/ford to start complimentary trial and sign up for a wireless service plan), remotely start, lock and unlock vehicle, schedule specific times to remotely start vehicle, locate parked vehicle and check vehicle status (includes service for 1 year from the vehicle sale date as recorded by the dealer), Note: Ford Telematics and data services prep included for Fleet only: FordPass connect 4G Wi-Fi modem provides data to support telematics and data services including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts, Device enables telematics services through Ford or authorized providers, Activate at www.fleet.ford.com or call 888-FCS-FORD or 833-327-3673, Day/Night Rearview Mirror, MyKey, 6 Speakers	\$0.00
100A	EQUIPMENT GROUP 100A BASE	\$0.00

Please note selected options override standard equipment

<b>SUBTOTAL</b>	<b>\$24,655.00</b>
Advert/ Adjustments	\$0.00
Manufacturer Destination Charge	\$1,095.00
<b>TOTAL PRICE</b>	<b>\$25,750.00</b>

Est City: 20 (Est) MPG  
 Est Highway: 25 (Est) MPG  
 Est Highway Cruising Range: 575.00 mi



# National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076

(855) 289-6572 • (831) 480-8497 Fax

Fleet@NationalAutoFleetGroup.com

1/2/2019

Quote ID: **16508**

Order Cut Off Date: **TBA**

Anthony Agobian  
San Gabriel County Water District  
Fleet

8366 Grand Ave.

Rosemead, California, 91770

Dear Anthony Agobian ,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.

**Two (2) New/Unused (2019 Ford F-150 (X1C) XL 2WD SuperCab 6.5' Box 145" WB, )** and delivered to your specified location, each for

	One Unit	Extended Unit's (2)
Contract Price	\$27,159.22	\$54,318.44
Tax (9.5000 %)	\$2,580.13	\$5,160.26
Tire fee	\$8.75	\$17.50
<b>Total</b>	<b>\$29,748.10</b>	<b>\$59,496.20</b>

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell (Formerly Known as NJPA) 120716-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 30 days after receipt of vehicle.

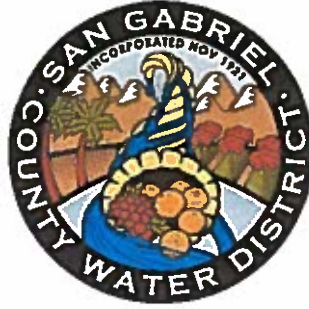
Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Rick Sikes  
Account Manager  
Email: ricks@wondries.com  
Office: (626) 656-8409  
Fax: (831) 480-8497



**GMC**



SAN GABRIEL COUNTY WATER DISTRICT  
Bank Account December 31, 2018

State of California Local Agency Investment Fund  
Transactions through Citizens Bank, Sacramento, CA

Time Value Investment	\$1,503,413.66
Amount of Investment	\$8,239,907.13
LAIF Interest Rate	2.21%
Citizens Bank - General Account	\$3,046,011.68

I hereby certify that the foregoing is true and correct and in accord with the District's Investment Policy.

Date: 01/8/19

  
\_\_\_\_\_  
Treasurer

<u>December 2017</u>	<u>YTD December 2017</u>	<u>December 2018</u>	<u>YTD December 2018</u>
<u>Cash Receipts</u>			
\$1,015,979.14	\$9,334,193.83	\$818,356.89	\$10,338,935.26
<u>Disbursements</u>			
\$427,280.07	\$7,542,556.51	\$407,227.77	\$8,074,329.23
<u>Water Sales</u>			
\$630,997.38	\$7,982,914.14	\$664,752.28	\$8,968,815.64