

**San Gabriel County Water District  
Regular Meeting of the Board of Directors  
8366 Grand Ave.  
Rosemead, CA 91770**

**April 09, 2019**

**4:00 P.M.**

**AGENDA**

**Call to Order**

**1. Pledge of Allegiance**

- 2. Roll Call**
- |                           |       |
|---------------------------|-------|
| <b>Director Taylor</b>    | _____ |
| <b>Director Chan</b>      | _____ |
| <b>Director Cammarano</b> | _____ |
| <b>Director Cici</b>      | _____ |
| <b>Director DeLaTorre</b> | _____ |

**3. Additions, Re-order and Adoption of the Agenda:**

**Motion:**  
**Second:**  
**Action:**

**4. Public Comment on Agenda and Non-Agenda items**

**Anyone wishing to discuss items on and not on the agenda may do so at this time**

**5. Minutes of a Regular Meeting of the Board of Directors held on March 26, 2019**

**Motion:**  
**Second:**  
**Action:**

**6. List of Demands on General Account**

**a. March 2019 Invoices**

**Motion:**  
**Second:**  
**Action:**

**7. District Counsel**

**8. Action Item**

- a. Lease 750 AF of Water Rights from Azusa Valley Water Company for \$575,460.00**

**Motion:**

**Second:**

**Action:**

**9. Miscellaneous Information Items**

- a. Water Well Report**

**10. General Manager Report**

- a. Trust Investment (CalPERS)**

**11. Future Agenda Items**

**12. Director Comments**

**13. Adjournment**

**Motion:**

**Second:**

**Action:**

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770. If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON MARCH 26, 2019**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, March 26, 2019, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on March 26, 2019.
- PUBLIC COMMENT** Ms. Cici reported that the annual San Gabriel Women's Foundation luncheon was a great success and thanked staff and Directors for their attendance.
- MINUTES** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on March 12, 2019.
- DEMANDS** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the payment of check number 20058 from the General Account in the amount of \$125,800.25 for the Revolving/Payroll Account reimbursement.
- DISTRICT COUNSEL** District counsel reported regarding the status of the San Gabriel City Water tax issue, and on continued analysis of the viability of a District internship program.
- ACTION** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to adopt Resolution No. 3-19-505, as amended by interlineation to correct a clerical error, amending the District Personnel Manual as it relates to employee footwear allowance, increasing the annual allowance from \$150 to \$200.
- Upon motion by Director Chan and seconded by Director DeLaTorre, the Board voted unanimously to adopt Resolution No. 3-19-506, amending the District Personnel Manual as it related to employee benefits, eliminating election days from the list of official District holidays.
- INFORMATION** The February 2019 Banking and Investment Report was received and filed.

**GENERAL  
MANAGER  
COMMENTS**

The General Manager distributed a memorandum on a possible District trust investment, to be considered at a future meeting.

The General Manager reported that at the April 23 meeting, a representative of Best Meter will be in attendance to explain the smart meter program and answer Directors' questions on the subject.

The General Manager reported that the District had received its expected shipment of dye tablets, and that he was considering preparing small water saving kits to be given to new District customers.

The General Manager reported that the District will be allowed to lease 750 acre-feet from the City of Azusa at 92% of the normal cost.

The General Manager reported that the emergency preparedness center is coming along, with some work yet to be completed for it to be fully functional.

The General Manager reported that the new Caselle software is fully implemented and in use.

**FUTURE  
AGENDA  
ITEMS**

- Discuss District investment policy.

**DIRECTOR  
COMMENTS**

Director Cammarano inquired as to the well levels, given the recent rains. The General Manager replied that Stetson Engineering says that if we don't get any more rain, the level is just a little above normal.

Director Taylor shared a letter received by a resident concerning the District's drought tolerant garden, and a discussion was held concerning an appropriate response and analysis of the resident's suggestions.

**ADJOURNMENT**

Upon motion by Director Cici, and seconded by Director Cammarano, the Board voted unanimously to adjourn the meeting.

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President

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Secretary

[SEAL]

Report Criteria:  
 Report type: Summary  
 Check.Type = {<>} "Adjustment"  
 Bank.Bank number = {=} 3

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/19	03/06/2019	11803	11940	Lincoln National Life Insurance Co.	102000	2,145.00
03/19	03/12/2019	11804	13529	Eric Chan	102000	92.35
03/19	03/14/2019	11805	13300	Brian W. Snaer, DDS	102000	215.00
03/19	03/14/2019	11806	13594	Scott A. Santoro, DMD	102000	160.00
03/19	03/14/2019	11807	12674	U.S. Bank	102000	2,038.15
03/19	03/21/2019	11808	13911	Kaxport Cleaning Service, Inc.	102000	120.00
03/19	03/21/2019	11809	13350	L. Andrew Mutch, DDS	102000	334.00
03/19	03/21/2019	11810	11940	Lincoln National Life Insurance Co.	102000	2,145.00
03/19	03/21/2019	11811	13375	Robin Su, DDS	102000	432.00
03/19	03/25/2019	11812	10043	Jinqui Lu	102000	3,880.42
03/19	03/25/2019	11813	10047	Xin Peng Li	102000	340.00
03/19	03/25/2019	11814	13285	SWRCB-DWOCF	102000	60.00
03/19	03/26/2019	11815	13529	Eric Chan	102000	92.35
03/19	03/28/2019	11816	10049	Berta Choy	102000	1,707.25
03/19	03/28/2019	11817	10051	Euro Image Construction, Inc.	102000	106.09
03/19	03/28/2019	11818	10050	Gregory H Saeki	102000	772.73
Grand Totals:						14,640.34

Report Criteria:

Vendor.Vendor number = 12031  
Invoice.Created by = "mpena"

03/31/2019	Invoice	Payroll Reimbursement	03/26/2019	445.90
12031 Revolving Reimbursement 3/26/19 BOARD PR				
Total 03/31/2019:				445.90
	1			
Grand Totals:				445.90
	1			

Report GL Period Summary

Vendor number hash: 0  
 Vendor number hash - split: 0  
 Total number of invoices: 0  
 Total number of transactions: 0



April 9,, 2019

To: Board of Directors

From: General Manager ✓

Subject: Lease Water Rights

Azusa Valley Water Company has 750 acre-feet of production rights that are available for lease. The water rate for untreated water is \$834.00, we can get it at a rate of \$767.28 for a total of \$575,460.00 which would be a savings of \$50,040.00. With current conditions looking like another dry year it would be in the District's best interest to lease these rights.

Recommendation:

It is staff's recommendation that we lease 750 acre-feet of production rights from Azusa Valley Water Company.



Water Levels as of March 22, 2019

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

	<u>MARCH 2018</u>	<u>MARCH 2019</u>
Baldwin Park Key Well	182.8	185.4

Reservoir Storage in the San Gabriel Canyon:

Cogswell Reservoir	11,136 acre-feet
San Gabriel Reservoir	43,646 acre-feet
Morris Reservoir	<u>28,696 acre-feet</u>
Total Storage Capacity	83,478 acre-feet

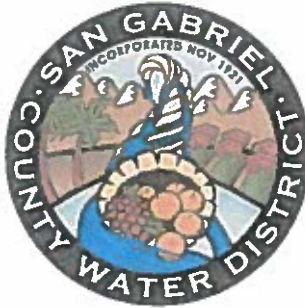
As of March 26, 2019 combined storage was 60,510 acre-feet (72 percent of capacity)

San Gabriel County Water District

Listed below are water levels measured at static and pumping and also pump depth.

	<u>2018</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>	
	STATIC	PUMPING	STATIC	PUMPING	PUMP DEPTH
<u>Raymond Basin</u>					
Well #16	242	NM	272	369	423
<u>Main San Gabriel Basin</u>					
Well #9	NM	401	NM	399.5	471
Well #11	222	NM	236	291	483
Well #12	229.5	253.5	227.5	251.5	380
Well #14	192	273.5	195	283	381
Well #15	386	426	388	427	650





March 26, 2019

To: Board of Directors  
From: General Manager ✓  
Subject: Trust Investment

At the March 12, 2019 Board meeting, staff was asked to provide more information on investing two million dollars in a trust for CalPERS payments. I consulted Platinum Services and this is their assessment.

Setting up an irrevocable Section 115 Trust similar to the OPEB Trust the District currently has with CalPERS. The District would deposit excess money into the trust, and then those monies are invested by CalPERS with presumably a greater rate of return than the District is currently earning in the LAIF fund. The benefits of the Trust are that:

1. The value of the Trust assets reduced the Net Pension Obligation on the District's financial statements.
2. The funds will most like earn a higher rate of return allowing for more funds to pay the District's pension obligations.
3. The funds can be used like a Rate Stabilization fund in that the District can use the funds to pay employer contributions to CalPERS in years of budgetary pressures.
4. The funds can be used to pay down the Unfunded Liability if deemed financially advisable.

The drawbacks of a Section 115 Trust are that the funds can only be used for pension expenses, and there is the risk of negative market performance.

Thank you