

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON NOVEMBER 9, 2021**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, November 9, 2021, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m., available to the public via teleconference.
- ROLL CALL** The Board of Directors of the San Gabriel County Water District convened a regular meeting on November 9, 2021. Present at the District office were General Manager Jim Prior, Carmen Corona, Casey Feilen, Directors Taylor, Cammarano, DeLaTorre, Chan, Saucedo and District Counsel Koczanowicz.
- AGENDA** Upon motion by Director DeLaTorre and seconded by Director Cammarano, the Board voted to adopt the agenda as presented; passed 5 - 0.
- PUBLIC COMMENT** None
- MINUTES** Upon motion by Director Chan and seconded by Director DeLaTorre, the Board unanimously voted to approve the minutes for the meeting of the Board of Directors held on October 26, 2021. Motion passed 5-0
- DEMANDS** Director DeLaTorre motioned to approved of payment of demands on General Account in the amount of \$414,684.83 includes checks numbered 21641-21697 and an electronic funds transfer from the general account to the revolving account in the amount of \$91,157.70 includes checks numbered 12577-12617. The motion was seconded by Director Chan. Director Chan asked several questions pertaining to various payments and quality of work completed and received satisfactory answers from staff. Motion passed on a 5-0 vote.
- DISTRICT COUNSEL REPORT** District Counsel did not have anything specific to report but did confirm that no suit was filed in the Estrada matter.
- ACTION ITEMS** Directors received the 2022 Proposed Budget document, and a discussion was held among the Directors and staff regarding the projected decreases in water sales revenue and effects of the drought. Director Cammarano requested that the preliminary budget projections include a 4% salary increase scenario along with the 5% proposed. Additional discussion was held regarding that issue. On a motion by Director Chan and a second by Director Saucedo a 2022 Budget Workshop was scheduled for a special Board meeting that will take place on November 23, 2021 at 3:00 pm.

**MISC
INFORMATION**

Water Well Report was distributed to the Board. President Taylor asked about the fluctuations in readings in Well 16 and others and staff provided some possible reasons.

**GENERAL
MANAGER
COMMENTS**

General Manager informed the Board that he expected Curio Hotel and 400 Valley projects to pay approximately \$500K in connection fees before the end of the year. He also confirmed that Board did not wish to renegotiate the contract with American Tower. He informed the Board that Well 14 motor is being repaired with the expected down time of 4-5 weeks. Lastly, he advised the Board that his evaluation will be scheduled for closed session at the next Board meeting and provided salary survey materials to the Board in preparation for that session.

**FUTURE
AGENDA
ITEMS**

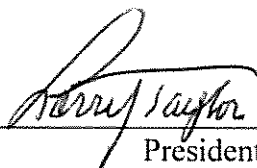
Director Cammarano requested that discussion of cancellation of the second meeting in December be put on the next agenda.

**DIRECTOR
COMMENTS**


Director Chan inquired about the health of the staff. Director Cammarano expressed her appreciation for the conservation flier that staff sent out to all water customers and for the Holiday Lunch Invitation, both of which she thought were well designed. Director Saucedo asked about possibility of grant funding or other state subsidy available to the District. General Manager responded that due to the demographics in the District, it does not qualify as a Disadvantaged Community area. General Manager further explained that there are no issues with water quality in the District. Director Saucedo also asked for an opportunity to review the accounts and other operational details to get up to speed. Staff will provide that opportunity and take Director Saucedo on a tour of the District and its various facilities.

ADJOURNMENT

Upon motion by Director DeLaTorre, seconded by Director Cammarano the Board voted unanimously to adjourn the meeting at 4:40 p.m.



President



Secretary

[SEAL]

Report Criteria:

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11/21	11/09/2021	21641	10177	ACC Business	102000	603.58
11/21	11/09/2021	21642	12248	ACWA	102000	19,225.00
11/21	11/09/2021	21643	10122	ACWA / JPIA	102000	42,514.00
11/21	11/09/2021	21644	10077	ACWA/JPIA	102000	47,206.13
11/21	11/09/2021	21645	10101	ADB Electrical	102000	2,425.00
11/21	11/09/2021	21646	13751	ALSCO	102000	310.24
11/21	11/09/2021	21647	10048	AT&T	102000	274.05
11/21	11/09/2021	21648	10148	AT&T Mobility	102000	302.58
11/21	11/09/2021	21649	13694	California American Water	102000	314.93
11/21	11/09/2021	21650	10061	Caselle, Inc.	102000	1,470.00
11/21	11/09/2021	21651	11364	City of San Gabriel	102000	41,271.51
11/21	11/09/2021	21652	13649	City of San Gabriel	102000	840.00
11/21	11/09/2021	21653	12035	Civiltec Engineering, Inc.	102000	8,450.00
11/21	11/09/2021	21654	10168	Claris Strategy	102000	5,160.00
11/21	11/09/2021	21655	13470	Coverall North America, Inc.	102000	385.00
11/21	11/09/2021	21656	10060	CV Strategies	102000	5,720.04
11/21	11/09/2021	21657	10344	Dickson Motor Service	102000	125.00
11/21	11/09/2021	21658	11486	Doty Bros. Equipment Co.	102000	15,116.88
11/21	11/09/2021	21659	12959	E.C.C., Inc.	102000	5,888.88
11/21	11/09/2021	21660	13369	Fast Eddie's Trucking	102000	8,414.00
11/21	11/09/2021	21661	13434	Ferguson Enterprises, Inc.	102000	177.74
11/21	11/09/2021	21662	13682	Flintridge Tree Care	102000	20,835.00
11/21	11/09/2021	21663	10132	Geolinks	102000	599.00
11/21	11/09/2021	21664	12494	Gordon Termite Control, Inc.	102000	50.00
11/21	11/09/2021	21665	12956	Hach Company	102000	36.79
11/21	11/09/2021	21666	13538	Highroad Information Technology	102000	2,560.00
11/21	11/09/2021	21667	12202	Home Depot Credit Services	102000	1,060.28
11/21	11/09/2021	21668	13539	Hydrotex	102000	1,217.85
11/21	11/09/2021	21669	13524	Infosend	102000	2,594.97
11/21	11/09/2021	21670	12499	Interstate Batteries	102000	180.54
11/21	11/09/2021	21671	12169	JHM Supply	102000	375.75
11/21	11/09/2021	21672	13727	KAR-TECH	102000	825.00
11/21	11/09/2021	21673	13658	Landcare USA, LLC	102000	4,206.00
11/21	11/09/2021	21674	13111	McCall's Meter Sales & Service	102000	1,584.97
11/21	11/09/2021	21675	10013	Mission Super Hardware	102000	1,035.12
11/21	11/09/2021	21676	13459	Mutual of Omaha	102000	544.69
11/21	11/09/2021	21677	13386	Office Depot	102000	814.10
11/21	11/09/2021	21678	10081	Olivarez, Madruga, Lemieux & O'Neill, LL	102000	3,767.00
11/21	11/09/2021	21679	10157	O'Reilly	102000	56.32
11/21	11/09/2021	21680	13319	Pitney Bowes	102000	88.41
11/21	11/09/2021	21681	10166	Public Water Agencies Group	102000	963.75
11/21	11/09/2021	21682	10112	Purchase Power	102000	150.00
11/21	11/09/2021	21683	10024	Raymond Basin Management Board	102000	498.50
11/21	11/09/2021	21684	11820	Republic Services #902	102000	178.42
11/21	11/09/2021	21685	11968	Robert Brkich Construction	102000	115,611.92
11/21	11/09/2021	21686	13757	Russ Pershing Concrete	102000	8,600.00
11/21	11/09/2021	21687	12051	San Gabriel Basin W.Q.A.	102000	32,374.80
11/21	11/09/2021	21688	12478	SC Fuels (Fuelman)	102000	2,268.01
11/21	11/09/2021	21689	13321	Signius Communications	102000	569.78
11/21	11/09/2021	21690	11411	South Coast A.Q.M.D.	102000	582.74
11/21	11/09/2021	21691	10020	Southern California Gas Co.	102000	44.95
11/21	11/09/2021	21692	13486	Star Maintenance Supply	102000	160.51

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
11/21	11/09/2021	21693	10153	The Orbit Printing Co	102000	117.41
11/21	11/09/2021	21694	12045	Underground Service Alert	102000	229.45
11/21	11/09/2021	21695	12727	Waterline Technologies, Inc.	102000	2,067.52
11/21	11/09/2021	21696	10022	Western Water Works Supply Co.	102000	1,272.85
11/21	11/09/2021	21697	10447	Xerox Corporation	102000	367.87
Grand Totals:						414,684.83

Report Criteria:

Report type: Summary
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10/21	10/01/2021	12577	10122	ACWA / JPIA	102000	6,580.82
10/21	10/01/2021	12578	10105	Goei Professional Corporation	102000	118.00
10/21	10/01/2021	12579	12674	U.S. Bank	102000	2,620.62
10/21	10/06/2021	12580	10327	Ada Ma	102000	18.13
10/21	10/06/2021	12581	10328	Jing Huang	102000	67.92
10/21	10/06/2021	12582	10330	Kitty & Philip Chen	102000	63.52
10/21	10/06/2021	12583	10329	Steven Depp	102000	32.99
10/21	10/06/2021	12584	10326	Wen Feng Zeng	102000	64.52
10/21	10/07/2021	12585	10098	Petty Cash Reimbursement	102000	180.91
10/21	10/12/2021	12586	13529	Eric Chan	102000	92.35
10/21	10/12/2021	12587	10331	Min Wang	102000	50.61
10/21	10/12/2021	12588	10332	Sunny Yeh	102000	22.92
10/21	10/12/2021	12589	10333	T K Wu	102000	127.90
10/21	10/12/2021	12590	10334	Winkal Holdings LLC	102000	123.97
10/21	10/12/2021	12591	10336	Adrian Hernandez Alba	102000	61.53
10/21	10/12/2021	12592	13494	Roy H. Chang, DDS	102000	155.00
10/21	10/12/2021	12593	10063	San Gabriel Valley Tribune	102000	149.44
10/21	10/12/2021	12594	13285	State Water Resources Control Board	102000	60.00
10/21	10/12/2021	12595	13285	State Water Resources Control Board	102000	105.00
10/21	10/12/2021	12596	10199	Winston W Chee D.D.S.	102000	200.00
10/21	10/13/2021	12597	11940	Lincoln National Life Insurance Co.	102000	2,680.00
10/21	10/18/2021	12598	10338	APM	102000	106.37
10/21	10/18/2021	12599	10339	Dorothy Chan	102000	47.74
10/21	10/18/2021	12600	12435	George Atilano	102000	1,722.20
10/21	10/18/2021	12601	10342	Keidy Gu	102000	74.41
10/21	10/18/2021	12602	10337	M & H Ackenback	102000	90.02
10/21	10/18/2021	12603	10340	Nina Wu	102000	12.42
10/21	10/18/2021	12604	10341	Vernon Lee	102000	56.59
10/21	10/20/2021	12605	10343	Sanfilippo Construction, Inc	102000	10.00
10/21	10/20/2021	12606	13785	Thomas C. Nelson, DDS	102000	120.00
10/21	10/20/2021	12607	10199	Winston W Chee D.D.S.	102000	125.00
10/21	10/25/2021	12608	10086	Barsoum Dental	102000	272.00
10/21	10/25/2021	12609	10184	Dental Spa of West Covina	102000	1,363.00
10/21	10/25/2021	12610	13375	Robin Su, DDS	102000	93.00
10/21	10/26/2021	12611	13529	Eric Chan	102000	92.35
10/21	10/27/2021	12612	11940	Lincoln National Life Insurance Co.	102000	2,680.00
10/21	10/27/2021	12613	10345	Yi Pan	102000	82.37
10/21	10/29/2021	12614	10346	Paul Tsai	102000	1,724.14
10/21	10/29/2021	12615	10347	Xiaodong Li	102000	808.61
10/21	10/31/2021	12616	10348	Hakob Danielyan or Rubina Sedrakyan	102000	12.36
10/21	10/31/2021	12617	13337	Kevin J. Snaer, DDS	102000	40.00

Grand Totals:

23,108.73