

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON MARCH 10, 2020**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, March 10, 2020, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O’Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cammarano, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on March 10, 2020.
- PUBLIC COMMENT** Upper San Gabriel Valley Municipal Water District Director Chavez was present and advised of his District’s attention to the present coronavirus health concerns. Director Chavez informed that Upper District had cancelled a planned workshop event, and that Metropolitan Municipal Water District had cancelled its upcoming Bay Delta Tour in light of developments. Additionally, Director Chavez provided an update on the effort to recruit a new Executive Director for the WQA to replace the outgoing Ken Manning.
- MINUTES** Upon motion by Director Cammarano, and seconded by Director Chan, the Board voted unanimously, 4 – 0, to approve the minutes of the regular meeting of the Board of Directors held on February 25, 2020.
- DEMANDS** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously, 4 – 0, to approve the payment of check numbers 20620 through 20669 from the General Account in the aggregate amount of \$416,360.48, and the Electronic Funds Transfer in the amount of \$22,197.44, from the General Account for Revolving Account reimbursement, including check numbers 12074 through 12099, for the February, 2020 invoices.
- DISTRICT COUNSEL** District counsel reported regarding the status of the withholding of tax pass-through payments to the City of San Gabriel.
- ACTION** N/A
- INFORMATION** The February 2020 Water Well Report was received and filed.
- GENERAL MANAGER COMMENTS** The General Manager reported that staff has been considering possible locations for installation of Hydrant Guards, adding that it would possible included in the next year’s budget.

The General Manager informed that a tour of the Emergency Operations Center would be conducted before the next scheduled Board meeting.

The General Manager reported that ACWA/JPIA had recently conducted an inspection of District Facilities and were pleased with how the District was performing.

The General Manager reported that the District's auditors would be visiting in the next week.

**FUTURE
AGENDA
ITEMS**

Action item to open a discrete bank account for funds withheld from the City San Gabriel to reimburse customers.

**DIRECTOR
COMMENTS**

President Taylor offered literature and shared that the Groundwater Festival was to occur on May 9. Additionally, President Taylor advised that the Watershed Restoration Program would be on April 18.

Director Chan expressed his disappointment that the Metropolitan Municipal Water District's tour of the Bay Delta had been cancelled, adding that he did not believe the coronavirus concern warranted such a measure.

Director Chan also provided staff with promotional material from a vehicle maintenance vendor.

CLOSED SESSION

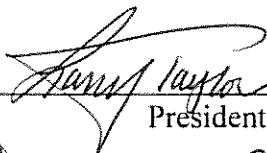
Conference with Legal Counsel – Potential Litigation – Govt code 54965.9(2) – One Item.

**REPORT OUT OF
CLOSED SESSION**

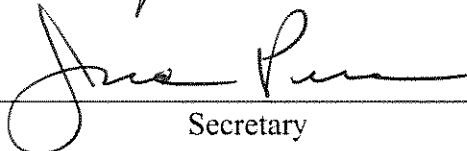
District Counsel reported that the Board had taken action in closed session to pay the insurance subrogation claim presented by State Farm Insurance in the matter of their insured, Annie Vellpradit, in the amount of \$1,831.31, without admitting culpability, and contingent on written assurance that such settlement will not affect the District's standing or rating with its carrier, ACWA/JPIA.

ADJOURNMENT

Upon motion by Director Taylor, and seconded by Director Cammarano., the Board voted unanimously, 4 – 0, to adjourn the meeting.



President



Secretary

[SEAL]

Report Criteria:

Report type: Summary
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Bank.Bank number = {=} 1

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/20	03/10/2020	20620	10077	ACWA/JPIA	102000	49,837.13
03/20	03/10/2020	20621	13751	ALSCO	102000	304.78
03/20	03/10/2020	20622	10048	AT&T	102000	263.63
03/20	03/10/2020	20623	10148	AT&T Mobility	102000	301.53
03/20	03/10/2020	20624	13694	California American Water	102000	91.17
03/20	03/10/2020	20625	10061	Caselle, Inc.	102000	1,470.00
03/20	03/10/2020	20626	11364	City of San Gabriel	102000	28,364.84
03/20	03/10/2020	20627	10168	Claris Strategy	102000	1,844.00
03/20	03/10/2020	20628	11770	Clinical Laboratory of San Bernardino	102000	762.50
03/20	03/10/2020	20629	13303	Core & Main	102000	13,197.82
03/20	03/10/2020	20630	13470	Coverall North America, Inc.	102000	255.00
03/20	03/10/2020	20631	10060	CV Strategies	102000	6,339.43
03/20	03/10/2020	20632	11486	Doty Bros. Equipment Co.	102000	9,601.21
03/20	03/10/2020	20633	13369	Fast Eddie's Trucking	102000	2,402.00
03/20	03/10/2020	20634	12192	Federal Express	102000	45.35
03/20	03/10/2020	20635	10132	Geolinks	102000	599.00
03/20	03/10/2020	20636	12494	Gordon Termite Control, Inc.	102000	50.00
03/20	03/10/2020	20637	12675	Grainger	102000	547.44
03/20	03/10/2020	20638	13538	Highroad Information Technology	102000	1,755.00
03/20	03/10/2020	20639	12202	Home Depot Credit Services	102000	66.56
03/20	03/10/2020	20640	13524	Infosend	102000	2,799.59
03/20	03/10/2020	20641	12499	Interstate Batteries	102000	37.45
03/20	03/10/2020	20642	12169	JHM Supply	102000	50.27
03/20	03/10/2020	20643	10059	La Puente Valley County Water District	102000	234,234.00
03/20	03/10/2020	20644	12492	Lagerlof, Senecal, Gosney	102000	41.25
03/20	03/10/2020	20645	13658	Landcare USA, LLC	102000	2,003.00
03/20	03/10/2020	20646	10013	Mission Super Hardware	102000	66.62
03/20	03/10/2020	20647	13459	Mutual of Omaha	102000	532.65
03/20	03/10/2020	20648	13329	Northern Safety Co., Inc.	102000	173.71
03/20	03/10/2020	20649	13386	Office Depot	102000	294.68
03/20	03/10/2020	20650	10081	Olivarez, Madruga, Lemieux & O'Neill, LL	102000	3,767.00
03/20	03/10/2020	20651	10098	Petty Cash Reimbursement	102000	182.29
03/20	03/10/2020	20652	13319	Pitney Bowes	102000	274.39
03/20	03/10/2020	20653	12876	Platinum Consulting Group	102000	989.70
03/20	03/10/2020	20654	10166	Public Water Agencies Group	102000	1,750.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/20	03/10/2020	20655	10112	Purchase Power	102000	150.00
03/20	03/10/2020	20656	11820	Republic Services #902	102000	169.93
03/20	03/10/2020	20657	11968	Robert Brkich Construction	102000	3,623.37
03/20	03/10/2020	20658	12478	SC Fuels (Fuelman)	102000	1,620.02
03/20	03/10/2020	20659	13321	Signius Communications	102000	725.19
03/20	03/10/2020	20660	13485	Sonsray Machinery, LLC	102000	2,594.55
03/20	03/10/2020	20661	10021	Southern California Edison Co.	102000	29,832.56
03/20	03/10/2020	20662	10020	Southern California Gas Co.	102000	292.38
03/20	03/10/2020	20663	10153	The Orbit Printing Co	102000	552.78
03/20	03/10/2020	20664	12045	Underground Service Alert	102000	171.70
03/20	03/10/2020	20665	13631	W S Pave, Inc.	102000	8,966.25
03/20	03/10/2020	20666	12727	Waterline Technologies, Inc.	102000	1,849.20
03/20	03/10/2020	20667	10022	Western Water Works Supply Co.	102000	250.76
03/20	03/10/2020	20668	13335	Wex Bank	102000	103.71
03/20	03/10/2020	20669	10447	Xerox Corporation	102000	163.09

Grand Totals:

416,360.48

Report Criteria:

Report type: Summary
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 Bank.Bank number = {=} 1

Report Criteria:

Report type: Summary
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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/20	02/06/2020	12074	11940	Lincoln National Life Insurance Co.	102000	3,125.00
02/20	02/06/2020	12075	10335	Roger W. Anderson, DDS	102000	30.00
02/20	02/06/2020	12076	13709	Roger W.K. Joe, DDS	102000	576.50
02/20	02/11/2020	12077	13529	Eric Chan	102000	92.35
02/20	02/13/2020	12078	10116	Hui Yang, DDS, Inc.	102000	211.00
02/20	02/13/2020	12079	13350	L. Andrew Mutch, DDS	102000	895.00
02/20	02/13/2020	12080	13785	Thomas C. Nelson, DDS	102000	75.00
02/20	02/13/2020	12081	12674	U.S. Bank	102000	2,343.16
02/20	02/18/2020	12082	10161	AppleOne Employment Services	102000	195.98
02/20	02/18/2020	12083	13546	Maria Melissa Francisco, DDS	102000	1,187.00
02/20	02/18/2020	12084	10019	Robert C. Lee DDS MS Inc.	102000	320.00
02/20	02/18/2020	12085	10063	San Gabriel Valley Tribune	102000	158.55
02/20	02/19/2020	12086	11940	Lincoln National Life Insurance Co.	102000	3,125.00
02/20	02/24/2020	12087	10162	USC Foundation	102000	419.00
02/20	02/24/2020	12088	10116	Hui Yang, DDS, Inc.	102000	1,188.00
02/20	02/24/2020	12089	13911	Kaxport Cleaning Service, Inc.	102000	120.00
02/20	02/25/2020	12090	13529	Eric Chan	102000	92.35
02/20	02/27/2020	12091	10243	American Water Works Association	102000	286.00
02/20	02/27/2020	12092	10086	Barsoum Dental	102000	287.00
02/20	02/27/2020	12093	10164	Helen Luong	102000	33.34
02/20	02/27/2020	12094	10165	Kuang Yang	102000	155.10
02/20	02/27/2020	12095	13921	Solidway Construction, Inc.	102000	5,609.11
02/20	02/27/2020	12096	13350	L. Andrew Mutch, DDS	102000	169.00
02/20	02/27/2020	12097	13350	L. Andrew Mutch, DDS	102000	580.00
02/20	02/27/2020	12098	13762	O.S.T.S., Inc.	102000	775.00
02/20	02/27/2020	12099	13237	Philip B. Maldonado, DDS	102000	149.00

Grand Totals:

22,197.44